



SOUTH LANARKSHIRE INTEGRATION JOINT BOARD

Minutes of meeting held via Microsoft Teams on 8 December 2020

Chair:

Councillor John Bradley

Present:

Health and Social Care Partnership

V de Souza, Director, Health and Social Care and Chief Officer; M Moy, Chief Financial Officer

NHS Lanarkshire Board

Lesley McDonald, Non Executive Director; Lesley Thomson, Non Executive Director

South Lanarkshire Council

Councillors Allan Falconer, Richard Lockhart, Jim McGuigan

Attending:

NHS Lanarkshire

L Ace, Director of Finance; C Cunningham, Head of Commissioning and Performance; L Findlay, Medical Director; M Hayward, Head of Health and Social Care (Rutherglen/Cambuslang and East Kilbride); J Jenkins, Associate Nurse Director; B McGurn, Deputy Clinical Director; T Wilson, Trade Union Representative

Partners

L Craig Carers' Representative; R Craig, South Lanarkshire Health and Social Care Forum; C Duffin, VASLAN; Dr K McIntyre, GP Representative; R Ormshaw, Scottish Care

South Lanarkshire Council

C Sneddon, Chief Executive; I Beattie, Head of Health and Social Care (Hamilton and Clydesdale); C Brown, Planning and Performance Manager; M Kane, Service Development Manager; G McCann, Head of Administration and Legal Services; B Perrie, Planning and performance Manager; L Purdie, Chief Social Work Officer; S Smellie, Unison Trade Union Representative; S Somerville, Administration Manager

Also Attending:

Audit Scotland

S Lawton, External Auditors

Lanarkshire Carers

B McAuley, Chief Executive

Apologies:

NHS Lanarkshire Board

Philip Campbell, Non Executive Director (Depute); Lilian Macer, Non Executive Director

NHS Lanarkshire

H Knox, Chief Executive; E Docherty, Director of Nursing and Care; P McCrossan; Director for Allied Health Professionals; L Thomson, Nurse Director

South Lanarkshire Council

P Manning, Executive Director (Finance and Corporate Resources)

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the South Lanarkshire Integration Joint Board held on 29 September 2020 were submitted for approval as a correct record.

The Chair advised of a typographical error at Item 4 Financial Monitoring 2019/2020. The last sentence of paragraph 3, beginning 'the overspend would be met . . . from South Lanarkshire Council of £0.097 million', was to be deleted as it related to information from a previous meeting.

The Board decided: that the minutes be approved as a correct record, subject to the deletion of the sentence as outlined above.

3 Financial Monitoring 2020/2021

A report dated 19 November 2020 by the Director, Health and Social Care was submitted providing a summary of the financial position of the Health and Social Care Partnership (HSCP) for the period 1 April to 31 October 2020 in relation to Health Care Services and for the period 1 April to 9 October 2020 in relation to Social Work and Housing Services.

A summary of the financial position as at October 2020 was as follows:-

- ◆ an overspend of £1.032 million on Health Care Services, taking into consideration additional Scottish Government funding of £3.523 million to address the actual costs to date attributable to the Covid-19 pandemic
- ◆ a minor overspend of £0.001 million on the Primary Care Improvement Fund which was ring-fenced
- ◆ an overspend of £4.351 million on Social Care and Housing Services, of which £4.444 million was attributable to the Covid-19 pandemic and taking into account the actual funding received to date of £5.464 million
- ◆ an underspend of £0.005 million on the Housing Revenue Account (HRA)

The reasons for major budget variances across Health and Social Care Services budget, together with supporting information, was provided in Appendices 1 to 5 to the report.

A summary of the budget adjustments for the period 1 April to 31 October 2020 in relation to Health Care Services and for the period 1 April to 9 October 2020 in relation to Social Work and Housing Services was provided in Appendix 6 to the report.

Specific funding had not yet been made available to meet the costs of the planned efficiency savings in 2020/2021 which could not be implemented due to the pandemic.

The Chief Financial Officer advised that funding for prescribing required to be redirected due to Covid-19 and, as additional funding had not yet been confirmed from the Scottish Government, there might be a requirement to consider using the contingency reserve. She highlighted, however, that dialogue was ongoing with the Scottish Government and the Board would be kept advised of progress.

The indicative funding allocation for 2021/2022 was expected to be announced by the Scottish Government at the end of January 2021. While work was ongoing to establish the anticipated increase in costs in 2021/2022 for both partners, including the ongoing impact of the Covid-19 pandemic, it was expected that there would be a funding gap for both partners which would need to be met by efficiency savings. Efficiency savings options were currently being developed and members would be kept advised as appropriate.

