

NHS BOARD: 28 July 2021

ACTION LOG FOR LANARKSHIRE NHS BOARD FROM JANUARY 2014

ACTIVE ITEMS LISTED IN SECTION 1 / COVID-19 RELATED PAUSED IN SECTION 2 / COMPLETED ITEMS SINCE THE LAST MEETING IN SECTION 3 / COMPLETE LOG IN SECTION 4 (NOT INCLUDED)

SECTION 1 - ACTIVE ITEMS

| | <u>MINUTE REF</u> | <u>SUBJECT</u> | <u>ACTION</u> | <u>LEAD PERSON</u> | <u>PROGRESS TO DATE</u> |
|----|--------------------------|---|--|---------------------------|---|
| 1. | 2021/06/152 | Health Inequalities report | Report would include a note of the discussions with both North and South Community Planning Partnerships that took place after the Seminar | H Knox | <u>Ongoing</u> Report to August Board via Population Health |
| 2. | 2021/06/152 | Staff Wellbeing – access to Endowment Funds | Board Officers should redouble efforts to promote the existence of the funds and reassure staff that these funds are being released quickly, through the Staff Wellbeing Working Group | E Docherty / L Macer | <u>Ongoing</u> Provide update at next meeting |
| 3. | 2021/06/154 | Staff Resilience | What steps are the Board taking to measure the impact on staff wellbeing. Mrs Sandilands agreed to share the results of discussions with the Board in due course | K Sandilands | <u>Ongoing</u> The Staff Health and Wellbeing group are currently exploring organisational measures of wellbeing and will report back in due course |
| 4. | 2021/06/156 | Employability | This was being taken forward by the Committee and work on this would be brought back through the Committee new strategy | K Sandilands / L Macer | <u>Ongoing</u> Update after SGC meeting in September 2021 |
| 5. | 2021/06/158 | Active Governance | Agreed to receive an update on the Active Governance actions in October 2021 | C Lauder | <u>Ongoing</u> On workplan for October Board |

ITEM 04

| | | | | | |
|-----|-------------|---|--|--------------|--|
| 6. | 2021/06/160 | Whole System pressures | Agreed to await a more detailed report on whole system pressures and actions which looked at the attendances at ED, the Redesign of Urgent Care, OOHs and community systems | H Knox | <u>Ongoing</u> On agenda for July Board meeting |
| 7. | 2021/06/161 | Staff Networks | Update would be provided at a future Board meeting on the networks and actions being taken | K Sandilands | <u>Ongoing</u> Update after SGC meeting in September 2021 |
| 8. | 2021/06/161 | Staff Wellbeing | Agreed to receive a bi-annual update on mental health & long COVID absence in 2021. | K Sandilands | <u>Ongoing</u> Schedule for November & June |
| 9. | 2021/04/97 | Centre for Sustainable Delivery | Invite the Centre Clinical Director to attend a Board / PPRC meeting to update the NHS Board on the plans for the Centre | H Knox | <u>Ongoing</u> Dates being canvassed |
| 10. | 2021/04/99 | Workforce data | An update to be provided on how the improvement plan around inputting diversity data by all staff at the September 2021 Board meeting | K Sandilands | <u>Ongoing</u> 29 September 2021 |
| 11. | 2021/04/102 | Capacity Plan | Capacity Plan being developed. To be shared with the Board in due course | J Park | <u>Ongoing</u> To be discussed at Acute Governance in first instance |
| 12. | 2021/04/103 | Resilience | Noted that regular updates on progress would be provided in relation to COP26 and UEFA Football Matches being held in Glasgow later in 2021 | G Docherty | <u>June, August, September, and October updates to be provided</u> |
| 13. | 2021/03/78 | Whistleblowing | Provide quarterly report on cases and activity | K Sandilands | <u>Ongoing</u> Q1 (April – June) at August Board |
| 14. | 2021/02/37 | Covid impact on Public Health functions | An overview of the impact of covid on the department should be provided to the NHS Board setting out which services had been stood down, which staff and been redeployed, and the additional staff recruited to covid facing services, in due course | G Docherty | <u>Ongoing</u> Paper drafted - requires further discussion at CMT |

ITEM 04

| | | | | | |
|-----|-------------|--------------------------------------|---|------------|--|
| 15. | 2021/02/47 | Redesign of Urgent Care | Further updates would be provided to the Board at regular intervals | C Lauder | <u>Ongoing</u> Provide updates in May / August / November |
| 16. | 2021/02/49 | Forensic Medical Services | The self-evaluation report would be updated and brought back to the Board once the regional model was up and running. | R McGuffie | <u>Ongoing</u> Provide 6-month update at October Board |
| 17. | 2021/01/16 | Care Home Support | In response to a question from Dr Osborne, Mr Eddie Docherty agreed to provide an update to Board Members following the second round of Care Home Visits | E Docherty | <u>Ongoing</u> Second round completed in June – report to August Board |
| 18. | 2020/09/204 | Innovation update | Update to be provided to the Board | J Burns | <u>Ongoing</u> To be scheduled as a Board Seminar in August / September 2021 |
| 19. | 2020/10/245 | Global Citizenship Programme | Agreed to review this further in March 2021 | J Logan | <u>Ongoing</u> To be added to Board work plan – target date August 2021 |
| 20. | 2020/10/246 | South Lanarkshire Integration Scheme | Noted that a more detailed review of the South Lanarkshire Integration Scheme be undertaken within 12 months, or sooner if the global pandemic allows for this to be prioritised. | V de Souza | <u>Ongoing</u> Target date is August 2021 |

