

**Minute of the Meeting of the Area Clinical Forum held on Thursday 21st November 2020
at 2.00pm in the Conference Room, Kirklands Hospital, Bothwell**

PRESENT

Mrs M Lees	Chair, Area Allied Health Professions Advisory Committee (Chair)
Dr D Graham	Chair, Area Psychology Services Committee
Ms C James	Member, Area Allied Health Professions Advisory Committee
Dr G McCurragh	Chair, Area Healthcare Sciences Advisory Committee
Dr J McGuire	Member, Area Healthcare Sciences Advisory Committee
Dr K McIntyre	Chair, Area Medical Advisory Committee
Mr G Stewart	Chair, Area Dental Advisory Committee

IN ATTENDANCE

Mr F Munro	Chair, Area Optometric Advisory Committee
Mrs M Buchanan	Secretariat

APOLOGIES

Dr J Burns	Executive Medical Director
Mrs L Milby	Member, Area Dental Committee
Dr B Mukhopadhyay	Consultant Physician / Clinical Lead for Realistic Medicine
Dr J Pravinkumar	Consultant in Public Health
Mr P Cannon	Board Secretary

1. **WELCOME**

Mrs. Lees welcomed colleagues to the meeting.

2. **DECLARATIONS OF INTEREST**

Members were invited to declare any interest in relation to any of the agenda items.
There were no declarations.

3. **MINUTES**

The minute of the meeting held on 19th September 2019 was approved as an accurate record.

4. **MATTERS ARISING**

i) **Area Nursing and Midwifery Committee**

It was agreed that Mrs. Lees and Mr Cannon would have a meeting to take forward the work in relation to the Area Nursing and Midwifery Committee.

5. **CRES 2020/21**

i) **Ideas Pipeline Process Flow SOP – Draft**

Mrs. Lees drew members' attention to the Ideas Pipeline Process Flow paper and advised the Committee that one CMT per month was being dedicated to discuss financial sustainability. She explained that a Project Management Office had been set up specifically to look at ideas from staff on how to achieve savings with the Project Management Team being led by Kate Bell, Project Manager. Staff would be invited to send their ideas on savings to an Ideas Mailbox which was being created, and would be checked on a daily basis by the Project Management Office. It would then be decided if the idea would be worth pursuing, making sure no duplicates had been received. This would then be allocated to a CMT meeting for consideration. Mrs. Lees stressed the importance of staff receiving feedback and this was covered in the paper.

Regular updates would be given at future meetings.

ii) **NHS Lanarkshire Financial Sustainability Programme**

The paper provided background to the Objectives for 2019, and also highlighted allocation uplift scenarios and the potential savings that would be required for 20/21 and 21/22. The current approach will no longer be sufficient to deliver the level of savings required for future years. The Forum acknowledged the challenging financial position.

6. **REALISTIC MEDICINE**

There was no update as Dr. Burns and Dr. Pravinkumar were not in attendance at the meeting.

Dr. McIntyre highlighted the problem of over testing in GP surgeries and stated that guidelines need to be put in place around this problem.

Mrs. Lees drew members' attention to the following awareness raising sessions, Quality Week and the Learnpro Module. Dr. Pravinkumar also advised of the Realistic Medicine Conference planned for the 25th April at the University of the West of Scotland Campus. In relation to ATLAS the next maps would be published in

December and ideas and suggestions for maps would be welcomed by the end of October 2020.

7. **BREXIT**

Mrs. Lees informed Members that the command structure for Brexit had been stood down awaiting the result of the General Election.

8. **PROMOTING THE WORK OF THE COMMITTEE**

This item would be updated at the next meeting when Paul Cannon would be in attendance.

9. **MONKLANDS REPLACEMENT PROJECT**

Following on from the Monklands Review a Project Board has now been set up which will be chaired by Lesley Thomson and Dr. Harry Burns and would also include members of the public. Consideration would be given to any potential alternative new sites which meet the criteria and would give the community the opportunity to provide feedback.

Mrs Lees referred to the video link which highlighted to members what the new hospital would look like and how Departments would interlink. She agreed to send the link to members and provide updates at future meetings.

10. **BOARD MEETING – 30TH OCTOBER 2019**

Forum members were presented with the link to the Board papers for 30th October 2019 and Mrs. Lees highlighted some of the issues discussed at the meeting.

11. **GMS CONTRACT**

Dr. Macintyre provided members with a verbal update on the GMS Contract and highlighted the positive work that was being taken forward along with the challenges faced. Dr. Macintyre also highlighted the launch of the new Mental Health Strategy.

