

Lanarkshire NHS Board

Kirklands  
 Fallside Road  
 Bothwell ML3 8BB  
 Telephone 01698 858181  
[www.nhslanarkshire.scot.nhs.uk](http://www.nhslanarkshire.scot.nhs.uk)



**Minute of the Meeting of the Area Clinical Forum held on Thursday 20<sup>th</sup> February 2020  
 at 2.00pm in the Conference Room, Kirklands Hospital, Bothwell**

**PRESENT**

|                |  |
|----------------|--|
| Mrs M Lees     | Chair, Area Allied Health Professions Advisory Committee (Chair) |
| Dr J McGuire   | Member, Area Healthcare Sciences Advisory Committee              |
| Dr K McIntyre  | Chair, Area Medical Advisory Committee                           |
| Mrs L Milby    | Member, Area Dental Advisory Committee                           |
| Dr D Graham    | Chair, Area Psychology Services Committee                        |
| Dr G McCurragh | Chair, Area Healthcare Sciences Advisory Committee               |

**IN ATTENDANCE**

|                |   |
|----------------|---|
| Ross McGuffie  | Chief Officer, North Lanarkshire Health and Social Care Partnership |
| Graeme Reid    | Project Director, Monklands Replacement Project                     |
| Maire Doyle    | Physiotherapy Manager   |
| Mrs M Buchanan | Secretariat   |

**APOLOGIES**

|                   |   |
|-------------------|---|
| Dr J Burns        | Executive Medical Director                                  |
| Dr L Findlay      | Acting Executive Medical Director                           |
| Ms C James        | Member, Area Allied Health Professions Advisory Committee   |
| Dr B Mukhopadhyay | Consultant Physician / Clinical Lead for Realistic Medicine |
| Dr J Pravinkumar  | Consultant in Public Health Medicine                        |
| Dr G Tanner       | Director of Psychological Services                          |
| Mrs G Richardson  | Chair, Area Pharmaceutical Committee                        |
| Mr P Cannon       | Board Secretary   |

1. **WELCOME**

Mrs. Lees welcomed colleagues to the meeting.

2. **DECLARATIONS OF INTEREST**

Members were invited to declare any interest in relation to any of the agenda items.  
 There were no declarations.

3. **MINUTES**

The minute of the meeting held on 21st November 2019 was approved as an accurate record subject to page 5, Area Dental Advisory Committee – Mr. Stewart stated that there would be issues if patients wanted their own dentists this should have said no issues.

4. **MATTERS ARISING**

i) **Area Nursing and Midwifery Committee**

Mrs Lees advised that she was keen to reinstate the Area Nursing and Midwifery Committee, but so far had been unable to secure a date for a meeting. She hoped to have this arranged before the next meeting of the Forum.

5. **NORTH LANARKSHIRE COMMISSIONING PLAN**

Ross McGuffie, Chief Officer, North Lanarkshire Health and Social Care Partnership attended the meeting to highlight the work being taken forward on the Strategic Commissioning Plan. North Lanarkshire Health and Social Care published a ten year strategy in 2016, and each year since then an annual Strategic Commissioning Plan has been produced to outline the key intentions to be delivered in each year. Work is at an advanced stage to produce the first 3 year Strategic Commissioning Plan for 2020 – 2023. Ross explained the huge amount of engagement that had taken place to ensure that every area is covered and everyone had the opportunity to participate in the development of the Plan. Two rounds of locality engagement events have taken place as well as other smaller events to facilitate discussion. An online survey was also carried out and over 1000 responses were received and the feedback from this would be included in the Plan.

Appendix 2 was a draft public facing document which was developed through the Strategic Commissioning Plan Working Group and set out the Ambition Statements, some of which followed on from the engagement work that had taken place. The full version of the Plan is currently being finalised and will be available by February 2020 to facilitate final discussions on the content and Programme of Work. The Plan will then be taken to the IJB for approval in March, and also presented to various other Committees including NHS Lanarkshire Board.

The Forum then had a full discussion around various aspects within the Plan and Ross gave clarity in these areas.

Mrs. Lees thanked Mr. McGuffie for his attendance at the meeting to update the Committee on the Commissioning Plan.