The Chief Financial Officer responded to members' questions in relation to the prescribing costs and the financial impact of the Care at Home moratoria once lifted.

The Board decided:

- (1) that the current financial position for the South Lanarkshire HSCP and the ongoing uncertainty in respect of the additional costs and funding related to the Covid-19 pandemic be noted;
- (2) that the projected overspend on prescribing and the requirement to agree a funding solution at a later date be noted; and
- (3) that the ongoing work to develop the IJB Financial Plan for 2021/2022 and the requirement to identify efficiency savings, as highlighted at Section 5 of the report, be noted.

[Reference: Minutes of 29 September 2020 (Paragraph 4)]

4 Performance Monitoring Report

A report dated 18 November 2020 by the Director, Health and Social Care was submitted:-

- ◆ providing a summary of performance against the key performance measures assigned to the integration of Health and Social Care in South Lanarkshire
- ◆ outlining future performance reporting opportunities
- ◆ highlighting the challenges faced by the Health and Social Care Partnership in the context of Covid safety restrictions and the resources which had been prioritised to address those challenges

An update against each of the 6 Ministerial Steering Group indicators was detailed in Appendix 1 to the report.

It was noted that performance reporting structures were being re-established, with services and localities providing recovery trajectories, which might need to be revised as demand and service activity changed.

The Head of Commissioning and Performance advised that performance, particularly in relation to delayed discharges, was showing sustained improvement.

The Chair and members of the Board thanked the Head of Health and Social Care (Rutherglen/Cambuslang and East Kilbride) and her team for their efforts in the whole system approach to delayed discharges which had led to the significantly improved performance.

The Board decided:

- (1) that the report be noted; and
- (2) that the proposed development work regarding performance management arrangements be noted.

5 Proposed Terms of Reference Amendment

A report dated 13 November 2020 by the Director, Health and Social Care was submitted on a proposed amendment to the Terms of Reference of the Integration Joint Board (Performance and Audit) Sub-Committee.

On 4 December 2018, the IJB had previously approved the extension of the Terms of Reference of its Performance and Audit Sub-Committee (PASC) to include financial governance, budget scrutiny and oversight of the development of the financial strategy. It was now proposed that the PASC's Terms of Reference be further extended to allow it to receive any certified abstract of the IJB Annual Accounts and approve them for signature, as outlined at Section 4 of the report.

The Board decided: that the amendment to the Integration Joint Board (Performance and Audit) Sub-Committee's Terms of Reference, as detailed at Section 4 of the report, be approved.

[Reference: Minutes of 4 December 2018 (Paragraph 7)]

6 Records Management Plan

A report dated 18 November 2020 by the Director, Health and Social Care was submitted providing an update on the Integration Joint Board's Records Management.

The Public Records (Scotland) Act 2011 placed a duty on public bodies to prepare a Records Management Plan (RMP) detailing the arrangements for the management of the South Lanarkshire Integration Joint Board's records.

The Integration Joint Board's RMP comprised 15 elements, as set out in the Keeper's Model Plan.

It was proposed that the South Lanarkshire Integration Joint Board's RMP, attached as an appendix to the report, be approved and submitted to the National Records of Scotland (NRS). The submission would include supporting evidence from the Integration Joint Board, NHS Lanarkshire and South Lanarkshire Council policies, working practices, ongoing initiatives and planned future developments.

Once evaluated and approved by the Keeper of the Records, NRS, the report would be published on NRS and IJB websites.

The Board decided: that the updated South Lanarkshire Integration Joint Board's Records Management Plan, attached as an appendix to the report, be approved and submitted to the National Records of Scotland by the end of December 2020.

[Reference: Minutes of 4 December 2018 (Paragraph 6)]

7 Chief Social Work Officer Annual Report 2019/2020

A report dated 19 November 2020 by the Director, Health and Social Care was submitted on the Chief Social Work Officer's Annual Report 2019/2020.

There was a statutory requirement for all local authorities to appoint a professionally qualified Chief Social Work Officer (CSWO) who must be registered with the Scottish Social Services Council (SSSC). The role of the CSWO was to provide professional advice and guidance to local authorities, elected members and officers in the provision of social work services, whether commissioned or directly provided. The CSWO also had responsibility for overall performance

improvements and the identification and management of corporate risk insofar as those related to social work services.

The CSWO was required to prepare an annual report of activity, which followed a standardised reporting framework, for submission to the Chief Social Work Advisor for Scotland.

Information was provided on the content of the CSWO's Annual Report which was attached as an appendix to the report.

The Chief Social Work Officer and Head of Health and Social Care (Hamilton and Clydesdale) responded to a member's question in relation to the regradings for the Hamilton Homecare Service following the lifting of the Improvement Notice by the Care Inspectorate.

