

Checklist template for Isolation Return (V8 25.01.22) - employer with employee

STAFF NAME	
STAFF DATE of BIRTH	
WORK LOCATION / TITLE	
DATE RETURNED TO WORK	
MANAGER'S CONTACT NAME	
MANAGER'S CONTACT NUMBER	

A Helpful Process Flow chart is available at

<https://www.nhslanarkshire.scot.nhs.uk/download/covid-19-isolation-guide-for-staff/>

No	Individual risk assessment – Employer with employee		
	For avoidance of doubt if you are symptomatic and have –ve LFD you must PCR test		
Q1	Is the staff member Covid +VE (LFD or PCR) or A contact of a +VE Case		COVID +VE – Go to Q2 CONTACT – Go to Q3
Q2	<p>Isolate for 10 days but return to work on day 7 if you have –VE LFD on day 6 & 7 (tests 24 hrs apart) and you have had no fever in previous 48hrs.</p> <p>If +VE on day 6 and –VE on day 7 & 8 then return on day 8 (tests 24 hrs apart) and you have had no fever (<37.8 degree C) in previous 48 hrs (and so on)</p> <p>If you have no fever (<37.8 degree C) then return to work on day 11. If you develop symptoms within the 28 day period take a PCR test, if +VE recommence isolation, if -VE remain at work.</p> <p>On returning to work you should pause daily LFDs for 28 days (from date of positive test or first day of symptoms). If you were in a staff group routinely PCR testing weekly, you should pause this for 90 days.</p> <p>If you are identified as a contact within the 28 day period do not test and remain at work.</p> <p>Staff returning earlier than day 10 should not work in high risk areas. Can return to normal role after day 10.</p>		<p>Staff can return to work earlier than day 10 but not to high risk areas. High clinical risk groups would include patients on chemotherapy, immune suppressants such as pre/immediately post transplant, those who have profound immune-deficiency and other high clinical risk patients who are not vaccinated. Staff can be asked to return to work with low risk clinical groups.</p> <p>Early returners can return to high risk areas at day 10.</p>
Q3	Are you fully vaccinated (2 doses plus booster at least 14 days ago)		<p>Yes – Go to Q4</p> <p>No – Go to Q5</p>
Q4	If you were previously +VE within the last 28 days you do not need to isolate and do not need to LFD test for 28 days from the date of your +VE test. If you develop		

	<p>symptoms within the 28 days take a PCR test, if +VE follow advice in Q2.</p> <p>If Not +VE within previous 28 days, take LFD test immediately. If +VE follow advice in Q2. If –VE return to work and take LFDs for 10 days and resume daily workplace LFD testing thereafter. If you develop symptoms take a PCR test. If an LFD returns +ve follow process in Q2 above.</p>		
Q5	<p>If you were previously +VE within the last 28 days you do not need to isolate and do not need to LFD test for 28 days from the date of your +VE test. If you develop symptoms within the 28 days take a PCR test, if +VE follow advice in Q2.</p> <p>If you were not +VE within the previous 28 days take PCR test immediately and isolate until result known.</p> <p>If +VE follow process in Q2.</p> <p>If –VE isolate for FULL 10 DAYS, and LFD daily. If you return a +VE LFD or develop symptoms, follow process in Q2 and reset your Day 1 to the date of symptom commencement or +VE test.</p>		<p>Staff decline daily LFD testing - if staff decline daily LFD testing then they should not return to work on a physical site. Isolate for FULL 10 days</p>
NOTES	<p>Managers should ensure a risk assessment is carried out ensuring mitigations are in place and that the member of staff is not returning to a high risk clinical setting.</p> <p>Staff should only return to work in the following circumstances:</p> <ul style="list-style-type: none"> • On Day 7 to Day 10 - once they have had two consecutive negative LFD tests taken 24 hours apart • After Day 10 – if they have not had 2 consecutive negative LFDs 24hrs apart by Day 10, they should return to work on Day 11 irrespective of LFD test results (they do not need to test after D10) • Both points are conditional on not having had or currently having a fever (a temperature of 37.8C degrees or above) within the previous 48 hours. <p>Having met all the above criteria within the checklist, the staff member is expected to return to work.</p> <p>Staff member should be assessed every 4 hours when on duty to confirm they have not developed symptoms after starting their shift. If symptoms develop they must self-isolate and undertake a PCR test.</p> <p>Staff must fully comply with any PPE requirements, hand hygiene and other infection control measures.</p> <p>Any queries call the Salus helpline on 01698 759333 between hours of 08.30-16.30. Out with these times</p>		<p>Current Covid Systems are:</p> <ul style="list-style-type: none"> • New continuous cough (coughing for longer than an hour, or three or more coughing episodes in 24 hours.) • High Temperature or Fever • Change in sense of smell or taste

please call the Salus on call physician (available via UHM switchboard).

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