

ACTION LOG FOR LANARKSHIRE NHS BOARD FROM JANUARY 2014

ACTIVE ITEMS LISTED IN SECTION 1 / COVID-19 RELATED ON HOLD ITEMS IN SECTION 2

SECTION 1 - ACTIVE ITEMS

	<u>MINUTE REF</u>	<u>SUBJECT</u>	<u>ACTION</u>	<u>LEAD PERSON</u>	<u>PROGRESS TO DATE</u>
1.	2002/05/106	Post of Acting Director of Acute Services	Plans to be put in place to recruit	Heather Knox	<u>Complete</u> Appointment made
2	2020/05/106	Revised Governance arrangements	To be reviewed at the end of June 2020	Neena Mahal	<u>Complete</u> Paper on agenda
3.	2020/05/108	Code of Corporate Governance	Updated Code of Corporate Governance to be uploaded on to the Board's public facing web site after the meeting	Paul Cannon	<u>Complete</u> Updated Code on web site
4.	2020/05/109	Register of Interests	Updated Register of Interests uploaded on to the Board's public facing web site	Paul Cannon	<u>Complete</u> Updated Register on web site
5.	2020/05/109	Information Governance Committee Annual Report	Mrs Ace asked for a copy of the Information Governance Committee Annual Report for the assurance work being taken forward by Auditor	Paul Cannon	<u>Complete</u> Provided
6.	2020/05/111	Resilience – Lessons learned	Systematic approach to capturing lessons learned in place which would be shared with the Board in due course	Gabe Docherty	<u>Complete</u> Update provided in Covid-19 overview paper on agenda

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7.	2020/05/112	Hand Hygiene	Review the process of auditing Hand Hygiene compliance	Eddie Docherty	<u>Ongoing</u> The review of hand washing audit processes will be part of a whole system review of infection prevention and control throughout NHSL
8.	2020/05/115	Testing Prioritisation	Report on the testing prioritisation list would come to the June Board from the Ethical Advice and Support Advisory Group	Jane Burns	<u>Complete</u> On agenda
9.	2020/05/118	Recovery Plan	Agreed to discuss the plan in greater detail at the Non Executive briefing meeting on 10 June 2020 Agreed to discuss the updated plan at the 24 June Board meeting, along with the associated Communications Plan	Irene Barkby Calvin Brown	<u>Complete</u> <u>Update</u> Ongoing. To date focus has been on staff communications including weekly updates from the Response, Recovery and Redesign Oversight Group (RRROG) in the email staff briefing, updates via the Gold Commander/Chief Executive videos and a new FirstPort section on recovery. In addition a prioritised approach to communications and engagement support for individual service changes has been agreed by the RRROG. A further verbal update will be provided to the Board.
10.	2020/05/120	Monklands Replacement Project	Circulate recent correspondence from Scottish Government Await report from the Monklands Replacement Oversight Board, on the site selection process recommended by the Consultation Institute	Paul Cannon Colin Lauder	<u>Complete</u> <u>To be discussed at Special Board meeting on 30 June 2020</u>

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11.	2020/05/124 Private session	Laboratory Managed Service	Board agreed to seek contract extension for the Laboratory Managed Service Contract	Judith Park	<u>Complete</u>
12.	2020/04/87	COVID-19 Ethical Advice and Support Advisory Group	Bring back agreed Terms of Reference once the Group has met	Jane Burns	<u>Ongoing</u> Draft ToRs on agenda for noting. Final version to be brought back to Board.
13	2020/04/96	Forensic Medical Services	Provide updates and sight of the final model for approval	Ross McGuffie	<u>Ongoing</u> Add to Workplan
14.	2020/03/54	Mental Health Complex Care beds	Business Case to return to Board in due course	Ross McGuffie	<u>Added to Workplan for late 2020</u>
15.	2020/01/18	Non Executive Board Member portfolios	Review of Non Executive Board Member portfolios to be undertaken	Neena Mahal / Paul Cannon	<u>Ongoing</u> Further review to take place in summer 2020
16.	2020/01/19	Patient Safety walkrounds	Further consideration of the remit and practice in place for quality walkrounds beyond office hours and acute settings to be undertaken	Karon Cormack	<u>Discussion paper prepared for discussion with Non-Executive Directors on 30 June 2020</u>

SECTION 2 - COVID-19 RELATED ITEMS ON HOLD

	<u>MINUTE REF</u>	<u>SUBJECT</u>	<u>ACTION</u>	<u>LEAD PERSON</u>	<u>PROGRESS TO DATE</u>
17.	2020/01/13	Whistleblowing Standards	Update NHS Board on arrangements to come into effect in July 2020	Kay Sandilands	<u>Paused due to Covid-19</u>
18.	2020/01/23	Car Parking Management Policy	Tests of change approved and updates to be provided. Communications Plan should be shared with Board Members to keep them apprised	Colin Lauder Calvin Brown	<u>Paused due to Covid-19</u>
19.	2020/01/25	Urgent Care Out of Hours - Workforce Model	Future reporting should come to HQAIC and to the NHS Board and should include milestones for progress	Marianne Hayward	<u>Paused due to Covid-19</u>
20.	2019/10/151	UKAP guidance	Review UKAP guidance and provide a further report on the benefits and risks of developing an NHS Lanarkshire policy on mandatory testing	Gabe Docherty	<u>Paused due to Covid-19</u>
21.	2019/08/116	Innovation update	Provide update	Colin Lauder	<u>Paused due to Covid-19</u>
22.	2019/08/116	Stakeholder Engagement	Consider engagement event in place of Ministerial Review	Neena Mahal / Paul Cannon / Calvin Brown	<u>Paused due to Covid-19</u>
23.	2019/08/118	Spiritual Care & Wellbeing Centre	Arrange visit to University Hospital Wishaw for Board Members	Paul Cannon	<u>Paused due to Covid-19</u>
24.	2019/08/122	Hospital At Home	Arrange visit	Paul Cannon	<u>Paused due to Covid-19</u>
25.	2019/10/151	UKAP guidance	Review UKAP guidance and provide a further report on the benefits and risks of developing an NHS Lanarkshire policy on mandatory testing	Gabe Docherty	<u>Paused due to Covid-19</u>

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26.	2019/08/132	Population Health, Primary Care and Community Services Governance Committee	Requested that the Health Inequalities Statement be presented to the NHS Board in January 2020, for its approval	Gabe Docherty	<u>Paused due to Covid-19</u>
27.	2019/01/006	Community IT Business Case	Provide further detail about the system (Cambric Morse) in due course.	Donald Wilson	<u>Paused due to Covid-19</u>

17 June 2020