The Board decided: that the Chief Social Work Officer's Annual Report 2019/2020, attached as an appendix to the report, be noted.

8 Independent Care Review's Findings and the Promise of Transformational Change

A report dated 13 November 2020 by the Director, Health and Social Care was submitted providing a brief overview of the work of the Independent Care Review.

The aim of the Scottish Government's Independent Care Review, launched in 2017, was to identify and deliver lasting change in Scotland's care system and leave a legacy that would transform the wellbeing of infants, children and young people.

The Review had reached its final stage at the end of February 2020 and produced the following key reports:-

- | | |
|---------------|--------------------|
| ◆ The Promise | ◆ Follow the Money |
| ◆ The Plan | ◆ The Rules |
| ◆ The Money | ◆ The Thank You |

The Promise outlined a number of areas where organisations and institutions must radically rethink their underlying purpose and operating structures, including the children's hearings system, foster care, residential care, secure care, children in the youth justice system, keeping children with their families where it was safe to do so and the continued support of Kinship Care.

South Lanarkshire Council's Social Work Resources had been engaged with the Independent Care Review team over the past 3 years and had recently met to discuss opportunities and challenges with aligning the vision of The Promise into its Children's Services Plan and Corporate Parenting Plan.

Work ongoing within Children and Justice Services included:-

- ◆ building capacity to support children and young people to remain within their families by developing an enhanced and co-ordinated family support model
- ◆ engaging with key partners to strengthen the offer of support and accommodation pathways to care experienced young people post 16 years
- ◆ streamlining Social Work processes to reflect the value of relationships between the workforce and children and their families

The Board decided: that the work of the Independent Care Review be noted and supported.

9 Transformation and Service Improvement Programme

A report dated 13 November 2020 by the Director, Health and Social Care was submitted providing an update in relation to the transformation and service improvement programme that had been put in place to support the delivery of the South Lanarkshire Integration Joint Board's (IJB) Strategic Commissioning Plan.

Details were given on progress of the programme in relation to the following services, together with an update on the impact experienced as a result of Covid-19:-

- ◆ Adult and Older People's Day Services Review
- ◆ South Lanarkshire's Care Facilities Modernisation Programme
- ◆ Care and Support Service Review
- ◆ Mental Health Strategy
- ◆ Care at Home Services Improvement Programme

Covid-19 had impacted on service users and the response process had slowed the progress of the Transformation Programme as resources had been redeployed and services suspended. The Transformation Programme had now resumed and required to take account of the risks posed by Covid-19 and focus on ways to improve the ability of services to meet those risks.

The Head of Health and Social Care (Hamilton and Clydesdale) advised that:-

- ◆ work had begun to prepare the site for the Blantyre care facility and it was anticipated that the build programme would take 18 months
- ◆ the moratoriums in Hamilton and Rutherglen had now been lifted and the Service was restarting in a measured way
- ◆ it was anticipated that a report on the outcome of the Adult and Older People's Day Services Review would be brought to the IJB and the Council's Social Work Resources Committee in the New Year

In response to a point from Councillor Falconer on the cost of the Blantyre care facility, the Chief Executive, South Lanarkshire Council, with the agreement of the Chair, undertook to circulate, to all members of the Board, information that had been provided to Councillor Falconer from the Executive Director (Finance and Corporate Resources), which clarified the cost.

Officers responded to members' questions in relation to various aspects of the report

The Board decided: that the report be noted.

[Reference: Minutes of 29 September 2020 (Paragraph 16)]

C Sneddon left the meeting during this item of business

10 Winter Plan 2020/2021

A report dated 18 November 2020 by the Director, Health and Social Care was submitted providing an update on the planning arrangements put in place to deal with winter and, in particular, the impact of Covid-19 and other strategic priorities.

The Head of Commissioning and Performance advised that the flu programme was well ahead of schedule and provided the following comparison with last year's figures:-

Category	2020	2019
2 to 5	61.6%	44.4%
At risk	52.1%	39.6%
>65	82.3%	71.5%

The programme for the 60 to 64 age range was now being progressed.

He further advised that:-

- ◆ acute respiratory centres had been established at Douglas Street and Airdrie clinics, if required
- ◆ the Urgent Care Hub was now in operation
- ◆ a session had been held on 23 October 2020 for senior officials
- ◆ a self-assessment had been sent to the Scottish Government and initial feedback had been very positive

The Board decided: that the update on winter planning arrangements be noted.

