

## **The Schedule Part 9**

### **MANAGEMENT OF CONTRACT**

#### **9. INTRODUCTION**

This schedule part is a description of the structures and mechanisms through which the contract will be managed.

#### **9.1. TRUST ORGANISATION**

##### **9.1.1. Patient Management System Project Board**

The Trust will direct and steer the project through the PMS Project Board. The Project Board will be chaired by the Director of Finance and Information who, in his capacity as the Executive Sponsor of the project, will be the interface with the Trust Board.

The PMS Project Board will be responsible for:-

- Recommendation of approval of Contract Agreement.
- Allocation of project resources.
- Approval of the Project Implementation Plan.
- Monitoring of progress against project milestones.
- Providing executive leadership to the project.
- Directing the activities of the project sub groups.

The minimum membership of the PMS Project Board will include:-

- Director of Finance and Information.
- Director of Nursing.
- Head of IM&T.
- PMS Project Manager.
- PMS Module Managers.
- Executive Member from Northgate.
- Northgate Project Manager.

Membership will be co-opted from other areas where appropriate to the Project Plan.

### **9.1.2. PMS Project Teams**

The Trust will establish project teams in the following areas:-

- Technology Management.
- Core PAS.
- Out-Patients.
- Accident & Emergency.
- Maternity.
- Order Requesting/Results Reporting.

These will be assigned user project leads (PMS Module Managers). The PMS Project Manager will provide the common input to all groups and will ensure consistency of approach through the project.