

Lanarkshire NHS Board Kirklands Hospital
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Minute of an Extraordinary Meeting of the Lanarkshire
 NHS Board held on Thursday 9 January 2020
 at 4.00pm in the Board Room, NHS Lanarkshire

CHAIR: Mrs N Mahal, Non Executive Director

PRESENT: Mrs L Ace, Director of Finance
 Mr C Campbell, Chief Executive
 Mr P Campbell, Non Executive Director
 Mr G Docherty, Director of Public Health and Health Policy
 Mr M Fuller, Non Executive Director
 Councillor P Kelly, Non Executive Director
 Mrs M Lees, Chair, Area Clinical Forum
 Mrs L Macer, Employee Director
 Councillor J McGuigan, Non Executive Director
 Miss M Morris, Non Executive Director
 Dr L Thomson, Non Executive Director

IN

ATTENDANCE: Mr C Brown, Director of Communications
 Mr P Cannon, Board Secretary
 Ms F Dodd, Nurse Director, Acute Division
 Mr G Johnston, Head of Planning
 Mr C Lauder, Director of Planning, Property & Performance
 Mr R McGuffie, Chief Officer, North Lanarkshire Health and Social Care
 Partnership
 Mr G Reid, Monklands Replacement Project Director
 Mr D Wilson, Director of Information and Digital Technology

APOLOGIES: Mrs I Barkby, Director for Nurses, Midwives and Allied Health Professionals
 Dr J Burns, Medical Director
 Dr L Findlay, Acting Medical Director
 Ms H Knox, Deputy Chief Executive
 Mr B Moore, Non Executive Director
 Dr A Osborne, Non Executive Director
 Mrs V de Souza, Director, South Lanarkshire Health and Social Care
 Partnership
 Mr J White, Director of Human Resources

2020/01/001

WELCOME

Mrs Mahal welcomed colleagues to the meeting, and thanked Board Members in particular for attending the Extraordinary Board meeting which had been arranged out with the calendar of meetings.

Mrs Mahal outlined that the meeting was required to consider the following areas:

- the outcome of the initial site selection process for the Monklands Replacement Project, following further engagement with North

Lanarkshire Council and engagement with the public to nominate sites;

- the scoring process which will follow, including the selection process for participants; and
- the communications and engagement plan.

It was acknowledged that a number of decisions had to be approved by the NHS Board, following discussion at the Monklands Replacement Oversight Board meeting, and an extraordinary Board meeting was required to minimise any delays in progressing with the actions required.

2020/01/002

DECLARATION OF INTERESTS

There were no declarations of interest.

2020/01/003

MONKLANDS REPLACEMENT OVERSIGHT BOARD (MROB)

a) Minutes

The NHS Board received and noted the minutes of the meeting of the Monklands Replacement Oversight Board on 28 October 2019, and 26 November 2019.

The NHS Board also received and noted an exception report which summarised the discussion at the meeting of the Monklands Replacement Oversight Board held on 6 January 2020. Dr Thomson explained that the papers on the agenda for the extraordinary Board meeting had been discussed at the Monklands Replacement Oversight Board meeting on 6 January 2020, and she provided assurance that the requests made at the MROB meeting for further clarification had been addressed satisfactorily by North Lanarkshire Council Planning Department, and had been shared with Members of the Monklands Replacement Oversight Board.

Dr Thomson commended the papers to the NHS Board for decision.

b) Membership

The NHS Board received and discussed a paper from Mr Lauder which set out recent changes to the membership of the Monklands Replacement Oversight Board (MROB).

Mr Lauder reminded Board Members that MROB recognised at its initial meeting in October 2019 that the localities of Coatbridge and Airdrie were not directly represented on MROB due to the cessation of the locality Community Forums in those areas.

To that end, the North Lanarkshire Public Partnership Forum and the community councils in the Airdrie and Coatbridge areas had been re-engaged by the Board's Planning and Communications Teams to seek nominations for membership of MROB. This included a meeting of community councillors in University Hospital Monklands in early December 2019, and discussion by the Director of Planning, Property & Performance with interested individuals.

Mr Lauder reported that this engagement process had resulted in the nomination of three individuals to join MROB:

- Richard O'Hara, Kirkwood Community Council (Coatbridge)
- Sharon Craig, North Calder Community Council (Airdrie)
- Theresa Mullen, member of North Lanarkshire Residents & Tenants Association and of the former Coatbridge Community Forum (resident of Coatbridge)

MROB endorsed these nominations for approval by the Lanarkshire NHS Board.