6. **MAKING DATA COUNT – TRANSFORMING AHP SERVICES**

Maire Doyle, NHS Lanarkshire Physiotherapy Manager gave a presentation to the Forum entitled ‘Making Data Account – Transforming AHP Services’. The presentation focussed on being able to demonstrate the impact and value of your service. In some areas this would be easy, but in other areas such as Acute Services and AHP services this would prove difficult. She explained that this product gave Allied Health Professions a reporting tool and bespoke database, transforming services by giving them meaningful data to inform activity, capacity, performance and improvement. This would be helpful to teams to better understand their areas of work. It would involve a period of change with administration work maintaining and managing a database, and also a commitment to provide evidence based results.

The Committee then discussed the data reporting in their areas and agreed that this was an issue across the board.

Mrs Less thanked Maire for her presentation.

7. **CRES 19/20 & 20/21**

Members were provided with a paper which gave an update on the CRES for year 19/20 and 20/21. Mrs. Lees stated that this year figures were on target to breakeven, but for the next financial year substantial savings would need to be made. A joint meeting of the Area Partnership Forum and the Area Clinical Forum had been arranged to take place on the 9<sup>th</sup> March to discuss Cash Releasing Efficiency Savings. If there was any member who was unable to attend the meeting then Mrs. Lees stated she would be happy to take back any comments or suggestions.

8. **CAR PARKING – TESTS OF CHANGE**

Mrs. Lees advised members that a group had been established to consider car parking at University Hospital, Hairmyres and Motherwell Health Centre as both these sites had issues with the amount of car parking spaces. She drew members’ attention to the paper that had been approved by the Board to implement plans to undertake a series of ‘tests of change’ at both these sites to improve the safety of the sites and minimise inappropriate and unsafe parking. The timescale for each of the phases were set out in the paper, Phase 1 – April 2020 to June 2020, Phase 2 – July 2020 to September 2020 with Phase 3 – October 2020 to January 2021.

9. **FULL CAPACITY PROTOCOL**

Members attention was drawn to the Draft Outcome Report which Martin Gordon, Resilience Manager was sharing at the next Planning, Performance and Resources Committee. The document focused on the application of the Significant Incident in the event of reaching Full Capacity Protocol Plan. There was an agreement earlier in the year that certain Nursing Homes which had been identified open up beds and be able to move people into those beds. The document included feedback from questionnaires and these were supplemented by interviews with some of the lead personnel to further explore the information supplied within the completed

questionnaires. Mrs. Lees highlighted from the report the key issues, both positive and negative and the recommendations made.

10. **REALISTIC MEDICINE**

This item would be deferred to the next meeting.

11. **BREXIT**

An update on Brexit would be given at the next meeting.

12. **PROMOTING THE WORK OF THE FORUM**

The Communications Department were developing the website of the Area Clinical Forum to promote the work of the Forum.

13. **MRP UPDATE**

Graeme Reid, Project Director, Monklands Replacement Project attended the meeting to update members on the next steps with the Project. He advised members that an Independent Review had taken place in November 2018 and the outcome was to:

1. Appoint new independent external members to Project Board
2. Re-evaluate top two options plus any other viable options
3. Develop a clear vision for the existing Monklands Hospital site

Graeme gave a detailed report on how each of these recommendations were being taken forward.

The next step was to engage with the public and an event had taken place where presentations and information were shared on the shortlisted sites: Gartcosh, Glenmavis and Wester Moffat. Information was also available on the dedicated MRP webpage, media, social media, NHSL internal communications, leaflets, posters and information stalls.

Further engagement events had been organised which consisted of a People's Hearing on the 2<sup>nd</sup> March 2020 where a Panel will hear representations from members of the public or organised groups with any concerns they have about the accuracy or legitimacy of any information on the shortlisted sites issued by NHS Lanarkshire. This feedback will then be assessed by the Panel to inform the presentations at the scoring event. The scoring event will be held on the 10<sup>th</sup> March with 100 scoring participants, 51 from the public and 49 from NHS Lanarkshire staff and health service partners. The highest scoring option will be known after this event. After a two week period of public engagement following the outcome of the event and feedback from the public, a final report would be taken to NHS Board for a decision, before a formal submission to the Cabinet Secretary.

The Forum then had a lengthy discussion around various aspects of the process and asked Graeme to attend future meetings to give updates.

14. **BOARD MEETING – 29<sup>TH</sup> JANUARY 2020**

Members were provided with a link to the NHS Board meeting on the 29<sup>th</sup> January 2020 and Mrs. Lees highlighted some of the key items discussed at the meeting, which included a report from Audit Scotland, the significant number of changes to senior leaders within NHS, Quality Assurance and Improvement, HSMR, Finance and Access Reports.

