



**Meeting of the Partnership Board to be held on
Thursday 5 December 2019 at 2pm
in Committee Room 5, Almada Street, Hamilton**

AGENDA

Number	Item
1	Apologies and Minute of Previous Meeting Minutes of the meeting of the Partnership Board held on 23 October 2019 submitted for approval as a correct record
Items for Discussion/Decision	
2	Community Planning Partnership Board Self-Assessment/Best Value Assurance Review Update
3	Community Planning Budget and Expenditure Report
Items for Noting	
4	South Lanarkshire Register of Information Report
Other item(s)	
5	A.O.C.B.
6	Date and location of next meeting – Wednesday 12 February 2020, Committee Room 1, Almada Street, Hamilton
Risk Register Workshop	

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SOUTH LANARKSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD

Minutes of the meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 23 October 2019.

Chair: Councillor Maureen Chalmers, Depute Leader, South Lanarkshire Council

Representatives Present:

K Barbour, Group Manager, Head of Prevention and Protection South Lanarkshire, Scottish Fire and Rescue Service

G Bennie, Chief Executive, VASLan

A Comrie, Senior Transport Planner, Strathclyde Partnership for Transport

V de Souza, Director, Health and Social Care, South Lanarkshire Health and Social Care Partnership

R Leith, Community Engagement Manager, South Lanarkshire Council

N Mahal, Chair, Lanarkshire NHS Board

P Manning, Executive Director, Finance and Corporate Resources, South Lanarkshire Council

A Murray, Community Planning and Governance Adviser, South Lanarkshire Council

E Paterson, Community Planning and Governance Officer, South Lanarkshire Council

A Waddell, Chief Superintendent, Police Scotland

J White, Team Leader, Skills Development Scotland

Attending:

A Bruce, Infant Feeding Development Midwife, NHS Lanarkshire

T Finn, Planning and Building Standards Manager, South Lanarkshire Council

I Ross, Project Manager, Property Management, South Lanarkshire Council

A Singh, Child and Justice Services Manager, Social Work Resources, South Lanarkshire Council

L Sutherland, Associate Nurse Director, NHS Lanarkshire

Representatives' Apologies:

C Campbell, Chief Executive, NHS Lanarkshire

G Docherty, Interim Director of Public Health, NHS Lanarkshire

A Fairbairn, Area Commander, Scottish Fire and Rescue Service

C Hicks, Location Director for South Lanarkshire, Scottish Government

H Mathieson, Head of Operations, South West Region, Skills Development Scotland

M Newlands, Head of Partnerships, Scottish Enterprise

1 Apologies and Minutes of Previous Meeting

Councillor Chalmers introduced herself as the Chair of the Community Planning Partnership Board.

Introductions followed by all attending members of the Partnership Board.

The minutes of the meeting of the South Lanarkshire Community Planning Partnership Board held on 11 September 2019 were submitted for approval as a correct record.

Outcome(s):

(1) Apologies noted and previous minute approved.

2 Town Centres Update

The Project Manager, Property Management, South Lanarkshire Council provided an update on town centre activity across South Lanarkshire.

The nature of town centres across the United Kingdom is in a transitional stage with a broad and complex range of issues. Factors include the economic downturn, internet shopping, the growth of out of town shopping malls, changes in retailer's business models and consumer expectations have resulted in a decline in town centre footfall.

Supporting town centres remains a South Lanarkshire Council (SLC) priority and will continue to work closely with appropriate groups and organisations in each town through a partnership approach to achieve common goals.

Following the National Review of Town Centres, the Scottish Government prepared their Town Centre Action Plan which highlights that town centre activity should be based around the following key themes:-

- Town Centre Living;
- Vibrant Local Authorities;
- Enterprising Communities;
- Accessible Public Services;
- Digital Towns; and
- Proactive Planning.

The review and action plan also developed the 'Town Centre First' principle which requests that "Government, local authorities, the wider public sector, businesses and communities put the health of town centres at the heart of proportionate and best value decision making, seeking to deliver the best local outcomes regarding investment and de-investment decisions, alignment of policies, targeting of available resources to priority town centre sites and encouraging vibrancy, equality and diversity".

In March 2018, the Scottish Government announced a £50m Town Centre Fund aimed at boosting Scotland's town centres. South Lanarkshire was granted £2.5m and welcomed applications from eligible organisations to apply for grants to help improve their town centres.

SLC defines their town centres through the Local Development Plan (LDP) which sets out the hierarchy of towns identifying 3 strategic centres, 7 town centres and 29 local centres which are also known as neighbourhood or village centres.

The increased focus on placing the health of Scotland's town centres at the heart of local decision making has led to the development of a programme of Town Centre Strategies and Action Plans. The aims of the strategies are to support change that can promote additional vibrancy and vitality within each unique town centre and support its sustainable future. The strategy documents set out a range of initiatives which the council and its partners believe will contribute both in the short and long term to town centre activity that supports footfall and generates additional spend.

The 'Your Town Audit' (YTA) process is the standard benchmark for measuring the health of a Scottish Town and uses a combination of data to support regeneration frameworks, local development plans, community charrettes and funding applications. The town centres of Hamilton, Cambuslang, Blantyre and Larkhall have been through the YTA process to date where the findings have been used to inform Town Centre Strategies.

A discussion took place on town centre investment, social housing schemes, social isolation issues, community empowerment and the chatty chairs initiative within shopping centres.

Outcome(s):

(1) The content of the report was noted.

3 Spatial and Community Planning

The Planning and Building Standards Manager, South Lanarkshire Council provided an overview of Spatial and Community Planning.

The new Planning (Scotland) Act 2019 received Royal Assent in July 2019 and introduced a number of changes intended to strengthen the ability of local communities to get involved in shaping the future of their area. The National Planning Policy is set out in the National Planning Framework and Scottish Planning Policy. South Lanarkshire Council is one of eight member authorities of the Glasgow and Clyde Valley Strategic Development Authority.

The definition of a 'purpose for planning' is to 'manage the development and use of land in the long-term public interest' which is anything contributing to sustainable development or achieving the national outcomes set out in the Community Empowerment (Scotland) Act. This reflects one of the overarching aims of the Scottish Government to strengthen links between Spatial and Community Planning.

South Lanarkshire Council's Development Plan currently comprises a statutory requirement to prepare a Local Development Plan (LDP) and the approved Glasgow and Clyde Valley Strategic Development Plan (Clydeplan). The timescales for preparing a new LDP has increased from 5 to 10 years.

The Act introduces the ability of a community body to prepare a Local Place Plan (LPP) for their area which is a proposal for the development and use of land and buildings in the area. There is also uncertainty about how LPP's will sit alongside the existing Neighbourhood Planning processes.

Open Space Strategies are a statutory requirement which will establish policies and proposals on the development, management and use of green infrastructure. Work has commenced on this in association with the Countryside and Greenspace Service and the Glasgow and Clyde Valley Green Network Partnership.

