

Document 4

FORM 1 - NHS Lanarkshire: criteria weighting document

Please read **[title of explanatory document]** and the instructions in the letter before filling in your answers.

This page is for you to record your proposals for the weightings for each of the criteria.

Criterion	Points
1. Travel times by road and public transport - Patients	
2. Travel times by road and public transport - Staff	
3. Access/Connectivity to Regional Centres	
4. Contamination	
5. Impact of cross-boundary flow	
Total	100

In the space beneath, please give a brief summary of how and/or why you decided on the scores you gave (above).

Once you have completed your scoring, please return this form to Karen Fourie at the Consultation Institute. There are four ways that you can do this (but please only use one):

1. Postal: please fold these pages in three and place them into the pre-paid, addressed envelope with Form 2 and put it in a post box.
2. Email: if you have completed an electronic copy, please email together with Form 2, to **[insert email address]**. You can also email photos or scans of the Forms.
3. By smartphone: once filled out, please take a photo or scan of the completed Forms (making sure the whole form, including the unique reference number, is visible) and send this to the Consultation Institute at **[mobile phone number]**. If you are having any difficulty using this option please telephone the Consultation Institute on **[telephone number]** for support. This is a freecall number.
4. By telephoning the Consultation Institute on **[telephone number]** and quote your unique reference number (at the top of this letter and on the form); read out your scores for each criterion on Form 1 and then the evaluation from Form 2. This is a freecall number.

All returns must reach the Institute by 17:00 on **[DATE]**.

Duplicate returns or returns that cannot be identified by a unique reference number will not be analysed.

Karen Fourie, Lanarkshire Scoring Exercise
The Consultation Institute
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Thank you for participating

DRAFT