15. **GMS CONTRACT**

Dr. Macintyre reported that the GMS Contract was progressing steadily and at the moment NHS Lanarkshire was ahead of the other Boards.

16. **ACCESS REPORTS (NORTH TO FOLLOW)**

Members noted the Access Reports which highlighted the delivery of key scheduled and unscheduled care waiting time targets and highlighted the areas of pressure and challenge. The papers also described the actions being taken and planned aimed at delivering sustained improvement.

17. **RISK – CORONOVIRUS UPDATE**

Mrs. Milby highlighted the substantial amount of work being taken in relation to the Coronavirus with latest information being shared with practices.

Dr. Macintyre advised that a weekly standing meeting was taking place, but as yet there had been no positive cases identified in Lanarkshire.

18. **FORUM WORKPLAN 2020**

In relation to the Workplan for 2020 Mrs. Lees confirmed that she had spoken to Karen Cormack to give an update on Duty of Candour to the Forum. Mr. Gabe Docherty/Mr Colin Lauder would also be added to the Forum Workplan to give updates on Inequalities and Achieving Excellence.

19. **DATES OF MEETINGS 2020**

The Forum noted the meetings for the remainder of 2020.

20. **UPDATES FROM PROFESSIONAL ADVISORY COMMITTEES**

**Allied Health Professionals Committee**

Mrs. Lees reported that a Staff Care and Wellbeing Service was being launched and Mr. Tosh Lynch from the Service would attend a future meeting to update members on this work.

**Dental Committee**

Mrs. Milby highlighted the following areas to the Forum. The protocol that was in place for the use of bariatric chairs in Hairmyres Hospital and Wishaw General Hospital, the number of maxillofacial patients which was 10 presently, and that the GA Services was moving from Hairmyres Hospital to Monklands Hospital.

Mr. Gordon Stewart, Chair of the Area Dental Committee would be retiring and as yet there was no new Chair appointed.

**Healthcare Sciences Committee**

A meeting of the Committee had taken place at the end of June and Dr. McCurragh gave a comprehensive update from the meeting which included cardiology services, meetings to clarify workforce data being transferred from ISD to NES, and proposals for a National Laboratory Information System which was a £12m project.

**Optometric Committee**

No report was available.

**Area Medical Advisory Committee**

No report was available.

**Nursing & Midwifery Committee**

As had been discussed at previous meetings Mrs. Lees and Mr. Cannon were working on re-establishing the Area Nursing and Midwifery Committee.

**Pharmaceutical Committee**

No report was available.

**Psychology Services Committee**

A meeting of the Committee had taken place on the 4<sup>th</sup> February and Dr. Graham highlighted from the meeting some of the topics discussed which included a Staff survey in relation to staff wellbeing, with Paul Graham, Head of Spiritual Care being

invited to a future meeting to update members on the Staff Care and Wellbeing Group that had been set up. It was also noted that the Service had received University status from Glasgow Caledonian University. Agreement had been reached to co-fund veterans' services for a year. Dr. Graham also advised that she was working on an end of year report and Mrs. Lees reminded members of this requirement for each Committee.

Dr. Graham was currently the Chair of the Committee although her period as Chair was coming to an end and a Vice Chair was also being sought.

21. **APPOINTMENT OF VICE CHAIR OF THE FORUM**

Mrs. Milby had agreed to be appointed to Vice Chair of Area Clinical Forum until the end of September 2020.

22. **ANY OTHER COMPETENT BUSINESS**

i) Mrs. Lees advised that she had spoken with Mrs. Neena Mahal, the Board Chair at the last Healthcare Quality and Assurance Committee, and a meeting was currently being arranged with Karen Cormack, and Lesley Thomson, Non Executive and new Chair of HCQAIC to discuss how the Area Clinical Forum integrates with the Committee.

ii) Mrs. Lees informed members of the Sustainability Event taking place on the 6<sup>th</sup> March 2020 at the Alona Hotel. The event would highlight a number of initiatives that the NHS is involved in, and she stressed the need for consideration to be given to a number areas where savings could be made in relation to our Recycling Policy.

23. **DATE OF NEXT MEETING**

16<sup>th</sup> April 2020 at 2.00pm in the Conference Room, Kirklands Headquarters