Work on replacing the Local Development Plan (LDP2) started in 2016 and following consultation in 2018, a Proposed Plan was submitted to the Scottish Government in April 2019 and it is anticipated that the LDP2 will be adopted in Spring 2020.

The LDP2 has as its strategic vision the continued growth and regeneration of South Lanarkshire and defines Spatial Strategy Development Priorities which include:-

- Community Growth Areas in East Kilbride, Hamilton, Larkhall, Newton and Carluke which will deliver 9,000 new houses over 20 years;
- Strategic Economic Investment Locations at Clyde Gateway/Shawfield, Hamilton Technology Park, Peel Park and the Scottish Enterprise Technology Park in East Kilbride, and Poniel;
- City Deal projects to support the delivery of the Community Growth Areas;
- Development Framework Sites including the former University of the West of Scotland site;
- Protecting and enhancing the strategic town centres of Hamilton, East Kilbride and Lanark; and
- The Community Plan and associated Neighbourhood Plans.

The LDP2 sets out the requirements for each of these sites that developers should deliver through the planning process. Housing developers will be required to provide affordable housing on new developments and/or make contributions for provision off site in line with the council's Local Housing Strategy and the delivery of the house building programme. The implementation of the council's housing development proposals identified in the Strategic Housing Investment Plan (SHIP) are also supported by the LDP2.

The new Act includes the expectation that Spatial Planning becomes more closely integrated with the council's Community Planning role established in the Community Empowerment Act (CEA). This approach is intended to deliver successful and inclusive communities. Aligning the two areas of planning should also ensure a more joined up and effective community engagement approach and consistent prioritisation of the objectives and its partners is achieved. It is expected that work on preparing the new version of the LDP will not commence until 2021, however, this is dependent on regulations being brought forward by the Scottish Government. Neighbourhood Plans produced under the CEA during this period would be taken into account during the LDP process.

Future aims of the LDP will include working with the Green Team to promote Management Plans and also working closely with the Community Engagement Team and communities regarding nature reserves.

A discussion took place on the issues of public transport in relation to planning decisions on new housing developments and the siting of the new University of the West of Scotland campus and the need for the Scottish Government to produce guidance on preparing LPPs.

Outcome(s):

(1) The content of the report was noted.

4 Children's Services Inspection 2019-2020 Presentation

The Child and Justice Services Manager, Social Work Resources, South Lanarkshire Council gave a presentation on the Children's Services Inspection 2019-2020.

The presentation illustrated:

- The Care Inspectorate's intention to carry out a Joint Inspection of Services for Children and Young People in need of care and protection in the South Lanarkshire Community Planning Partnership (CPP) area;
- The inspection will include 10 days on site in the weeks beginning 28 October and 2 December 2019;
- The Care Inspectorate will consider each component of the CPP governance structure to see how the partnership is working together. This will include all partners who interface with children and families including Police Scotland and the Third Sector;
- The inspection will take account of the experiences and outcomes of children and young people in need of protection and those who are subject to corporate parenting responsibilities, including those in continuing care;
- The Care Inspectorate have posed 5 inspection questions regarding 'How good is the partnership at':
 - Recognising and responding when children and young people need protection?;
 - Helping children and young people who have experienced abuse and neglect stay safe, healthy and well, and recover from their experiences?;
 - Maximising the wellbeing of children and young people who are looked after?
 - Enabling care experienced young people to succeed in their transition to adulthood?; and
 - Collaborative Leadership?
- As part of the focus on engagement, a series of surveys have been put in place to scope stakeholders experiences and it is expected these will be completed by 18 November 2019. The engagement included a staff survey which provided an 89% response rate; and
- It is proposed that the draft report will be issued to the partnership by 25 February 2020 and the final report by 28 April 2020.

A discussion took place regarding the attendance of inspectors observing committees and focus groups.

The Director, Health and Social Care, South Lanarkshire Health and Social Care Partnership expressed her thanks to all those involved in the Children's Services Inspection and was delighted with the response rate of the staff survey.

The Chair thanked the Child and Justice Services Manager, Social Work Resources, South Lanarkshire Council for his presentation.

Outcome(s):

(1) Presentation content noted.

5 Improving Breastfeeding Rates in South Lanarkshire Presentation

The Associate Nurse Director and the Infant Feeding Development Midwife, NHS Lanarkshire gave a presentation on Improving Breastfeeding Rates in South Lanarkshire.

The presentation illustrated:

- A moderate increase of 45% in breastfeeding rates in South Lanarkshire;
- The benefits of breastfeeding for mums and babies include reduced chronic condition rates, impacts cognitive ability, childhood obesity and Sudden Infant Death Syndrome;
- The cost savings for the NHS of up to £50m;
- The UN Convention on the Rights of the Child which provides the Unicef UK Baby Friendly Initiative which aims to ensure families are supported and children have the best start to relationships and responsiveness;
- Implementing the Unicef accreditation to 'promote, protect, support and sustain the Baby Friendly Standards' by supporting staff and embedding the standards into practice and culture with the aim of achieving the gold award;
- What can be done to build support in society includes:
 - Value breastfeeding in families, breastfeeding mothers and babies should remain together whenever possible;
 - Support colleagues on their return to work to continue breastfeeding; and
 - Consider if premises are 'breastfeeding welcome' and are staff aware of the obligation under the Breastfeeding etc (Scotland) Act 2005.

The Infant Feeding Development Midwife, NHS Lanarkshire also advised of a visit to Burnley to consider the whole town approach on breastfeeding and if the lessons learnt there could be used in South Lanarkshire and also provided an update on the Breastfeeding Summit which took place in 2019 with a further event to be arranged for 2020.

Following discussion, it was agreed that:

- Information on the Burnley approach and a link to the website to be provided to the Partnership Board for further consideration to promote, support and protect breastfeeding;
- An offer to hold the Breastfeeding Summit in 2020 within South Lanarkshire would be discussed with NHS Lanarkshire colleagues; and
- South Lanarkshire Council, as a local authority, would consider a fresh look into supporting breastfeeding.

The Chair thanked the Associate Nurse Director and the Infant Feeding Development Midwife, NHS Lanarkshire for their presentation.

Outcome(s):

(1) Presentation content noted.

6 Update of the Community Plan 2017-2027

The Community Engagement Manager, South Lanarkshire Council submitted a report seeking approval to reopen the Community Plan for the purposes of aligning this with the Local Child Poverty Action Report (LCPAR) and the Rapid Rehousing Transition Plan (RRTP).

At its meeting on 14 June 2017, the Board agreed to the Local Outcome Improvement Plan becoming the new Community Plan for South Lanarkshire (which replaced the Single Outcome Agreement) and for Locality Planning to be known as Neighbourhood Planning.

Since the approval of the Community Plan, a statutory requirement for an annual LCPAR and the requirement to develop a RRTP has been introduced.

The intention of the work to align the Community Plan with the LCPAR and the RRTP is to clearly articulate the actions required by the Community Planning Partnership to deliver the plans and consideration will be given to the consistency of reporting across the plans and removing any duplication.

