<table>
<thead>
<tr>
<th>Author:</th>
<th>Head of Sustainability &amp; Environment Manager</th>
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<tbody>
<tr>
<td>Responsible Lead Executive Director:</td>
<td>Director Planning, Property and Performance</td>
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<td>Endorsing Body:</td>
<td>Corporate Management Team, NHSL Board</td>
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<tr>
<td>Governance or Assurance Committee</td>
<td>Sustainability &amp; Environment Group</td>
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<tr>
<td>Implementation Date:</td>
<td>January 2019</td>
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<td>Version Number:</td>
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<td>Review Date:</td>
<td>January 2022</td>
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<tr>
<td>Responsible Person</td>
<td>Director of PSSD</td>
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SUSTAINABILITY POLICY

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<table>
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<tr>
<th>Contributing Author / Authors</th>
<th>• Head of Sustainability &amp; Environmental Manager</th>
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| Consultation Process / Stakeholders: | • Director of Planning, Property & Performance  
• Director of PSSD  
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• IM&T Infrastructure Operations Manager  
• Senior Management Accountant  
• General Manager Procurement  
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• Communications Manager  
• All Staff  
• Health Facilities Scotland, Energy & Engineering |
| Distribution: | • All Staff  
• Public |

## CHANGE RECORD

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<td>May 2018</td>
<td>Head of Sustainability &amp; Environment Manager</td>
<td>GDPR statement added into section 3 and updated name of Data Protection Act.</td>
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<td>Sep 2018</td>
<td>Head of Sustainability &amp; Environment Manager</td>
<td>Issued to Sustainability &amp; Environment Group for comments.</td>
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<td>Oct 2018</td>
<td>Head of Sustainability &amp; Environment Manager</td>
<td>Comments re: Current References - HFS</td>
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<td>Head of Sustainability &amp; Environment Manager</td>
<td>Comments on Section 7.0 – Resources to reflect staff and budgetary impact.</td>
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<td>Head of Sustainability &amp; Environment Manager</td>
<td>Update from HFS re: replacement CEL 2(2012)</td>
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<td>Head of Sustainability &amp; Environment Manager</td>
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1. **INTRODUCTION**

NHS Lanarkshire is committed to sustainable development practices that benefit the NHS and the people that live in the areas it serves by ensuring the best use of resources and minimising any adverse impact on the environment.

The policy shall be known as the NHS Lanarkshire Sustainability Policy and is applicable throughout all premises in which NHS Lanarkshire has a controlling interest.

2. **AIM, PURPOSE AND OUTCOMES**

The purpose of the policy is to ensure that NHS Lanarkshire, as part of its Climate Change Action Plan and Sustainability Strategy regularly reviews and reports on all activities and actions outlined in CEL 2 (2012) – A Policy on Sustainable Development for NHS Scotland.

The Policy sets out the objectives of NHS Lanarkshire Board and the arrangements it has put in place to achieve them. NHS Lanarkshire is already engaged in a number of activities to reduce their impact on the environment and will strive to protect, improve and enhance the environment as follows;

- **Climate Change Adaptation** - To act in the best way calculated to deliver the statutory adaptation programme, in particular identifying and improving resilience to future climate change risks.
- **Energy** - Minimise the use of energy & water in our premises to reduce carbon emissions and mitigate the impact of climate change.
- **Pollution** - Identifying, adopting and promoting technologies and actions to reduce emissions of greenhouse gases within our properties, and the wider communities that we service.
- **Transport** - Reducing the social and environmental impacts arising from fleet vehicles and staff travel and encouraging the use of more sustainable modes of transport for all journeys.
- **Waste** - Minimising all waste through best practicable environmental options by eliminating, reducing, reusing, and recycling where possible.
- **Natural and built environment** - Protecting, conserving and enhancing the environment including landscape character, habitats and heritage and promoting bio-diversity and local distinctiveness.
- **Environmental education** - Raising awareness through staff training and targeted staff engagement programmes.
- **Procurement** - Ensuring purchasing power is used to reduce negative environmental impacts and to improve the environmental standards of products and services used. Adopting working practices which have the greatest contribution to sustainable development.

The above key strands of activities will be consistent with NHS Lanarkshire endorsed Property and Asset Management Strategy (PAMS) 2017- 2022.
3. SCOPE

3.1 Who is the Policy intended to Benefit or Affect?

The Policy is intended to benefit and affect NHSL Staff, patients, service users, Health & Social Care Partnerships and members of the wider community.

NHS Lanarkshire take care to ensure your personal information is only accessible to authorised people. Our staff have a legal and contractual duty to keep personal health information secure, and confidential. In order to find out more about current data protection legislation and how we process your information, please visit the Data Protection Notice on our website at www.nhslanarkshire.scot.nhs.uk or ask a member of staff for a copy of our Data Protection Notice.