THE BOARD:

1. Approved the appointment of Mr O'Hara, Ms Craig and Mrs Mullen to the MROB, and reaffirmed the existing membership of MROB

c) Site Selection process

The NHS Board received and discussed a paper from Mr Lauder which set out recommendations arising from the recent round of public engagement, in relation to sites to be selected for further investigation. Mr Johnston provided an overview for Board Members.

Mr Johnston reminded Board Members that members of the public had been asked to nominate potential viable sites for consideration, to ensure that all available sites could be fully assessed. A total of eight additional sites were nominated by this route and had been assessed against the agreed selection criteria.

Board Members were reminded that the agreed selection criteria were:

- Must sit within the University Hospital Monklands unscheduled care catchment area;
- Must be a minimum of 40 developable acres;
- Must have no detrimental impact on adjoining unscheduled catchment areas of hospitals in Lanarkshire, Glasgow or Forth Valley;
- Must be designated by North Lanarkshire Council to permit appropriate development;
- Must have sufficient road and transport infrastructure to support the development of a major hospital site.

Two detailed appendices were referenced by Mr Johnston, which set out the analysis of sites against criterion 3, and the overall site selection and shortlisting process against all 5 criteria.

The conclusion from this assessment was that one additional site, site 53 (Farm Land at Wester Moffat), met all of the selection criteria and should be added to the shortlist of sites for further consideration, alongside the sites already identified through the Independent Review at Gartcosh and Glenmavis.

Board Members were also asked to note that site 44 (Farm Land at Bargeddie) was initially assessed as being suitable to be added to the shortlist, following nomination by North Lanarkshire Council in September 2019. Subsequent discussions with the owners of site 44 (Farm Land at Bargeddie) had been concluded, and it was clear that the land being made available for sale did not meet criterion 2, as the total available land was less than 40 acres. It was recommended therefore that the site should be withdrawn from the proposed list of sites for further consideration.

Mr Johnston highlighted that this had been reported to the MROB meeting on 6 January 2020 and the MROB recommended that the final shortlist for further evaluation should therefore be:

Site 1 - Drumshangie (Glenmavis)
 Site 12 - Gartcosh
 Site 53 - Farm Land, Wester Moffat

Mr Fuller reported that members of the MROB had discussed a potential site to the north of the current Hospital footprint, listed as Manor Drive. However, it was also acknowledged that the site was zoned for Housing by North Lanarkshire Council, which only left 18 acres to be developed as a Hospital site, which did not meet the second criterion, and it also presented significant challenges because of the access road, which is the same road used by the current Hospital. Because of these factors, the MROB had discounted the site as a viable option.

Ms Morris asked if the ground conditions for all 3 sites were known at this stage. Mr Johnston advised that this would be part of the considerations once the shortlisted sites had been agreed.

Mr (P) Campbell asked for confirmation that Maxim Park (site 36) did not meet the criteria 3 (not impacting adversely on the catchment area and patient flows). Mr Johnston confirmed that this was the case and the location was not taken forward on this basis.

THE BOARD:

1. Noted the extensive public engagement exercise undertaken in relation to the identification of sites to be considered and the work undertaken by North Lanarkshire Council;
2. Approved the addition of site 53 - Farm Land at Wester Moffat to the short list of sites for further consideration; and
3. Agreed to withdraw site 44 - Farm Land at Bargeddie from the short list.

C Lauder

C Lauder

d) **Communications & Engagement Plan**

The NHS Board received and discussed a paper from Mr Brown which set out a communications and engagement plan for the next stage of the project.

Mr Brown reminded Board Members that NHS Lanarkshire had appointed the Consultation Institute (CI) as independent engagement advisors for the

Monklands Replacement Project (MRP). Members noted that the CI is a well-established, not-for-profit, best practice Institute, promoting high-quality public and stakeholder consultation in the public, private and voluntary sectors. The Institute had advised on high-profile consultation and engagement exercises in the NHS and other sectors across the UK.

With advice from the CI, Mr Brown had developed a draft communications and engagement plan, with indicative timescales, which had been endorsed by the Monklands Replacement Oversight Board at its meetings on 28th October 2019, and, with further refinement, at the MROB on 6th January 2020.

Mr Brown drew Members attention to the appendices attached to the main report.