It was also suggested that links were made between the current Neighbourhood Plans and the Community Plan.

Outcome(s):

- (1) The reopening of the Community Plan to align with the Local Child Poverty Action Report, the Rapid Rehousing Transition Plan and Neighbourhood Plans was approved.

7 Syrian Refugee Resettlement Programme (SRRP) Report – May 2018 to June 2019

The Executive Director (Housing and Technical Resources), South Lanarkshire Council submitted the second annual report on the Syrian Refugee Resettlement Programme (SRRP) covering the period May 2018 to June 2019 for noting.

The report also provided an overview of the new Global Refugee Resettlement Programme being introduced by the Home Office from April 2020.

A final report on the current programme will be submitted to the Board by autumn 2020.

The Chair praised the good work which was being carried out to deliver the SRRP.

Outcome(s):

- (1) The content of the report was noted; and
- (2) A final report on the current Syrian Refugee Resettlement Programme to be presented to the Board in Autumn 2020.

8 Community Planning Partnership Community Participation and Empowerment Strategy

The Community Engagement Manager, South Lanarkshire Council provided the Board with an update on the draft Community Planning Partnership (CPP) Community Participation and Engagement Strategy for noting.

The South Lanarkshire CPP developed a Community Engagement Framework in December 2015. Following the introduction of the Community Empowerment (Scotland) Act 2015, there is now a requirement to develop a partnership Community Participation and Empowerment Strategy and to review the Framework.

Work has commenced on developing the strategy and a consultation on the key components will be carried out with local groups and the wider community over a 13 week period with anticipated results available at the end of January 2020.

The Community Participation and Empowerment Strategy Writing Group will review the findings of the consultation which will shape the content of the strategy.

Work will also commence to update the Community Engagement Framework which will outline various tools and techniques to support employees when working with communities and will be aligned to the strategy.

Consideration will also be given to renaming the strategy to a more user friendly title.

A report on the draft strategy will be presented to a future meeting of the Board.

Outcome(s):

- (1) The content of the report was noted; and
- (2) A report on the draft strategy be presented to a future meeting of the Board.

9 Community Participation and Empowerment Event

The Community Engagement Manager, South Lanarkshire Council provided the Board with an outline proposal for the 2019 Community Planning Conference for noting.

It was proposed that the next conference takes place on 9 December 2019 and will provide an opportunity to increase the understanding and awareness of the Community Empowerment (Scotland) Act 2015. The proposed aims and themes for the conference include:

- Fostering connections between local organisations;
- Share learning and resources between local organisations;
- Increasing Community Planning Partnership Board Members' awareness of local activity; and
- Thinking together about what we can do next.

The Board was asked to approve the proposed timing and themes of the conference and to task the Community Engagement Team with progressing the arrangements to hold the conference on 9 December 2019.

Outcome(s):

- (1) The proposed timing and theme of the conference was approved; and
- (2) The Community Engagement Team are tasked with progressing the arrangements.

10 Community Planning Budget and Expenditure

The Executive Director (Finance and Corporate Resources), South Lanarkshire Council submitted a report providing an overview of the current Partnership Budget spend as at Period 6 to 13 September 2019 for noting.

The Chief Superintendent, Police Scotland advised that Police Scotland had £15,000 additional monies to contribute to the Community Planning Partnership budget and would provide further details of the proposed funding.

Outcome(s):

- (1) Budget noted; and
- (2) Police Scotland to provide further details of the proposed additional monies for the Community Planning Partnership Budget.

11 South Lanarkshire Register for Information

The Executive Director, Finance and Corporate Resources, South Lanarkshire Council, submitted a report on the South Lanarkshire Register for Information which provided an update on the information circulated to Community Planning Partners from 16 August to 30 September 2019.

Outcome(s):

- (1) The content of the report was noted.

12 AOCB

The Chair wished to extend her congratulations to South Lanarkshire Council's Clydesdale Integrated Community Support Team who won the final of the Cosla Excellence Awards within the Local Matters Category.

The Director, Health and Social Care, South Lanarkshire Health and Social Care Partnership advised that 50 submissions on behalf of NHS Lanarkshire had been put forward for shortlisting to the Scottish Health Awards.

The Chair, Lanarkshire NHS Board advised that the NHS Lanarkshire Partnership Board were looking for a new member to join and information regarding the vacancy would be circulated to partners.

Outcome(s):

(1) Noted.

13 Date of Next Meeting

The next meeting of the Board will be held on 5 December 2019 in Committee Room 5, Almada Street, Hamilton, ML3 0AA.

Report

Report to:	Partnership Board
Date of Meeting:	5 December 2019
Report by:	Executive Director (Finance and Corporate) South Lanarkshire Council

Subject:	Community Planning Partnership Board Self-Assessment/Best Value Assurance Review Update
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Provide the Partnership Board with an update on the Self-Assessment/Best Value Assurance Review; and
- ◆ Provide high level options for a proposed structure and governance arrangements for discussion.

2. Recommendation(s)

2.1. The Partnership Board is asked to approve the following recommendations:-

- (1) that progress to date is noted;
- (2) that the Board set out how they would like to see their priority improvement actions listed at Appendix 1 being delivered as detailed at 4.2.; and
- (3) that the proposed structure and governance options set out at sections 5 to 9 are considered.

3. Background

- 3.1. The Board undertook a Self-Assessment which was facilitated by the Improvement Service during January/February 2019. A summary of the priority improvement actions is attached at Appendix 1.
- 3.2. Following approval of the Best Value Assurance Report by the council in June 2019, an extended CPP session took place on 11 September 2019 to consider the output of the facilitated self-assessment session along with the outcomes of the council's Best Value Assurance Report.
- 3.3. A session with representatives from the Thematic Partnership Boards took place on 3 October 2019 and draft implementation plans were prepared on the CPP structure, joint problem solving and scrutiny of the work of the Thematic Boards.
- 3.4. A further session took place with the Board on 23 October 2019 to consider how the CPP Board should be structured and the structures required at a Thematic/Locality level. An outline of the current CPP structure is attached at Appendix 2. It was agreed that a proposal would be drafted by the Improvement Service and the Community Planning Team for consideration by the Board at their December 2019 meeting. This is the main focus of the report.

4. Proposed CPP Structure and Governance Arrangements

4.1. Further to consideration of the feedback from the Board/Thematic sessions; the statutory purpose of the Board and its partners as set out in the Community Empowerment Scotland Act; and the priority outcomes as set out in the Community Plan (see Appendix 3), the following proposals have been set out for the Board to consider:-

- **Two proposed CPP structures:-**
 - A revised thematic structure at section 5 (see Appendix 4); or
 - A new outcomes based structure at section 6 (see Appendix 5)
- A new locality structure at section 7 (see Appendix 6)
- A new community engagement/capacity building structure at section 8
- General governance and accountability arrangements at section 9

4.2. The intention of this section of the report is to provide options to inform further Board discussions. The Board is asked to note that these are high level proposals and that detailed work has not been carried out at this stage of the process. The Board are asked to consider a suitable structure/group that they would like to see created in the short term to implement all agreed actions.