3.2 Who are the Stakeholders

NHSL Staff, patients, visitors, National Agencies, Health & Social Care Partnerships Community Planning Partnership and contractors.
SUSTAINABILITY POLICY

4. PRINCIPAL CONTENT

NHS Lanarkshire considers Sustainable Development to be an integral part of its commitment to ensure the health and wellbeing of the communities we serve. The Board will contain the environmental impact of its activities to a practical minimum consistent with its responsibilities in providing high quality patient care. The Board will strive to perform better than all legislative and other Scottish Government Policy requirements and will in particular seek to:

- Adopt the Sustainability Assessment Toolkit to assist in developing an integrated approach to managing corporate environmental, social and economic impacts and demonstrate commitment towards supporting the SG National Outcomes / National Indicators.
- Utilise Corporate Greencode (Environmental Management System) to measure performance and monitor continual improvement in line with the Scottish Government key sustainability objectives.
- Promote the efficient use of energy and water and perform better than NHS Scotland targets for the reduction of energy and greenhouse gas emissions.
- Develop plans to measure the short and long term effects of climate change and appropriate management and mitigation solutions to remove or reduce these risks.
- Procure functionally suitable facilities in compliance with environmental legislation for new and refurbished buildings, using an environmental assessment tool, i.e. BREEAM.
- Have regard for the environment when purchasing goods and services and promote suppliers whose environmental policies and practices are in accord with our own.
- Provide induction / staff engagement material and ensure that all staff are aware of how they can contribute to improving NHS Lanarkshire’s overall sustainable development performance.
- Promote waste minimisation and increase recycling of all waste streams.
- Enhance natural beauty and biodiversity within NHSL sites by maintaining NHS Lanarkshire’s buildings, grounds and gardens in an environmentally sound manner.
- Protect natural habitats, through the efficient use of natural resources and reduce pollution to air, land and water.
- Establish, in partnership with local authorities, a green travel plan across all NHS Lanarkshire’s properties and ensure that this is a mandatory requirement in all new developments.

Implementation of this Policy will only be achieved by securing the support of staff at all levels working for or on behalf of NHS Lanarkshire and through the development, implementation and regular review of policies and procedures. NHS Lanarkshire will support relevant initiatives in the community aimed at improving the organisation’s overall sustainability performance.
5. **ROLES AND RESPONSIBILITIES**

All NHSL staff, suppliers and contractors will be encouraged and enabled to take action to improve sustainability and reduce energy and wastage at work and at home.

Local management controls will be implemented to ensure all staff, suppliers and contractors are aware of the lines of communication and levels of responsibility, which exist to ensure that sustainable development practices are encouraged.

A Risk Register will be maintained and managed by the Sustainability and Environment Group.

6. **RESOURCE IMPLICATIONS**

- Printing costs for awareness material / information leaflets.
- There will be a resource impact on PSSD and the wider Staff Group as part of the Staff Engagement programme and for education / training.
- There will be an impact on both staff and financial resources for the Board in identifying sufficient energy efficiency and carbon reduction projects to meet SG energy and greenhouse gas targets.

7. **COMMUNICATION PLAN**

The Sustainability & Environment Group have agreed a Communications Plan to promote both ongoing sustainability initiatives to staff and to engage with the wider community. A number of tools are used to disseminate information, including various media, such as messages on the staff intranet, Weekly Staff Briefing, The PULSE newspaper, press releases and social networking sites, including Facebook and Twitter.

8. **QUALITY IMPROVEMENT – Monitoring and Review**

The Policy and documentation will be reviewed by the Sustainability and Environment Group every three years or more often if there are changes to circumstances or National Legislation.

9. **EQUALITY AND DIVERSITY IMPACT ASSESSMENT**

This policy meets NHS Lanarkshire’s EDIA

10. **Summary or Frequently Asked Questions (FAQs)**

N/A.
The principal pieces of Legislation or Scottish Government Policy that apply to the environmental aspects are as follows.

- Energy Efficient Scotland: Route Map.
- Climate Change Act Sections 44 & 46 Duties on Public Bodies.
- The Climate Change Plan: 2018 2032 RPP3
- Carbon Reduction Commitment - Energy Efficiency Scheme.
- Environmental Protection Act 1990.
- The Waste (Scotland) Regulations 2012.
- Pollution Prevention and Control (Scotland) Regulations 2000.
- Landfill (Scotland) Regulations 2003.
- Waste Management Licensing (Scotland) Regulations 2011.
- Environmental Protection (Duty of Care) (Scotland) Regulation 2012.