

NHS Board
27 May 2020

Lanarkshire NHS
Kirklands
Fallside Road
Bothwell
G71 8BB
Telephone: 01698 855500
www.nhslanarkshire.scot.nhs.uk



SUBJECT: GOVERNANCE COMMITTEE ANNUAL REPORTS 2019/20

1. PURPOSE

This paper is coming to the Board:

For approval	<input type="checkbox"/>	For endorsement	<input checked="" type="checkbox"/>	For consideration	<input type="checkbox"/>
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2. ROUTE TO BOARD

This paper has been:

Prepared	<input checked="" type="checkbox"/>	Reviewed and considered	<input type="checkbox"/>	Endorsed	<input type="checkbox"/>
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by the Board Secretary. Individual Committee Annual Reports have been considered by the respective Governance Committees / Chairs. As a result of responding to the Covid-19 pandemic some Governance Committees were cancelled in the early part of 2020, and Annual Reports were shared with Committee Members virtually where this was the case.

A paper on the revised governance arrangements was agreed by the NHS Board in April 2020 which recommended that the Audit, Staff Governance and Healthcare Quality Assurance & Improvement Committee(s) should continue to meet, as and when required, and to stand down the Acute Governance Committee and the Population Health, Primary Care and Community Services Governance Committee.

3. SUMMARY OF KEY ISSUES

Attached are Annual Reports from the Board's Governance Committees, viz:

Committee	Chair	Lead Director
Audit Committee	Brian Moore	Laura Ace
Staff Governance Committee	Lilian Macer	Kay Sandilands
Remuneration Sub-Committee	Neena Mahal	Kay Sandilands
Healthcare Quality Assurance and Improvement Committee	Lesley Thomson	Jane Burns / Eddie Docherty
Population Health, Primary Care & Community Services Committee	Margaret Morris	Gabe Docherty/Val de Souza / Ross McGuffie
Monklands Replacement Oversight Board	Lesley Thomson	Colin Lauder
Planning, Performance & Resources Committee	Neena Mahal	Calum Campbell
Acute Governance Committee	Avril Osborne	Heather Knox
Area Clinical Forum	Maureen Lees	Jane Burns

These Annual Reports cover: Committee Membership and Attendees; Meetings held during the year; the key issues considered by the Committees; Improvements overseen by the Committees; Matters of concern to the Committees.

They also, as appropriate, provide assurance statements about the adequacy and effectiveness of Governance arrangements. The Annual Reports confirm that the Committees have reviewed their Workplans in line with their Terms of Reference, copies of which are also attached for endorsement.

4. STRATEGIC CONTEXT

This paper links to the following:

Corporate Objectives	<input checked="" type="checkbox"/>	AOP	<input type="checkbox"/>	Government Policy	<input type="checkbox"/>
Government Directive	<input type="checkbox"/>	Statutory Requirement	<input checked="" type="checkbox"/>	AHF/Local Policy	<input type="checkbox"/>
Urgent Operational Issue	<input type="checkbox"/>	Other	<input type="checkbox"/>		

5. CONTRIBUTION TO QUALITY

This paper aligns to the following elements of safety and quality improvement:

Three Quality Ambitions:

Safe	<input type="checkbox"/>	Effective	<input checked="" type="checkbox"/>	Person Centred	<input type="checkbox"/>
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Six Quality Outcomes:

Everyone has the best start in life and is able to live longer healthier lives; (Effective)	<input type="checkbox"/>
People are able to live well at home or in the community; (Person Centred)	<input type="checkbox"/>
Everyone has a positive experience of healthcare; (Person Centred)	<input type="checkbox"/>
Staff feel supported and engaged; (Effective)	<input checked="" type="checkbox"/>
Healthcare is safe for every person, every time; (Safe)	<input checked="" type="checkbox"/>
Best use is made of available resources. (Effective)	<input checked="" type="checkbox"/>

6. MEASURES FOR IMPROVEMENT

The key improvements overseen by the Board and its Governance Committees are summarised within each report.

7. FINANCIAL IMPLICATIONS

There are no specific financial implications.

8. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS

No further risk analysis required.

9. FIT WITH BEST VALUE CRITERIA

This paper aligns to the following best value criteria:

Vision and leadership	<input type="checkbox"/>	Effective partnerships	<input type="checkbox"/>	Governance and accountability	<input checked="" type="checkbox"/>
Use of resources	<input type="checkbox"/>	Performance management	<input type="checkbox"/>	Equality	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>				

10. EQUALITY AND DIVERSITY IMPACT ASSESSMENT

These are Annual Reports on business considered during the year, for which EDIAs would have been considered when the issues were first raised.

11. CONSULTATION AND ENGAGEMENT

Other than the consideration given to the Annual Reports by the respective Committees, consultation and engagement is not relevant to this item.

12. ACTIONS FOR THE BOARD

The Board is asked to:

Approve	<input type="checkbox"/>	Endorse	<input checked="" type="checkbox"/>	Identify further risks	<input type="checkbox"/>
Consider	<input type="checkbox"/>	Accept the risk identified	<input type="checkbox"/>		<input type="checkbox"/>

The NHS Board is asked to:

- a) endorse the Annual Reports, which forms a key part of the evidence in support of the Annual Accounts Governance Statement; and
- b) note that the Annual Reports will be considered by the Audit Committee on 16 June 2020;

13. FURTHER INFORMATION

For further information about any aspect of this paper, please contact Paul Cannon, Board Secretary, Telephone: 01698 858181 or email at paul.cannon@lanarkshire.scot.nhs.uk