

Meeting of:  
NHS Board  
30<sup>th</sup> August 2023

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**SUBJECT: 2023/24 ANNUAL DELIVERY PLAN (ADP) - FINAL**

## 1. PURPOSE

This paper is coming to the Board:

For approval	<input checked="" type="checkbox"/>	For Assurance	<input type="checkbox"/>	For Information	<input type="checkbox"/>
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The Board is asked to consider for approval the 2023/24 Annual Delivery Plan (ADP) which was submitted as a draft to the Scottish Government on 5<sup>th</sup> June 2023.

## 2. ROUTE TO THE BOARD

This report has been prepared by Roslyn Rafferty, Head of Strategy & Performance and reviewed by the Corporate Management Team on 21<sup>st</sup> August 2023.

## 3. SUMMARY OF KEY ISSUES

### 2023/24 ANNUAL DELIVERY PLAN (ADP)

#### 3.1 Background

From 2022/23 onwards the Board has been required to produce an Annual Delivery Plan (ADP) which sets out operational priorities and key actions for the year. The ADP is prepared in conjunction with CMT and other key stakeholders.

The key priorities noted within the ADP are incorporated as part of the Board's Corporate Objectives and CMT members' personal objectives for the year.

#### 3.2 Development

In response to the Scottish Government's 2023/24 Delivery Plan Guidance of 28<sup>th</sup> February 2023, the Draft 2023/24 ADP was developed by the CMT during March'23 – June'23. The format of the ADP consisted of prescribed High Level Narrative and Delivery Plan templates and described actions to deliver on the Scottish Government's 10 Drivers for Recovery. The draft was prepared for consideration at the Board Development session on 17<sup>th</sup> May and at the CMT on 5<sup>th</sup> June 2023, ahead of submission to SG on 8th June. In line with guidance, the ADP was submitted as a draft to the Scottish Government.

The Scottish Government issued a formal letter of response on 11<sup>th</sup> August 2023 advising that they were content with the draft ADP and that it could now be considered through local governance processes. The Board is asked to consider the 2023/24 Annual Delivery Plan - Final for approval.

### 3.2 Next Steps

NHS Boards are required to provide the SG with quarterly updates on progress toward delivering the ADP and the Scottish Government has indicated that, moving forward, it wishes to strengthen engagement around the quarterly updates and the six-monthly joint Executive meetings. While details are awaited, it is anticipated that the Q1 and Q2 updates will both be due in October, with the joint Executive meetings thereafter.

## 4. STRATEGIC CONTEXT

This paper links to the following:

Corporate objectives	<input checked="" type="checkbox"/>	AOP	<input checked="" type="checkbox"/>	Government policy	<input checked="" type="checkbox"/>
Government directive	<input checked="" type="checkbox"/>	Statutory requirement	<input type="checkbox"/>	Achieving Excellence/local policy	<input type="checkbox"/>
Urgent operational issue	<input type="checkbox"/>	Other	<input type="checkbox"/>		

## 5. CONTRIBUTION TO QUALITY

This paper aligns to the following elements of safety and quality improvement:

### *Three Quality Ambitions:*

Safe	<input checked="" type="checkbox"/>	Effective	<input checked="" type="checkbox"/>	Person Centred	<input checked="" type="checkbox"/>
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### *Six Quality Outcomes:*

Everyone has the best start in life and is able to live longer healthier lives; (Effective)	<input checked="" type="checkbox"/>
People are able to live well at home or in the community; (Person Centred)	<input checked="" type="checkbox"/>
Everyone has a positive experience of healthcare; (Person Centred)	<input checked="" type="checkbox"/>
Staff feel supported and engaged; (Effective)	<input checked="" type="checkbox"/>
Healthcare is safe for every person, every time; (Safe)	<input checked="" type="checkbox"/>
Best use is made of available resources. (Effective)	<input checked="" type="checkbox"/>

## 6. MEASURES FOR IMPROVEMENT

Operational work towards achieving the Standards, Targets and policy aims will use various improvement measures to secure delivery.

## 7. FINANCIAL IMPLICATIONS

The Annual Delivery Plan will provide details of a number of risks, including financial. Any financial implications arising from the recovery of services will be identified and approved prior to service recovery.

## 8. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS

Development and agreement of the Annual Delivery Plan includes an assessment of risk and management implications for each deliverable.

## 9. FIT WITH BEST VALUE CRITERIA

This paper aligns to the following best value criteria:

Vision and leadership	<input checked="" type="checkbox"/>	Effective partnerships	<input checked="" type="checkbox"/>	Governance and accountability	<input checked="" type="checkbox"/>
Use of resources	<input checked="" type="checkbox"/>	Performance management	<input checked="" type="checkbox"/>	Equality	<input checked="" type="checkbox"/>
Sustainability Management	<input checked="" type="checkbox"/>				

## 10. EQUALITY IMPACT ASSESSMENT / FAIRER SCOTLAND DUTY

This is a business performance report, not a proposal for change or development.

## 11. CONSULTATION AND ENGAGEMENT

This is a business performance report, not a proposal for change or development.

## 12. ACTIONS FOR THE BOARD

The Board is asked to:

Approve	<input checked="" type="checkbox"/>	Accept the assurance provided	<input type="checkbox"/>	Note the information provided	<input type="checkbox"/>
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The Board is asked to approve the 2023/24 Annual Delivery Plan (ADP) - Final.

## 13. FURTHER INFORMATION

For further information about any aspect of this paper, please contact Roslyn Rafferty, Head of Strategy & Performance

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*Colin Lauder*  
*Director of Planning, Property & Performance*

## APPENDICES

Appendix 1 ADP High Level Narrative 2023/24  
Appendix 2 ADP Delivery Plan Template 2023/24