

NHS Board Meeting  
30 October 2019

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**SUBJECT: Winter Planning Arrangements 2019/20**

**1. PURPOSE**

This paper is coming to the Board:

For approval	<input checked="" type="checkbox"/>	For endorsement	<input type="checkbox"/>	To note	<input type="checkbox"/>
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To provide an update of, and seek approval for, the planning arrangements being put in place to ensure services are prepared for the coming winter months.

**2. ROUTE TO THE BOARD**

The report attached has been:

Prepared	<input checked="" type="checkbox"/>	Reviewed	<input type="checkbox"/>	Endorsed	<input type="checkbox"/>
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Prepared following discussion and agreement within the winter planning group as well as the NHS Corporate Management Team and the Senior Management Teams of North and South H&SCPs. It will also be shared with the North and South Lanarkshire IJBs.

**3. STRATEGIC CONTEXT**

This paper links to the following:

Corporate Objectives	<input checked="" type="checkbox"/>	LDP	<input checked="" type="checkbox"/>	Government Policy	<input type="checkbox"/>
Government Directive	<input checked="" type="checkbox"/>	Statutory Requirement	<input type="checkbox"/>	AHF/Local Policy	<input type="checkbox"/>
Urgent Operational Issue	<input type="checkbox"/>	Other	<input type="checkbox"/>		

Mitigating against the pressures associated with additional demand and activity in winter is key to maintaining year round performance against all the respective strategic goals of both the Health Board and H&SCPs.

**4. CONTRIBUTION TO QUALITY**

This paper aligns to the following elements of safety and quality improvement:

*Three Quality Ambitions:*

Safe	<input checked="" type="checkbox"/>	Effective	<input checked="" type="checkbox"/>	Person Centred	<input checked="" type="checkbox"/>
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Maintaining effective services at a time of high need.

**Six Quality Outcomes:**

Everyone has the best start in life and is able to live longer healthier lives; (Effective)	<input type="checkbox"/>
People are able to live well at home or in the community; (Person Centred)	<input checked="" type="checkbox"/>
Everyone has a positive experience of healthcare; (Person Centred)	<input checked="" type="checkbox"/>
Staff feel supported and engaged; (Effective)	<input checked="" type="checkbox"/>
Healthcare is safe for every person, every time; (Safe)	<input checked="" type="checkbox"/>
Best use is made of available resources. (Effective)	<input checked="" type="checkbox"/>

**5. MEASURES FOR IMPROVEMENT**

Monitoring of performance against the plans in place will provide valuable information to inform future planning cycles.

**6. FINANCIAL IMPLICATIONS**

Thus far, £579,903 has been made available from Scottish Government together with £1,590,000 set aside by NHSL/H&SCPs (comprising £500,000 Acute/NHSL, £387,000 South IJB Reserves, £403,000 North IJB reserves and £300k across Primary care/hosted services).

This provides an overall sum of £2,169,903 to meet the overall range of mitigating measures planned to assist in managing the pressures of the winter period 2019/20.

Plans are currently exceeding this amount and work is ongoing in prioritising the current requests for funding as well as potentially identifying alternative funding sources.

**7. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS**

Filling of staffing rotas over the peak winter period has been identified as a risk however work is ongoing in filling the respective rotas.

Risk assessments have also been undertaken across each of the main areas as per the winter planning matrix.

Winter planning testing is also going to be undertaken in a number of ways as described in the attached report.

**8. FIT WITH BEST VALUE CRITERIA**

This paper aligns to the following best value criteria:

Vision and leadership	<input checked="" type="checkbox"/>	Effective partnerships	<input type="checkbox"/>	Governance and accountability	<input checked="" type="checkbox"/>
Use of resources	<input checked="" type="checkbox"/>	Performance management	<input checked="" type="checkbox"/>	Equality	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>				

**9. EQUALITY AND DIVERSITY IMPACT ASSESSMENT / FAIRER SCOTLAND DUTY**

Yes.

No

**10. CONSULTATION AND ENGAGEMENT**

A range of partners have been involved in the development of the arrangements.

**11. ACTIONS FOR THE BOARD**

The Board is asked to:

Approval	<input checked="" type="checkbox"/>		Endorsement	<input type="checkbox"/>	Identify further actions	<input type="checkbox"/>
Note	<input type="checkbox"/>		Accept the risk identified	<input type="checkbox"/>	Ask for a further report	<input type="checkbox"/>

1. approve the planning arrangements being put in place to ensure services are prepared for the coming winter months;
2. note that the first draft of the plan was submitted to Scottish Government by 23 September 2019; and
3. note that the finalised Winter Plan will be submitted to Scottish Government on 31 October 2019.

**12. FURTHER INFORMATION**

For further information about any aspect of this paper, please contact

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