

**Monklands Replacement  
Oversight Board**

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**Note of the Monklands  
Replacement Oversight Board**

**Held on Tuesday 26 November 2019**

**At 10.00 in Lecture Theatre, University Hospital Monklands, Monkscourt Avenue, ML6 0JF.**

**CHAIR:** Dr L Thomson QC, Non Executive Director

**PRESENT:** Mr B Moore, Non Executive Director  
Dr M Higgins, Independent Medical Advisor  
Mr R Craig, Deputy Chair South Lanarkshire Health and Social Care Forum  
Mr J Wilson, North Public Partnership Forum  
Mr D Masterson, North Public Partnership Forum  
Mr M Fuller, Non Executive Director

**IN ATTENDANCE:** Mrs C McLaughlin, Director of Health Finance, ScotGov  
Mr D Wilson, Director of Information and Digital Technology  
Mr C Lauder, Director of Planning, Property and Performance  
Mr G Reid, MRP Director  
Mrs L Elliott, MRP Business Manager/ MROB Board Secretary  
Mr C Brown, Director of Communications  
Ms H Knox, Director of Acute Services/Deputy Chief Executive  
Dr R MacKenzie, Chief of Medical Services UHM  
Mr S Brown, Principal Estates Director, Health Facilities Scotland  
Mr I Buchan, Director, Buchan Associates  
Mr D Ross, Director, Currie & Brown  
Mr A Morrison, Health Finance Directorate, ScotGov  
Mr B Smyth, Communications Officer

**APOLOGIES:** Prof. Sir H Burns, Professor of Global Health  
Mrs L Macer, Employee Director  
Mrs M Moncrieff, South Lanarkshire Health & Social Care Forum  
Mrs M Dendy, Interim Head of Planning Performance and Quality Assurance  
NLC  
Mr C Cunningham, Head of Commissioning and Performance South H&SCP  
Mrs L Ace, Director of Finance  
Dr J Burns, Medical Director

10.00 **WELCOME**

Dr Thomson welcomed colleagues to the meeting and confirmed apologies. Short introductions around the room followed to introduce new members.

Mrs McLaughlin formally advised she will be handing over the membership of this meeting to Mr A Morrison from January 2020. Dr Thomson thanked Mrs McLaughlin for her support on behalf of the board.

**THE BOARD:**

1. Thanked Mrs McLaughlin for her support and membership to the board.

10.05 **DECLARATIONS OF INTEREST AND CONFIDENTIALITY OF PROCEEDINGS**

There were no declarations of interest.

Mr Lauder reported that the Bargeddie site was added to the shortlist of sites following approval at the October Board meeting. This item remains commercially sensitive at this stage in the process, and this information should not be shared to other parties. Mr Lauder confirmed if anything changes he will provide an update to the group.

Mr Lauder advised the board contact would be made to local community councils to identify additional public representation on this Board and to the Stakeholder Engagement group.

**THE BOARD:**

1. The board acknowledged Mr Lauder will take forward an action to update the group.
2. Noted the item within the action log and requested an updated at the next meeting.

10.10 **NOTE OF OCTOBER 2019 MEETING**

Feedback was received on the note of the minute and will be amended and re-issued for verification.

10.15 **MRP SCHEME COST UPDATE**

Mr Reid shared a paper with the group which detailed the update on costs from IA to OBC development and the close links with Scottish Government, on reviewing scheme costs as a constant review during OBC development.

The group discussed the increase in the SOA following clinical modelling works and how this affects cost, it was also noted that Mechanical and Engineering costs including changes in guidance and regulations increase the space requirements for clinical spaces; which also has a knock on effect on the size of the hospital. Mr Reid and Mr Lauder confirmed that regular dialogue takes

place with HFS and ScotGov. Mrs McLaughlin confirmed ScotGov is fully supportive of the project building links with HFS and other experts for guidance and compliance.

**THE BOARD:**

1. Asked Mr Reid to bring a further update to the board in March 2020.
2. Endorsed the recommendations within the paper.

10.35 **LESSONS LEARNT UPDATE**

Mr Reid shared slides on the Monklands Replacement Project plan for compliance and working in conjunction with HFS and other external agencies.

The board welcomed the additional compliance/assurance role HFS/HPS will undertake (via the Scottish Centre for Reducing Infection and Risks in the Healthcare Built Environment Programme).

Mr S Brown confirmed the detail of what the additional assurance will involve is still being developed. In the interim, the Project Team confirmed they will maintain open dialogue with the HFS Capital Planning Team.

**THE BOARD:**

1. Noted the update provided by Mr G Reid
2. Requested copies of the published reports from NHS Lothian.

10.50 **PROJECT TEAM STRUCTURE AND GOVERNANCE**

Mr Reid presented an updated project team structure to the board. It was noted that HFS had reviewed and provided feedback during the development of this structure.

Mr Reid confirmed where the posts are vacant; a recruitment plan will be developed in line with programme requirements. Mr Reid agreed to provide recruitment updates to the board as posts are filled.

Mr Lauder assured the MROB that funding is available to support this structure.

**THE BOARD:**

1. Noted the paper and endorsed the Project Team structure.

11.10 **RISK REGISTER REVIEW**

Mrs Elliott presented a paper to the board and provided an update on assurance on the Project Risk Management process.

**THE BOARD:**

1. Noted the paper and requested that the Risk Management item be presented with specific highlight to high risks or specific items for discussion.

11.25 **PROJECT FINANCIAL MANAGEMENT**

Mr Lauder presented a financial update to the board members.

**THE BOARD:**

1. Noted the paper.

11.35 **COMMUNICATION AND ENGAGEMENT UPDATE**

Mr C Brown confirmed the site nomination process closes on Friday 13<sup>th</sup> December 2019. The current plan is to present the outcome of the nomination process and site search in early January 2019. This may be in the form of a special meeting of the MROB.

**THE BOARD:**

1. Noted the update and the proposed meeting in January.

11.45 **MROB WORKPLAN 2019**

Mrs Elliott asked the board to note the work plan which is linked to the project programme. It was highlighted this is an indicative plan and will be subject to change. Dr Thomson thanked Mrs Elliott for the update.

**THE BOARD:**

1. Approved the work plan for 2019/20
2. Agreed to highlight any new items for consideration to Mrs Elliott.

11.55 **ANY OTHER COMPETENT BUSINESS**

None.

12.00 **CLOSING REMARKS**

Dr Thomson thanked the group for coming today. It was agreed the input and discussion today was valuable.

12.05 **DATE OF NEXT MEETING**

POST MEETING NOTE: 6 January 2020.