[Reference: Minutes of 29 September 2020 (Paragraph 17)]

11 Directions Progress Update

A report dated 13 November 2020 by the Director, Health and Social Care was submitted providing an update on the progress of the South Lanarkshire Integration Joint Board (IJB) Directions.

The progress to date in respect of the implementation of the 2020/2021 Directions was detailed in the appendix to the report. This had been impacted by the Covid-19 pandemic, however, as the balance was shifting from response to recovery and back to the transformation programme, more significant movement was likely to be reflected in future Directions reports.

Of the 35 Directions issued, 4 were on hold, 22 were progressing but with an expected delay due to the pandemic, 3 were progressing as planned and 6 had been completed.

The Board decided: that the progress in implementing the IJB Directions for the current financial year 2020/2021, as detailed in the report, be noted.

12 Carers Update

A joint presentation, providing an update on the implementation of the Carers Act, was given by M Kane, Senior Development Manager and B Perrie, Planning and Performance Manager, Health and Social Care Partnership, together with B McAuley, Chief Executive, Lanarkshire Carers.

Some of the points highlighted included:-

- ◆ an information booklet, outlining the eligibility criteria, key policies and support for carers, had been updated and published

- ◆ information from data and trends had estimated that there were 38,023 carers in South Lanarkshire
- ◆ The Carers Partnership Group had been re-established

- ◆ supporting staff had been given information, guidance and appropriate resources
- ◆ there was an Equal Partners in Care national programme
- ◆ developing system changes and driving forward priorities
- ◆ the provision of new carer support services for adults and young carers
- ◆ the issue of care experienced surveys
- ◆ the Lanarkshire Carers' Annual Report was available to download from its website

At the conclusion of the presentation, a short video was played of 2 carers sharing their stories and experiences.

The Board decided: that the presentation be noted.

13 Care Homes

A report dated 30 November 2020 by the Director, Health and Social Care was submitted on the Health and Social Care Partnership's response to support Care Homes during the Covid-19 pandemic.

There were 93 care homes registered with the Care Inspectorate to provide adult care in Lanarkshire and some of the longstanding supports available to care homes included:-

- ◆ **Quality Assurance**
Social Work Resources provided contract monitoring and improvement support in conjunction with colleagues in the Care Inspectorate, local Scottish Care representatives and contracted Advocacy provider
- ◆ **Care Home Liaison Team**
The Care Home Liaison Team provided training and support to all care homes in Lanarkshire and acted as liaison between NHS, Health and Social Care Partnership, care home providers and the Care Inspectorate
- ◆ **Health Protection Team**
All outbreaks across the care home sector were managed by the Health Protection Team in line with routine processes. Well-established systems were in place and a Standard Operating Procedure had been developed to ensure consistent advice and support was provided to care homes in line with national guidance. Daily reports were circulated to the Health and Social Care teams on all care homes affected by an outbreak
- ◆ **Infection Prevention and Control Team**
All care homes were required to follow the National Infection and Prevention Control Manual and compliance was regulated by the Care Commission. The Health Protection Team and the Care Home Liaison Team provided support and advice to the Care Home sector
- ◆ **District Nursing**
Each care home had a link District Nurse for clinical advice on areas such as palliative care
- ◆ **Assessment, Planning and Review**
Where assessment of need identified that placement in a care home was required, that placement was reviewed on a 6-month basis to ensure outcomes were being met
- ◆ **Adult Protection**
As lead agency, Social Work Resources continued to investigate Adult Protection concerns arising within care homes

In response to national guidance, an integrated team was created to provide additional nursing leadership support and specialist infection prevention and control advice.

Officers responded to members' questions in relation to infection outbreaks, risk assessments and care home visits.

The Chief Officer and Chair wished to extend their thanks to staff for their hard work in enabling care home visits to take place when public health guidance permitted.

The Board decided:

- (1) that the changing roles and responsibilities of staff within the Health and Social Care Partnership under the emergency arrangements for care homes be noted; and
- (2) that the response within the Health and Social Care Partnership to support care homes and provide assurance be noted.

14 Public Bodies Climate Change Duties

A report dated 11 November 2020 by the Director, Health and Social Care was submitted on the South Lanarkshire Health and Social Care Partnership's Statutory Climate Change Duties Report for 2019/2020.

The Climate Change (Scotland) Act placed a duty on public bodies to prepare reports on compliance with Climate Change Duties. To ensure the South Lanarkshire Integration Joint Board was compliant with the legislation, a Statutory Climate Change Duties Report for 2019/2020, attached as an appendix to the report, had been prepared.

The Board decided: that the Statutory Climate Change Duties Report for 2019/2020, attached as an appendix to the report, be approved for submission to the Scottish Government.

15 Any Other Competent Business

There were no other items of competent business.