Appendix 1 set out the process for nominating and selecting representatives, who will participate in the scoring event scheduled for 10th March, which will be overseen by the Consultation Institute to ensure objectivity. A total of 51 of the 100 scoring event participants will be drawn from those members of the public who will be nominated with reference to catchment area postcodes. It was also noted that staff will be included in the scoring event drawn from hospital sites, health and social care partnerships, staff-side colleagues and the Scottish Ambulance Service. It was stressed that the process may require to be reviewed should the numbers of nominees not be sufficient, and/or the mix of participants described be unachievable.

Appendix 2 set out how members of the public could submit their suggestions for the-benefits criteria which will be used at the formal scoring event, to establish the individual criteria and their relative weighting.

Appendix 3 set out specific dates for communications and engagement activities attached to the paper, along with a separate spreadsheet (Appendix 4), showing the overall timetable for MRP engagement and option re-evaluation.

Mr Brown indicated that once the Board had approved the communications and engagement plan a briefing would be sent to locally elected politicians (Councillors and MPs/MSPs), the media and staff. This would also be followed up in social media, to promote the nomination process, and explain the next steps.

It was acknowledged that the timetable would require the MROB to discuss the outcome of the scoring event before the Board would be able to take any decisions and that if required, Board members were supportive of having an additional Board meeting.

In discussion Members tested the rationale set out in Appendix 1, which described the numbers and composition of the representatives for the formal scoring event on 10 March 2020. It was acknowledged that the advice of the Consultation Institute was that public representatives should make up more than 50% of the total. It was also acknowledged that reserve lists will need to be established to ensure that if a nominated representative was unable to attend the event, another representative could be enlisted to

maintain the integrity of the composition of the groups. It was clarified that no MROB members or Board Members would be involved in this process.

It was also acknowledged that the proportion of public participants in the scoring event went beyond the requirements of national guidance, but the Board was keen to set an exemplar and broaden the participation of stakeholders. The Scottish Health Council supported the Board's approach to participation in the scoring event.

Members approved the steps set out in Appendix 1.

In relation to the process to determine benefits criteria (Appendix 2) members noted that these, and the weightings, would not be agreed at this stage, and that the public would be asked to comment on the benefits criteria in February 2020 with the weightings to be agreed by the participants at the scoring event itself. The paper set out the weightings attached to various criteria in the first round of the exercise in 2019 for information.

Members approved the steps set out in Appendix 2.

Mr Brown then drew attention to the establishment of People's Hearings in late February 2020. These would be independently chaired events, where a panel will hear representations from members of the public or organised groups about any concerns on the accuracy or legitimacy of information in relation to the shortlisted sites. This would be followed by a scoring event which would be facilitated by an independent engagement organisation to ensure objectivity.

Members noted Appendix 3 (which set out specific dates for communications and engagement activities) and Appendix 4 (which set out the overall timetable for MRP engagement and option re-evaluation).

Mr Brown indicated that the Board had been working closely with the Consultation Institute and the Scottish Health Council on the plan, and it was agreed to seek written assurance from the Scottish Health Council on the plans being taken forward to ensure that these fully met their requirements.

It was agreed that it would be helpful to arrange a visit to the Wester Moffat Farm site for those members who were unfamiliar with the area.

THE BOARD:

1. Approved in principle the proposed method for nominating and selecting representatives who would participate in the formal scoring event (subject to the potential to review should numbers of nominees be insufficient); **C Brown**
2. Approved the proposed method for establishing the benefits criteria and weighting for the formal scoring event; **C Brown**
3. Approved the proposed tasks and timeline within the communication and engagement plan; **C Brown**

- 4. Asked Mr Brown to seek written assurance from the Scottish Health Council on the plans being taken forward to ensure that these fully met their requirements; and **C Brown**
- 5. Asked that a site visit be arranged to Wester Moffat farm. **P Cannon**

2020/01/004

RISK

The NHS Board did not consider that any new emerging risks should be added to the Corporate Risk Register, or that any existing risks should be re-assessed following discussion at this meeting. However, Board Members acknowledged that as previously discussed, it was important to progress the Monklands Replacement Project in light of clinical staff concerns and risks about the infrastructure issues and risks of the current hospital.

2020/01/005

DATE OF NEXT MEETING

Wednesday 29 January 2020, at 9.30am

2020/01/006

EXCLUSION OF PUBLIC AND PRESS

The Board considered and approved a motion by way of the Standing Orders (Section 19.5) to exclude the public and press during consideration of business due to the confidential nature of the business to be transacted.

The meeting finished at 5.20pm