5. Option 1 - Thematic Structure

Option 1 proposes minimal changes to the current thematic structure and is based on the changes suggested by the thematic group representatives at the session held on 3 October 2019. It should be noted that there is no change proposed to the current Health and Social Care Partnership which is governed by the IJB and undertakes a statutory role. The proposed thematic structure is as follows:-

- Sustainable Economic Growth Board should include the Sustainability Partnership;
- Getting it Right for Every Child in South Lanarkshire Partnership should include the Corporate Connections Board (Youth Partnership); and
- Safer South Lanarkshire Partnership should include the Community Justice Partnership.

5.1. Further work will need to be undertaken with the three Thematic Boards to evaluate the impact of a merger and to develop a proposed terms of reference/agree membership for consideration by the Board. Whilst the current partnership structures operate well, there remains an element of 'silo' working and 'duplication of effort' which would need to be addressed moving forward.

6. Option 2 - Outcomes Based Structure

Option 2 proposes a different way of working for the CPP which has been formed based on the outcomes that the partnership are trying to achieve. Setting aside the three key priorities of the partnership in achieving the overarching objective, the proposed new structure would be mobilised around the seven Joseph Rowntree Foundation (JRF) themes and the eighth theme in the Community Plan, Inclusive Growth. It is proposed that senior officers from across the partnership would lead on a relevant outcome.

- 6.1. Traditionally, Community Planning has been led by local authorities and the Community Empowerment (Scotland) Act 2015 (S13) now names five partners: Local Authorities; Police Scotland; Health Boards; Scottish Fire and Rescue; and Scottish Enterprise as having the responsibility to facilitate community planning and to ensure that the partnership carries out its functions efficiently and effectively. In line with the Act, it is proposed that senior officers across the partnership organisations would lead on one or more outcomes and be responsible for overseeing delivery and reporting progress to the Board. These officers would form an 'Outcomes Progress Group' to ensure that cross-cutting themes and relevant linkages are made across the work of the partnership.
- 6.2. This structure would replace the current thematic partnership board structure which has a strong focus on delivery of Partnership Improvement Plans. This would ensure clearer direction of the priority work of the partnership as set out in the Community Plan and through the Board. This structure would also be a positive response to the comments made by the External Auditors in the council's Best Value Assurance Report in relation to the Board "taking more of an active role in driving partnership working".
- 6.3. The Board should also note that the new Economic Growth Plan, the Children's Services Plan and the Community Justice Plan will continue to be progressed through officer led partnership stakeholder groups. There are no proposed changes to the Health and Social Care Partnership.
- 6.4. The Safer South Lanarkshire Board would also remain and continue to carry out its statutory duty in relation to Police and Fire activity. Should this be an option, the Board are asked to task the Safer South Lanarkshire Board to review its membership and terms of reference.

7. Locality Structure Proposal

- 7.1. Traditionally, the Board has operated through a thematic structure and there are no formal locality planning structures except from the Neighbourhood Planning Stakeholder Groups in the three priority areas. The proposed structure is based on the principle of showing the "community" on community planning and it takes a bottom up approach with the Neighbourhood Planning areas leading on their local plans and linking directly with the Board.
- 7.2. The current Neighbourhood Planning Stakeholder Groups are as follows:-
 - Hillhouse, Udston and Burnbank;
 - Springhall and Whitlawburn; and
 - Strutherhill and Birkenshaw.
- 7.3. It is proposed that a new structure is created, a "Neighbourhood Planning Partnership Group" to strengthen local democracy and to provide an intermediary between the Neighbourhood Planning Stakeholder Groups and the CPP Board. This structure would also provide the members of the Board with a direct link to communities.
- 7.4. Work is currently progressing in the other Neighbourhood Planning areas and at this stage of the process, the communities that would form the Neighbourhood Planning Partnerships are from two distinct areas in South Lanarkshire, Hamilton and Rutherglen. A draft Neighbourhood Planning Partnership membership is set out at Appendices 7 and 8.

- 7.5. Whilst the focus of the new Partnerships at this stage is on the Board's commitment to supporting those who live in the 20% most deprived areas which fall mainly into two areas of South Lanarkshire; when the 2020 SIMD data is published and analysed, a further report will be brought to the Board which considers the South Lanarkshire position and any further structural changes required to support other areas of South Lanarkshire.
- 7.6. A draft remit for a Neighbourhood Planning Partnership is as follows:-
- Provide an opportunity to network across communities;
 - Problem solving through the identification of challenges requiring joint solutions;
 - Consultative group for new service delivery proposals from partners;
 - Oversee the work to produce Neighbourhood Planning Annual Reports as required by the Community Empowerment Act;
 - Provide an update on work ongoing in each Neighbourhood Planning Locality;
 - Consider progress of the delivery of Neighbourhood Plans;
 - Link to the wider community engagement and volunteering agenda; and
 - Awareness of wider Community Planning work through updates.
- 7.7. The Board are also asked to note that there are other locality structures that operate in South Lanarkshire. These include the:-
- Health and Social Care Locality Forums/Building and Celebrating Communities;
 - Third Sector Locality Forums;
 - Joint Problem Solving Groups;
 - Council Area Committees; and
 - Community Learning and Development Partnerships (Youth and Adults).
- 7.8. With the exception of Area Committees, much of the work of these structures relates to information sharing, networking, community engagement, volunteering and capacity building.
8. **Engaging with communities and capacity building**
- 8.1. An area of improvement highlighted through the Self-Assessment was to develop a consistent and co-ordinated approach across partners to engaging with communities. During the Board discussions, it was highlighted that as a partnership there needs to be a common understanding of how we work with communities in relation to engagement and empowerment. One way of achieving this would be for the Board to consider the establishment of a Community Engagement Partnership Group to ensure that links are made across current locality structures.
- 8.2. A draft remit for this group is as follows:-
- To develop an agreed understanding of community engagement and its desired outcomes across all partners;
 - To ensure consistency in the approach to engagement with communities;
 - To co-ordinate engagement activity at community level;
 - To identify/share the resources required to deliver the aspirations of the CPP;
 - To develop a programme of peer learning and share good practice;
 - To develop and deliver employee/community learning and development activities;
 - To build the capacity of staff, community groups and individuals in relation to community engagement;

- To establish and maintain communication with the Neighbourhood Planning Partnership Groups;
- To co-ordinate the delivery of qualitative work with communities to shape policy and inform plans;
- Develop processes which consider the most appropriate ways to involve and engage communities; and
- To organise an annual partnership community event.

8.3. The members of the group would include representatives of the groups set out at section 7.7. with the exception of the Area Committees as this structure will link through the Neighbourhood Planning Partnerships. One member of this group should attend the Neighbourhood Planning Partnership meetings to ensure that the appropriate links are made.

9. Governance and Accountability

9.1. This section considers some of the other suggestions made in terms of further strengthening governance and accountability.

