

Meeting on 12<sup>th</sup> November 2020

### Key Issues Considered

1. Quality Planning & Professional Governance Group (QPPGG) - Dr J Burns provided an update from the October 2020 meeting, advising that the Colon Capsule Endoscopy CCE-2 procedure was approved for NHSL. Members also heard that the new NHSL Consent Policy aligns well with the recently launched GMC Consent Policy.
2. South Health & Social Care Partnership Highlight Report – Mrs L Thomson advised that Primary Care Community Assessment Centres and Covid hubs had been stepped up in response to Government guidance. In terms of the Primary Care Improvement Plan for General Medical Services (GMS) 2018-2021, some areas relating to workforce are at risk of not being achieved.
3. Care Homes update - The Committee considered the update given by Mrs T Marshall, providing assurance regarding the level of support to Care Homes, the excellent uptake of staff testing, the number of recent outbreaks and how NHSL responds to these to support staff and patients. Five short life working groups have been established, reviewing themes such as leadership, record keeping, staff wellbeing and falls. Dr J Burns advised that she would prepare a report regarding the actions taken by NHSL and impact of these during the first wave of Covid-19 for an exception meeting of the Committee in January 2021.
4. Mortality Case-note Reviews at UHM & UHW – Dr M Devers and Mrs E Palmer presented mortality case-note reviews for each site respectively, highlighting the methodology and learning from the process, such as what went well, themes and areas for improvement. The Committee thanked the staff responsible for the phenomenal amount of work involved.
5. Information Governance Highlight Report – Dr R McKenzie provided an update from the Information Governance Committee. Dr L Thomson noted that the spotlight is on Information Governance therefore the Committee requires assurance that the appropriate structures are in place and that we continue to

be sighted on incidents that carry higher reputational risk and also ensure staff training continues to be an organisational priority.

6. Clinical Effectiveness Annual Report – The Committee heard that the NHSL Guidelines App is live and continues to be developed. The App will provide staff with access to guidelines, the formulary, policies and referral pathways. A Systems Librarian will start in December 2020 to support the work required.

#### Any Decisions / Approvals taken to highlight

1. The Committee agreed to allow the Bereavement Care Annual Report and the Independent Sector Annual Report, both due in November 2020, to be carried forward to the March 2021 meeting. The Work-plan will be updated accordingly.
2. The Committee were pleased to receive a very positive Internal Audit report regarding the governance arrangements for HQAIC in November 2020.

#### Any risks identified that need to be highlighted

1. A decision will be taken by the Chair and Vice Chair regarding whether an exception meeting of the Committee is required to discuss Care Homes. If an exception meeting is required, it will be arranged for end January 2021.