12. **ACCESS REPORTS**

The Forum noted the North and South Lanarkshire Health and Social Care Partnership/Access Reports which had been discussed at the Planning, Performance and Resources Committee. Mrs. Lees highlighted the problems in relation to the higher than predicted attendances at Accident and Emergency, and also late in the day discharges contributing to bed blocking.

Mrs. Lees also highlighted the work being taken forward around the Unscheduled Care Plan Development and this would be discussed at the next Board Development Day

with feedback being brought to the next meeting of the Forum. All sites have improvement plans in place against the 6 Essential Actions and work is ongoing across a wide range of activities to improve flow.

13. **COMMISSIONING PLAN NORTH LANARKSHIRE H&SCP**

It was noted that the North Health & Social Care Partnership had started their consultation with regard to their Commissioning Plans, and it was agreed to invite Mr McGuffie to the February meeting of the Forum. Mrs. Lees agreed to circulate the document ahead of the meeting.

14. **RISK**

The Forum received a copy of the Corporate Risk Register which had been presented to the NHS Board meeting in October 2019, and also the supplementary record of change for corporate risks. New, closed and significant material changes are noted within the Board paper.

15. **FORUM WORKPLAN 2019/20**

Members noted the Workplan for 2019/20.

16. **DATES OF MEETINGS 2019/20**

Members noted the dates of meetings for 2020.

17. **UPDATES FROM ADVISORY COMMITTEES**

Allied Health Professionals Committee

The last meeting of the Committee was on the 6th November 2019 and more information was received on the topic 'No-one Dies Alone' and the project in place to drive it forward.

The Committee also received an update on the launch of the Mental Health Strategy, the Speech and Language Therapy Award and the Monklands Hospital Replacement Oversight video.

Dental Committee

Mr. Stewart provided an overview and highlighted the trial period for the Out of Hours Emergency Dental Service, this had commenced on Saturdays in October and would be trialled on Sundays in November. Mr Stewart then spoke of the loss of Mr. Sood, Consultant Maxillofacial Surgeon and the problems that this posed as he was the only Consultant in Maxillofacial Surgery in Lanarkshire. A new nationwide Improvement Plan was also being implemented with improved domiciliary care for patients and six practitioners in Lanarkshire had completed training and have been allocated a Care

Home. Mr. Stewart stated that there would be issues if patients wanted their own dentists.

Healthcare Sciences Committee

The following issues had been discussed at the recent meeting of the Committee i.e. workforce and staff, transforming roles agenda as the Government want Scientists to take over some medical work, and the tendering process.

Optometric Committee

Mr. Munro agreed to either circulate or bring to the Forum figures from ISD which had been updated. He advised that he had a meeting with Mrs. Freeman on the 11th December 2019 in Edinburgh. He also reported on the increase in eye examinations in Scotland, although in Lanarkshire there was no difference in the uptake.

Mr. Munro informed the Forum that more people had been trained and that this was a step towards prescribing.

The low vision service has now been recognised as a national accreditation process based on the Lanarkshire model.

A global studio was taking place in relation to myopia involving NHS Lanarkshire and Glasgow University.

Area Medical Advisory Committee

It was agreed that Mrs. Lees would speak to Mr. Cannon regarding the problems with gaining access to the building for evening meetings. A letter had been sent to Christine Jack, and the problem had also been highlighted to the Chief Executive.

Nursing & Midwifery Committee

No report was available for this Committee. Discussion had taken place earlier in the meeting about re-establishing this Committee.

Pharmaceutical Committee

No report was available.

Psychology Services Committee

After discussion around the structure of the Committee it was advised that Dr Gary Tanner and additional Consultants had been invited to join this group.

As there were issues around staffing a survey was being generated for views of the staff. Mrs. Lees asked if this could be brought back to a future Area Clinical Forum meeting.

The pressure on Neuro/Psychology Services was highlighted and a working group had been established to develop a pathway, and updates would be given when available.

It was also advised that in the primary care aspect around Long Term Conditions it is not known if this can be funded beyond March 2020.

18. **APPOINTMENT OF VICE CHAIR OF THE FORUM**

Mrs Lees asked Forum members to consider the appointment of a Vice Chair.

19. **ANY OTHER COMPETENT BUSINESS**

Mrs. Lees highlighted to the Forum the work that Tosh Lynch had been undertaking in relation to a Staff Care and Wellbeing Service. This would be piloted on the Acute sites. She advised that this was not a counselling service but would be used to 'signpost' staff. There would also be a 24/7 telephone line manned by the Spiritual Care Department. Mr. Lynch would attend a future meeting to speak to the Forum on the Service.

20. **DATE OF NEXT MEETING**

20th February 2020.