9.2. Meeting arrangements

9.2.1. It was agreed that the Board should operate as a strategic board, providing oversight of partnership activity and setting the direction of travel; and that the number of meetings should be reduced from six to four and operate through a programme management approach.

9.2.2. The Board also agreed that meetings should be open to the public to increase transparency and openness of the work of the board. It was suggested that meetings are held in public after the review of the Board governance arrangements is complete.

9.3. CPP Board Governance Arrangements

9.3.1. Other actions from the development sessions that the Board are asked to consider progressing include:-

- A review of the Board's current membership;
- Operating the Board through a Programme Management approach with an agreed programme of activity which is aligned to the Community Plan;
- Making stronger links between the CPP and the Public Protection structures;
- Review the Board agenda and develop a new partnership reporting template;
- Revising the Board's terms of reference; and
- Developing a partnership agreement.

9.3.2. The Board is also asked to approve further work to change the language in the Community Plan used to describe the overarching objective, priorities and themes so that they are more action/outcome focussed; further work is also required to develop the actions aligned with these themes to ensure that they have a stronger and more targeted focus on tackling poverty, inequalities and deprivation.

9.3.3. It is suggested that time is allocated at the February Partnership Board meeting to discuss the current Board membership and that a draft partnership agreement is prepared outlining key areas of governance such as roles, responsibilities, meeting arrangements, etc. for consideration.

10. Employee Implications

10.1. There are no employee implications associated with this report.

11. Financial Implications

11.1. There are no financial implications associated with this report.

12. Other Implications

12.1. There are no risk or sustainability issues associated with this report.

13. Equality Impact Assessment and Consultation Arrangements

13.1. There are no Equality Impact Assessment implications associated with this report. Consultation has taken place with partners and representatives of the Thematic Boards. Further communication and consultation is required as the implementation of the priority improvement actions progress.

Paul Manning

Executive Director (Finance and Corporate Resources)

South Lanarkshire Council

14 November 2019

Contact for Further Information:

If you would like further information, please contact:-

Rhonda Leith, Community Engagement Manager, South Lanarkshire Council

Tel: 01698 455783

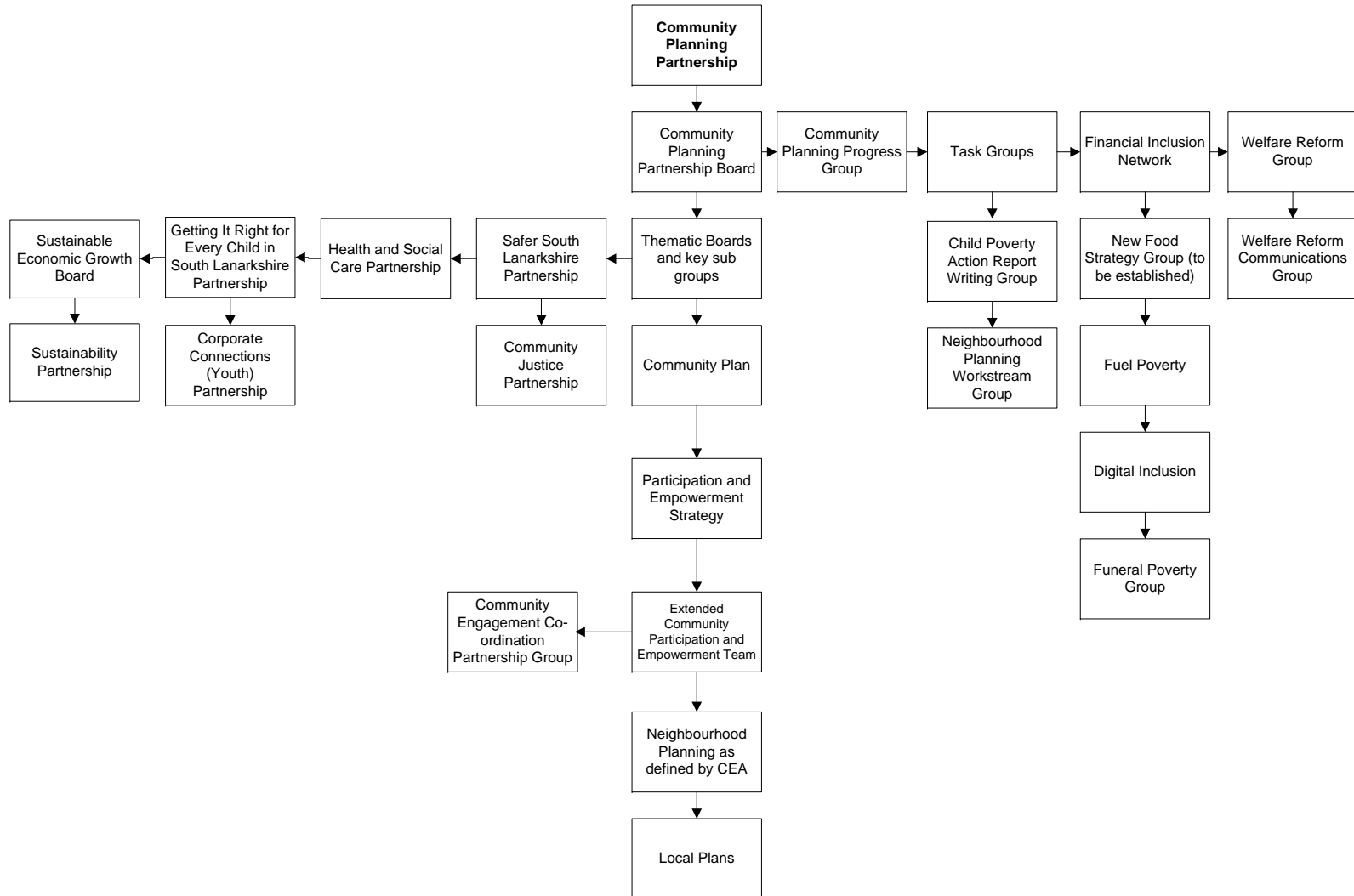
Email: rhonda.leith@southlanarkshire.gov.uk

Summary of Priority Improvement Actions

Self-Assessment Categories	CPP Board Self-Assessment priority areas for improvement	BVAR Observations (Obs) and Recommendations (Rec)	Workshop content approved by the CPP Board (June report)
Clear Leadership	No areas for improvement identified		
Governance and Accountability	Increase the clarity of the role and remit of the CPP and structures and processes to deliver the identified priorities	<ul style="list-style-type: none"> • The Community Planning Partnership Board needs to take a more active role in driving partnership working (Obs) • The activities of the thematic groups should be better co-ordinated by the CPP Board to ensure that they contribute to achieving the Community Plan objectives (Obs) • The Community Planning Partnership Board should take a more active role in driving partnership working, monitoring outcomes and feeding back to thematic subgroups (Rec) 	<ul style="list-style-type: none"> • Links to thematic groups • Roles and responsibilities and governance arrangements • Monitoring and reporting arrangements
Community Engagement and Capacity Building	<ul style="list-style-type: none"> • Develop a consistent and co-ordinated approach across partners to engaging with communities, particularly those harder to reach • Consider how communities can be supported to enhance engagement and community capacity building through dedicated resources 	Locality plans should be prepared without further delay (Rec)	Community engagement and the structures required to support community-based activity
Effective Use of Resources Between the Partners		There is also a lack of clarity around the resourcing of community planning initiatives by the CPP, with little evidence of resource pooling, a requirement of the Community Empowerment Act (Obs)	Examples of current activity, Joint Problem Solving Groups, Community Planning Budget, etc.
Performance Management and Reporting of Outcomes and Impact	No areas for improvement identified		