ITEM 04

SECTION 2 – COVID-19 RELATED ITEMS PAUSED – TO BE REVIEWED FOR AUGUST MEETING

| | <u>MINUTE REF</u> | <u>SUBJECT</u> | <u>ACTION</u> | <u>LEAD PERSON</u> |
|----|-------------------|---|---|---|
| 1. | 2020/07/165 | Health Inequalities | The Board reaffirmed its commitment to taking forward reducing Health Inequalities as a key priority in the coming months complete A training session is to be arranged for Board Members on Equality & Diversity move into active | H Knox / G Docherty K Sandilands |
| 2. | 2020/07/156 | Governance Arrangements | Framework to be provided to Committee Chairs for review of Committee Terms of Reference closed | P Cannon |
| 3. | 2020/01/23 | Car Parking Management Policy | The working group has been re-established, will provide further update in October 2021 | C Lauder |
| 4. | 2019/10/151 | UKAP guidance | Review UKAP guidance and provide a further report on the benefits and risks of developing an NHS Lanarkshire policy on mandatory testing | G Docherty |
| 5. | 2019/08/116 | Stakeholder Engagement | Consider engagement event in place of Ministerial Review Close reconsider as part of comms and engagement plan | N Mahal / P Cannon / C Brown |
| 6. | 2019/08/118 | Spiritual Care & Wellbeing Centre | Arrange visit to University Hospital Wishaw for Board Members | P Cannon |
| 7. | 2019/08/122 | Hospital At Home | Arrange visit | P Cannon |
| 8. | 2019/08/132 | Population Health, Governance Committee | Requested that the Health Inequalities Statement be presented to the NHS Board in January 2020, for its approval close | G Docherty |
| 9. | 2020/08/184 | Patient and Staff Stories | Reintroduce to the Board meeting – target date October 20201 Added to workplan close off | J Burns |

ITEM 04

| | | | | | |
|-----|-------------|----------------------------------|--|------------|---|
| 10. | 2021/06/159 | Vaccination programme | Reports to be provided directly to the Board on this strategic priority | M Russell | <u>Complete</u> |
| 11. | 2021/06/159 | Infection Control in care Homes | Agreed that the Healthcare Quality Assurance and Improvement Committee should consider Infection Prevention Control issues | E Docherty | <u>Complete</u> <u>To be added to workplan for September HQAIC Meeting</u> |
| 12. | 2021/04/102 | Interventional Radiology Service | Noted that a further update on the progress of resolving issues in relation to the West of Scotland Out of Hours Interventional Radiology Service would be brought back to the Board in May 2021 | J Park | <u>Complete</u> <u>To be added to workplan for PPRC in September 2021</u> |

ITEM 04

SECTION 2 – COMPLETE (July 2021)

| | <u>MINUTE REF</u> | <u>SUBJECT</u> | <u>ACTION</u> | <u>LEAD PERSON</u> | <u>PROGRESS TO DATE</u> |
|----|-------------------|---|---|-------------------------|---|
| 1. | 2012/05/122 | Risk | Consider aligning risk 1989 - Ability to Maintain a Workforce Commensurate with the Need to Suppress Covid, Deliver Vaccination Programme, Recover & Remobilise - with wider workforce risk | K Sandilands | <u>Complete</u> Agreed with Risk Manager that we need to retain both risk 1989 and 1832 currently. 1989 is focused on C19 staff and 1832 safe staffing legislation – it may be that as C19 staffing becomes Business As Usual but not yet |
| 2. | 2012/05/122 | 2 Site Model for OOH Service | Provide update in Redesign of Urgent Care update in August 2021 | C Lauder | <u>Complete</u> On workplan for August 2021 Board |
| 3. | 2012/05/121 | Breakthrough Series Collaborative Launch, | Provide update to Infection Control Committee & Healthcare Quality Improvement and Assurance Committee | E Docherty | <u>Complete</u> Update provided on launch in June 2021 |
| 4. | 2021/02/38 | Staff Absence | In relation to stress related absence it was noted that an analysis was underway of comparisons pre and during Covid to establish if there were lessons to be drawn | K Sandilands | <u>Complete</u> On agenda for June Board meeting |
| 5. | 2021/02/38 | Staff Absence | In relation to stress related absence it was noted that an analysis was underway of comparisons pre and during Covid to establish if there were lessons to be drawn | K Sandilands | <u>Complete</u> On agenda for June Board meeting |
| 6. | 2021/06/154 | Risk Register | There were a number of very high risks that should be addressed by the Population Health, Primary Care and Community Services Governance Committee when they next meet | R McGuffie / S Sengupta | <u>Complete</u> <u>Share with Population Health Committee in August 2021</u> <u>To be added to workplan</u> |

ITEM 04

| | | | | | |
|-----|-------------|------------------------------------|---|------------|--|
| 7. | 2021/06/157 | Community Optometry Services | Noted that the Population Health, Primary Care and Community Services Governance Committee would follow up sustainability concerns | L Findlay | <u>Complete</u> <u>Share with Population Health Committee in August 2021</u> <u>To be added to workplan</u> |
| 8. | 2012/05/123 | Outbreak Reports from other Boards | Update the Healthcare Quality Improvement and Assurance Committee when the review work concluded | E Docherty | <u>Complete</u> <u>To be added to workplan for at September HQAIC meeting</u> |
| 9. | 2021/04/108 | Audit of referrals | Stages of presentation audit being undertaken. To be reported back through the Healthcare Quality Assurance & Improvement Committee in the first instance | J Burns | <u>Complete</u> <u>To be added to workplan for November 2021</u> |
| 10. | 2021/01/24 | Mental Health Strategy | Dr Osborne asked if it was timely to review the Mental Health Strategy and Mr McGuffie undertook to provide an update / progress report in due course | R McGuffie | <u>Complete</u> <u>May 2021</u> |

July 2021