

RISK REGISTER

Risk Register: Urgent Out of Hours Project
Updated:

Purpose

The lessons learned log is a project repository for lessons that apply to this project or future projects. Some lessons may originate from other projects and should be captured on the lessons log for input to the project's strategies and plans. Some lessons may originate from within the project – where new experience (both good and bad) can be passed on to others via a lessons report.

Lessons:

Date	Description *	Recommendation

Descriptions could include:

- What management and quality processes went well; went badly; were lacking*
- Any abnormal events causing deviations*
- Notes on the performance of specialist methods and tools used*
- Useful measurements on how much effort was required to create the various products*
- Notes on effective and ineffective quality reviews and other tests, including the reasons for them working well or badly.*