CPP – Current Structure

South Lanarkshire Community Planning Partnership	
Community Planning Partnership Structure – Level 1 Groups	11/13/2019



CPP Board	
Community Plan Priorities	11/13/2019

Overarching objective
To Tackle Poverty, Deprivation and Inequalities

Priorities



Financial Inclusion

7 Joseph Rowntree Themes which all actions to deliver the three priorities nest into

Supporting parental employment and childcare

Improving Housing

Education, Skills and Development

Health Inequalities

Safeguarding from Risk or Harm

Improving local environment and communities

8th Theme which actions to deliver the priorities nest into

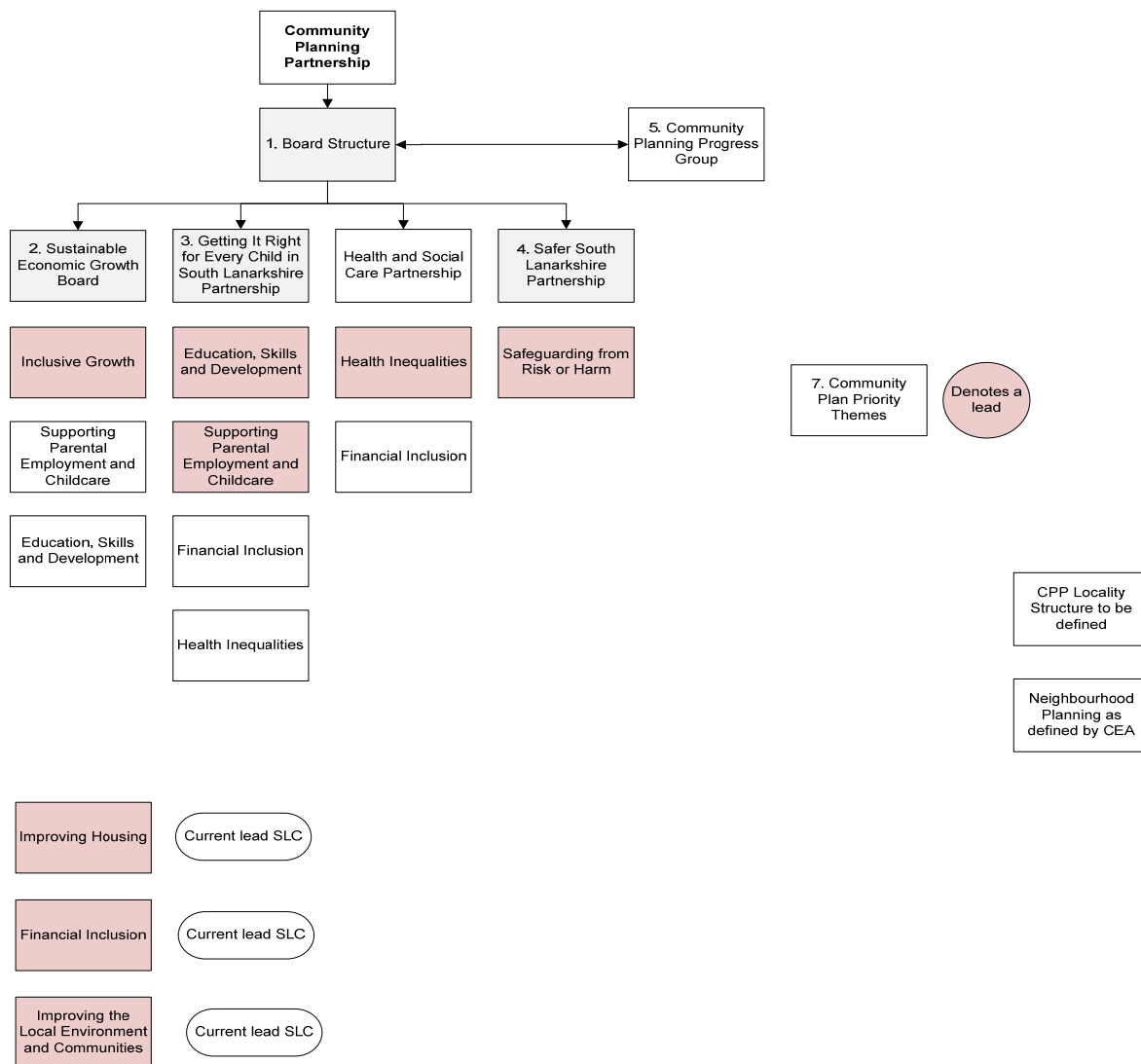
Inclusive Growth

Proposal 1 Structure Visual – Merger of Thematic Partnership Boards

South Lanarkshire Community Planning Partnership

Community Planning Partnership Structure – Level
1 Groups – based on current priorities

