

NHS Board
26th January 2022

Lanarkshire NHS Board
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SUBJECT: Annual Fire Safety Report 2020/21

1. PURPOSE

This paper is coming to the NHS Board

For approval	<input checked="" type="checkbox"/>	For endorsement	<input type="checkbox"/>	To note	<input type="checkbox"/>
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It is a requirement of Scottish Government Health & Social Care Fire Safety Policy for NHS Scotland (CEL 11: 2011) for Boards to report annually on the fire safety performance of the organisation.

The purpose of this Report is to inform the Board of matters relating to:

- Performance and progress on Fire Safety Management since the previous reporting period 2019/20.
- Fire safety activities undertaken during 2020/21 to ensure compliance with:
 - The Fire (Scotland) Act 2005 Part 3,
 - Fire Safety (Scotland) Regulations 2006
 - Scottish Government Health Directorate (SGHD) Fire Safety Policy for NHS Scotland (CEL 11: 2011).

The Annual Fire Safety Report (see Appendix 1) outlines the progress made in Fire Safety Management during 2020/21.

2. ROUTE TO THE NHS BOARD

This paper has been:

Prepared	<input checked="" type="checkbox"/>	Reviewed	<input type="checkbox"/>	Endorsed	<input type="checkbox"/>
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by the Director of Property and Support Services Division (Nominated Officer, Fire).

3. SUMMARY OF KEY ISSUES

The Annual Fire Safety Report, with executive summary, details the activities completed in year 2020/21 and those planned for year 2021/22.

The Board are requested to:

Note the responsibilities of Scottish Fire and Rescue Service (SFRS) as the Fire Safety Enforcing Authority.

Note NHS Lanarkshire's performance and progress in the key areas below:

- **Unwanted Fire Alarm Signals (UFAS)**

The number of UFAS for the current reporting period 2020/21 totalled 124; this represents a decrease of 19 % on the figure, (153), reported in 2019/20. Analysis of UFAS activity would suggest the decrease is mainly due to the reduced footfall within the three acute hospitals during the pandemic.

- **Fire Incidents**

A total of 4 Actual Fire Incidents were reported and investigated during reporting period 2020/21. One of the incidents was considered as being of significant interest and met the criteria to be reported to Scottish Government.

The number of Actual Fires Incidents for reporting period 2020/21 decreased by five when compared with 2019/20.

- **Fire Risk Assessments (FRA)**

The current total number of FRA areas is 439, all of which are completed and entered into the EAMS. The total number of FRAs areas recorded on EAMS at the end of this reporting period 2020/21 has remained unchanged from the previous reporting period 2019/20,

The total number of FRAs will continue to be subject to change as new premises are acquired, old premises disposed of and operational changes are made within existing premises.

- **Fire Safety Compliance Audits**

During this reporting period 2020/21 SFRS conducted 12 Fire Safety Audits in the under noted NHSL premises.

- Wester Moffat Hospital.
- UHW, various Areas.
- UHH Wards 15,16,19,20
- Stonehouse Hospital Stonehouse.
- Kilsyth Victoria Hospital Kilsyth.
- Coathill Hospital Glencairn Ward.
- Coathill Hospital Glenmore Ward.

- **Partnership Working**

Partnership Working between NHS Lanarkshire and Scottish Fire & Rescue Service (SFRS) continued through reporting period 2020/21, with regular liaison meetings.

- **General Fire Safety Awareness Training**

67% of staff participated in General Fire Safety Awareness Training during this reporting period 2020/21. This figure indicates an 7% decrease on the number of staff who participated in training during reporting period 2019/20.

Fire Safety Training will continue to be provided in the new reporting period and CMT will give focus and scrutiny on regular performance reports from Directorates on training, inspections and drills.

- **Fire Safety Control Book (FSCB)**

The current total of FSCBs issued is 262 covering all NHSL sites.

Note the activities planned and being undertaken in the new reporting period 2021/22, in particular:

- The required increase in the level of attendance at General Fire Safety Awareness Training continues from previous reporting period.
- The focus on the reduction of the number of Unwanted Fire Alarm Signals experienced by NHSL continues from previous reporting period.
- The Director of Hospital Services, University Hospital Monklands is aware of the need to address the reasons for 10 unreported fire incidents at University Hospital Monklands during 2020/21 noting 30% of all fire incidents have gone unreported in previous 3 reporting periods and enact a suitable Corrective Action Plan to rectify.
- The introduction of a new governance structure which includes a quarterly Fire Safety Performance Report to NHSL Corporate Management Team.

4. STRATEGIC CONTEXT

This paper links to the following:

Corporate objectives	<input checked="" type="checkbox"/>	AOP	<input type="checkbox"/>	Government policy	<input type="checkbox"/>
Government directive	<input type="checkbox"/>	Statutory requirement	<input checked="" type="checkbox"/>	AHF/local policy	<input type="checkbox"/>
Urgent operational issue	<input type="checkbox"/>	Other	<input type="checkbox"/>		

5. CONTRIBUTION TO QUALITY

This paper aligns to the following elements of safety and quality improvement:

Three Quality Ambitions:

Safe	X	Effective		Person Centred	
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Six Quality Outcomes:

Everyone has the best start in life and is able to live longer healthier lives; (Effective)	<input type="checkbox"/>
People are able to live well at home or in the community; (Person Centred)	<input type="checkbox"/>
Everyone has a positive experience of healthcare; (Person Centred)	
Staff feel supported and engaged; (Effective)	<input type="checkbox"/>
Healthcare is safe for every person, every time; (Safe)	X
Best use is made of available resources. (Effective)	X

6. MEASURES FOR IMPROVEMENT

Measures for improvement of fire safety for patients, staff and members of the public across the NHS Lanarkshire Estate are included within the fire safety action plans.

7. FINANCIAL IMPLICATIONS

No request for additional resources.

8. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS

Fire safety is an integral part of the NHS Lanarkshire risk management processes.

9. FIT WITH BEST VALUE CRITERIA

This paper aligns to the following best value criteria:

Vision and leadership	<input type="checkbox"/>	Effective partnerships	<input type="checkbox"/>	Governance and accountability	<input checked="" type="checkbox"/>
Use of resources	<input checked="" type="checkbox"/>	Performance management	<input type="checkbox"/>	Equality	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>				

10. EQUALITY AND DIVERSITY IMPACT ASSESSMENT

Has an E&D Impact Assessment has been completed?

Yes

No

11. CONSULTATION AND ENGAGEMENT

Fire safety is an integral part of the health and safety process and procedures in NHS Lanarkshire and is reviewed through the local fire safety committees. These are committees which comprise both staff side and management representatives.

12. ACTIONS FOR THE NHS BOARD

The NHS Board are asked to:

Approve	<input checked="" type="checkbox"/>	Endorse	<input type="checkbox"/>	Identify further actions	<input type="checkbox"/>
Note	<input type="checkbox"/>	Accept the risk identified	<input type="checkbox"/>	Ask for a further report	

1. Approve the Fire Safety Report for 2020/21.

13. FURTHER INFORMATION

For further information about any aspect of this paper, please contact;

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Colin Lauder

Director of Planning, Property & Performance