11/13/2019

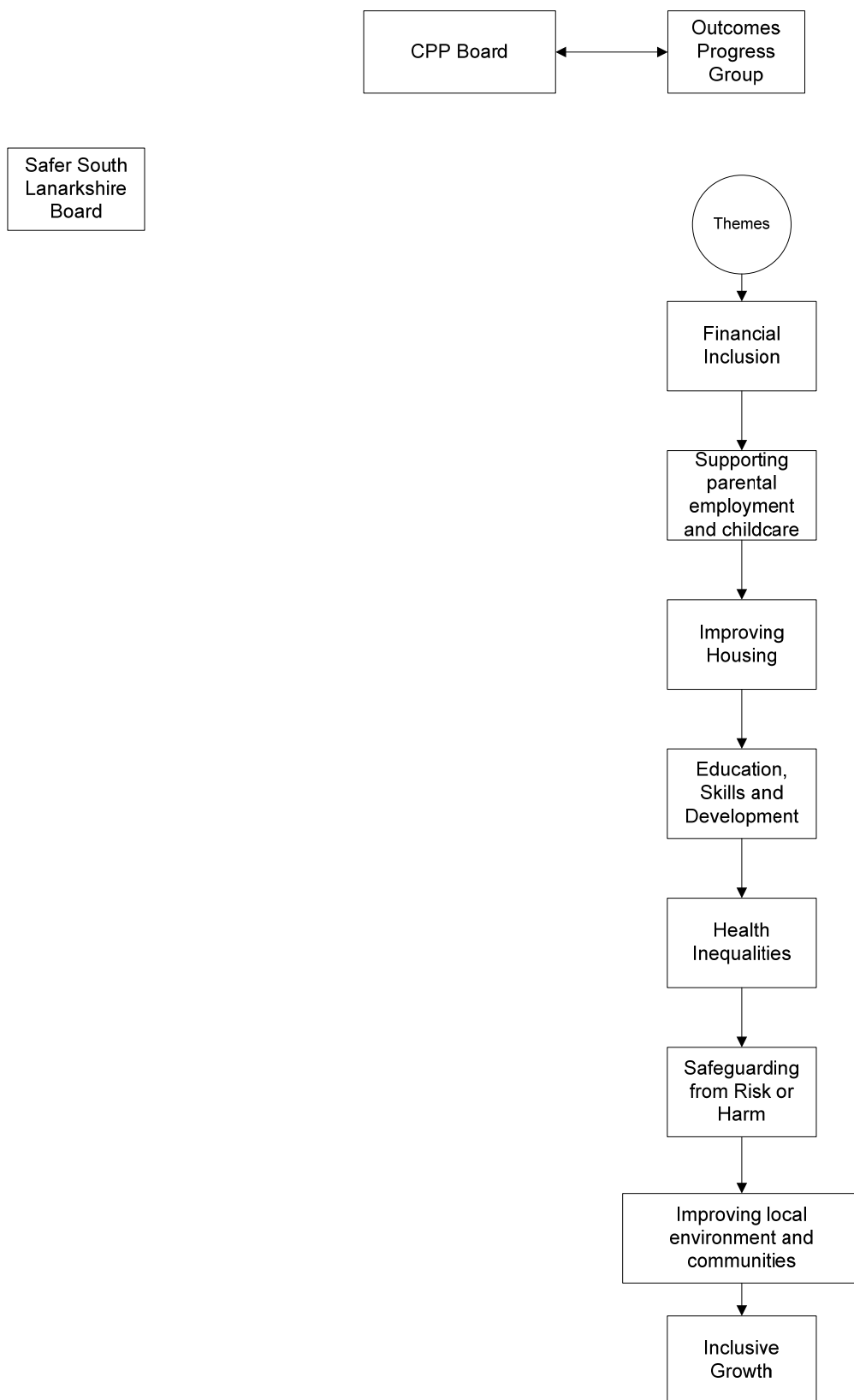


Proposed structural changes

1. The CPP Board Structure – Note: the Statutory Partners **required to facilitate** Community Planning under CEA Section 13(2): South Lanarkshire Council; NHS Lanarkshire; Police Scotland; Scottish Fire and Rescue Service; and Scottish Enterprise
2. Sustainable Economic Growth Board merges with Sustainability Partnership
3. Getting it Right for Every Child in South Lanarkshire Partnership merges with Corporate Connections (Youth Partnership)
4. Safer South Lanarkshire Partnership merges with Community Justice Partnership
5. Community Planning Progress Group is aligned with the 8 priority themes; membership consists of the 8 theme leads
6. Linkages formed with the Public Protection Chief Officers Group/CPP Board
7. Current assignment of Community Plan 8 priority themes to Thematic Groups.

Proposal 2 Structure Visual - Locality Structure and Outcomes Based Model

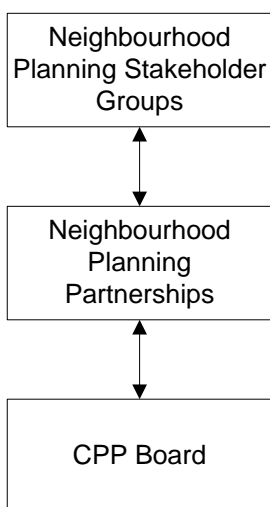
South Lanarkshire Community Planning Partnership	
Option2 – Outcomes Based Structure	11/14/2019



Locality Planning Structure

Note: this diagram has not been aligned with any of the proposed CPP structures

South Lanarkshire Community Planning Partnership	
Locality Planning Structure	11/14/2019



Neighbourhood Planning Partnership Members

Blantyre, Hamilton and Larkhall Neighbourhood Planning Partnership

Requirements	Communities/Partners Represented	Current Community Structure
1 x Community representatives from each Stakeholder Group	Burnbank	Hillhouse, Udston and Burnbank Stakeholder Group
	Udston	
	Hillhouse	
	Auchinraith	Blantyre Stakeholder Group
	Blantyre	
	High Blantyre	
	Springwells	
	Birkenshaw	Strutherhill and Birkenshaw Stakeholder Group
	Strutherhill	
	Eddlewood	New area – still to be defined
	Fairhill	New area – still to be defined
	Hareleeshill	Larkhall Stakeholder Group
	Machan	
	Laighstonehall	New area – still to be defined
Whitehill	New area – still to be defined	
1 x Officer from each of the CPP Statutory Partners	NHS Lanarkshire	
	Police Scotland	
	Scottish Enterprise	
	Scottish Fire and Rescue Service	
	South Lanarkshire Council	
2 x Elected Member representatives from the Hamilton Area Committee	Includes Wards 15, 17, 18, 19 and 20	
1 x Community Councillor representative from each Ward	Includes Wards 15, 17, 18, 19 and 20	
1 x Officer representing Capacity Building/ Volunteering activity		

Neighbourhood Planning Partnership Members

Cambuslang and Rutherglen Neighbourhood Planning Partnership

Requirements	Communities/Partners Represented	Current Community Structure
2 x Community representatives from each Stakeholder Group	Blairbeth	Fernhill Community Kitty Group
	Fernhill	
	Cairns	New area – still to be defined
	Halfway	
	Lightburn	
	Vicarland	
	Westburn	
	Springhall	Springhall and Whitlawburn Stakeholder Group
	Whitlawburn	
Burnhill	New area – still to be defined	
1 x Officer from each of the CPP Statutory Partners	NHS Lanarkshire	
	Police Scotland	
	Scottish Enterprise	
	Scottish Fire and Rescue Service	
	South Lanarkshire Council	
2 x Elected Member representatives from Cambuslang and Rutherglen Area Committee	Includes Wards 11, 12, 13 and 14	
1 x Community Councillor representative from each Ward	Includes Wards 11, 12, 13 and 14	
1 x Officer representing Capacity Building/ Volunteering activity		

Report

Report to:	Partnership Board
Date of Meeting:	5 December 2019
Report by:	Executive Director (Finance and Corporate Resources) South Lanarkshire Council

Subject:	Community Planning Budget and Expenditure (to 11 October 2019 – Period 7)
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide the Partnership Board with an update on the Community Planning Partnership Budget and Expenditure as at 11 October 2019 (Period 7); and
- ◆ to ask the Board to fund a temporary post to progress work identified through the CPP Board Self-Assessment and the council's Best Value Assurance Review (BVAR).

2. Recommendation(s)

2.1. The Partnership Board is asked to approve the following recommendations:-

- (1) that the expenditure at Period 7 is noted; and
- (2) that the Board agree to fund a temporary post for a period of one year for the purpose of progressing the community related priorities identified through the Self-Assessment and BVAR.

3. Background

3.1. Details of the South Lanarkshire Community Planning Partnership Budget and Expenditure are reported to every Partnership Board meeting. This provides the Partners with an opportunity to seek clarification on the budget and sums spent during the relevant period.

4. Budget and Expenditure

4.1. The total available budget for 2019-20 is £93,724.

4.2. The total expenditure at the end of Period 7 is £32,651.40. Appendix 1 provides a breakdown of the expenditure.

5. Income and Expenditure during 2019-20

5.1. Specific spend within this period relates to operational costs for reports, strategies and plans and to committed expenditure of £1,000 for the promotion of the Child Poverty Action Report at the Children's Services Locality Events.

5.2. A further update will be provided at the next meeting of the Partnership Board on 12 February 2020.

6. Community Participation and Empowerment Officer (temporary post)

- 6.1. The Board is asked to commit the money aligned to the community plan delivery budget line to 1FTE post for the period of one year to progress the community related priorities identified through the Self-Assessment and BVAR.
- 6.2. South Lanarkshire Council approved the creation of a Community Engagement Team in June 2018 to progress community engagement as set out in the Community Empowerment Act. In August 2019, committee approved a change to the Community Engagement Team structure to align the team with the Tackling Poverty, Voluntary Sector and Community Planning Teams.
- 6.3. In the Self-Assessment, the Board identified community engagement as one of the priorities and in the BVAR, the auditors recommended that Neighbourhood Plans should be prepared without further delay. The council's Community Engagement Team officers are currently progressing four of the CPP's neighbourhood plans, which leaves two areas remaining and some communities which were identified as having small pockets of deprivation. The tasks for the post holder have been aligned to the Board's priority areas and would be as follows:-
- to promote the Community Plan and CPP within identified priority areas;
 - to increase the visibility of the partnership at a local level including small scale local events (as appropriate);
 - to progress Neighbourhood Plans in the communities of Whitehill and Eddlewood/Low Waters;
 - to engage with smaller communities who are not (yet) part of a Neighbourhood Planning area however are identified as experiencing poorer outcomes;
 - to review the 2020 SIMD data (when published) to ensure that those communities identified as experiencing poorer outcomes remain current; and
 - to identify opportunities for wider neighbourhood plans to encompass pockets of deprivation.
- 6.4. As Community Planning now sits within the revised Community Engagement Team structure and the Community Participation and Engagement Officers are currently supporting neighbourhood planning activity, the Board is asked to consider that the council host this post within the Community Engagement Team to ensure consistency of approach in delivering the priorities of the CPP Board and the recommendations contained in the BVAR.

7. Employee Implications

- 7.1. There are no employee implications associated with this report.

8. Financial Implications

- 8.1. The candidate would start at the lowest point of the salary scale (£41,731-£49,054) in line with SLC Policy. As the post is a 12 month fixed term contract there would be no progression through the scale, therefore the cost would be fixed at £41,731.

9. Other Implications

- 9.1. There are no risk or sustainability issues associated with this report.

10. Equality Impact Assessment and Consultation Arrangements

- 10.1. There are no Equality Impact Assessment or Consultation implications associated with this report.

Paul Manning
Executive Director (Finance and Corporate Resources)
South Lanarkshire Council

14 November 2019

Contact for Further Information:

If you would like further information, please contact:-

Rhonda Leith, Community Engagement Manager, South Lanarkshire Council

Tel: 01698 455783

Email: rhonda.leith@southlanarkshire.gov.uk

Community Planning Budget 2019-20			
<u>Opening Balance April 2019</u>			£45,374
<u>Income</u>			
Partner Contribution			Budget Actual to Date
NHS Lanarkshire			18,350 18,350
South Lanarkshire Council			22,000 22,000
Police Scotland			5,000 5,000
Fire Scotland			3,000 3,000
Total Income			£48,350 £48,350
Total available funding			£93,724 £93,724
Proposed Expenditure			Proposed Expenditure Expenditure
Neighbourhood Planning			30,000 30,000.00
Community Plan Delivery			45,500 0.00
Printing/Stationery/Advertising/General			1,800 779.29
Reports, Strategies and Plans			1,500 872.11
Training and Development			5,000 1,000.00
Lived Experience Fund			5,000 0.00
Travel			424 0.00
Community Planning Events			4,500
Total Expenditure			£93,724 £32,651.40

Report

Report to:	Partnership Board
Date of Meeting:	5 December 2019
Report by:	Executive Director (Finance and Corporate Resources) South Lanarkshire Council

Subject:	South Lanarkshire Register of Information
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide the Partnership Board with an update on the information circulated to Community Planning Partners from 1 October to 6 November 2019.

2. Recommendation(s)

2.1. The Partnership Board is asked to approve the following recommendation:-

- (1) that the content of the report is noted.

3. Background

3.1. This report provides details of information circulated to Community Planning Partners for information between Partnership Board meetings. This report provides Partners with an opportunity to seek clarification or an update on information circulated during the relevant period.

4. Period covered – 1 October to 6 November 2019

4.1. Appendix 1 provides a summary of the information circulated from 1 October to 6 November 2019.

5. Employee Implications

5.1. There are no employee implications associated with this report.

6. Financial Implications

6.1. There are no financial implications associated with this report.

7. Other Implications

7.1. There are no risk or sustainability issues associated with this report.

8. Equality Impact Assessment and Consultation Arrangements

8.1. There are no Equality Impact Assessment or Consultation implications associated with this report.

Paul Manning
Executive Director (Finance and Corporate Resources)
South Lanarkshire Council

14 November 2019

Contact for Further Information

If you would like further information, please contact:-

Rhonda Leith, Community Engagement Manager, South Lanarkshire Council

Tel: 01698 455783

Email: rhonda.leith@southlanarkshire.gov.uk

Register of Information circulated to the Partnership
From 1 October to 6 November 2019

Date	Subject	Received From	Summary	Action taken
10/10/19	Police Scotland Football Engagement Strategy Survey	Police Scotland	<p>Police Scotland are developing a football engagement strategy with a key part of the survey focusing on obtaining feedback from the communities which host football, not just from football supporters. The closing date for the survey is 29 November 2019.</p> <p>https://consult.scotland.police.uk/surveys/football-engagement-strategy/</p>	Circulated to the Community Planning Progress Group for information.
14/10/19	Proposed National Islands Plan	Scottish Government	<p>The proposed National Islands Plan provides a framework for action in order to meaningfully improve outcomes for island communities. The closing date for comments to the Scottish Government is 28 November 2019.</p> <p>https://www.gov.scot/publications/proposed-national-plan-scotlands-islands</p>	Circulated to the Community Planning Progress Group for information.
21/10/19	Strategic Transport Projects Review (STPR2)	Transport Scotland	<p>Invitation to attend workshops on 14 and 20 November 2019 to offer views on transport-related options/interventions that could be considered within the Strategic Transport Projects Review for the Glasgow City Region.</p>	Circulated to the Community Planning Progress Group for information.