

**SOUTH LANARKSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD**

Minutes of the meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 19 June 2019.

**Chair:** Councillor Maureen Chalmers, Depute Leader, South Lanarkshire Council

**Representatives Present:**

G Bennie, Chief Executive, VASLan  
 A Comrie, Senior Transport Planner, Strathclyde Partnership for Transport  
 V de Souza, Director, Health and Social Care, South Lanarkshire Health and Social Care Partnership  
 A Fairbairn, Area Commander, Scottish Fire and Rescue Service  
 L Freeland, Chief Executive, South Lanarkshire Council  
 T Little, Head of Communications and Strategy, South Lanarkshire Council  
 N Mahal, Chair, Lanarkshire NHS Board  
 H Mathieson, Head of Operations, South West Region, Skills Development Scotland  
 P Manning, Executive Director, Finance and Corporate Resources, South Lanarkshire Council  
 A Morton, Central Research Unit Manager, South Lanarkshire Council  
 A Murray, Community Planning and Governance Adviser, South Lanarkshire Council  
 M Newlands, Head of Partnerships, Scottish Enterprise  
 E Paterson, Community Planning and Governance Officer, South Lanarkshire Council  
 A Waddell, Chief Superintendent, Police Scotland

**Attending:**

C Fergusson, Head of Finance (Transactions), South Lanarkshire Council  
 J Fernie, Homelessness and Housing Support Manager, South Lanarkshire Council  
 M Flynn, Strategy and Policy Advisor, South Lanarkshire Council  
 R Hay, Superintendent, Police Scotland  
 D Lowe, Executive Director, Housing and Technical Resources, South Lanarkshire Council  
 M McGlynn, Executive Director, Community and Enterprise Resources, South Lanarkshire Council  
 K McIntosh, Tackling Poverty Team Manager, South Lanarkshire Council

**Representatives' Apologies:**

C Campbell, Chief Executive, NHS Lanarkshire  
 G Docherty, Interim Director of Public Health, NHS Lanarkshire  
 G Hannah, Chair, Cambuslang Business Group

**1 Apologies and Minutes of Previous Meeting**

Councillor Chalmers introduced herself as the Chair of the Community Planning Partnership Board.

Introductions followed by all attending members of the Partnership Board.

The minutes of the meeting of the South Lanarkshire Community Planning Partnership Board held on 17 April 2019 were submitted for approval as a correct record.

The Chair referred to Item 10 within the previous minutes regarding the South Lanarkshire Community Planning Partnership's pledge to the Independent Care Review.

The Chair advised that a meeting had subsequently taken place with South Lanarkshire Council's Social Work Resources. It was agreed that the pledge would be best delivered through a plan of activities involving care experienced children which has been arranged with the Chair who will be attending over the next few months, feeding back her experiences at future meetings.

The Chair also requested that a copy of the planned activities be circulated to the Board Members for information.

**Outcome(s):**

- (1) Apologies noted and previous minute approved; and
- (2) A copy of the planned activities involving care experienced children be circulated to the Board.

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## **2 Sustainable Economic Growth Board Presentation**

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The Executive Director (Community and Enterprise Resources), South Lanarkshire Council and the Head of Partnerships, Scottish Enterprise gave a presentation on the South Lanarkshire Sustainable Economic Growth Board (SEGB).

The presentation illustrated:-

- The SEGB's overview of the South Lanarkshire Community Plan is to create the right conditions to support sustainable and inclusive economic growth which includes:-
  - Promoting inclusive growth;
  - Supporting more new businesses;
  - Improving the survival and growth of existing businesses in ways that generate better pay, job security and opportunities to progress;
  - Improving connectivity – physical and digital to learning, jobs and business opportunities;
  - Equipping residents with skills and self-confidence to enter and progress through work.
- Key challenges and opportunities include:-
  - The impact of Brexit, EU Funding and the UK Shared Prosperity Fund;
  - City Region Impetus to move forward with the current 27 projects and work collaboratively across the region;
  - Work with the new South of Scotland Agency which will create links to Dumfries and Galloway and Scottish Border Councils;
  - The challenges between agencies will include consideration of national v regional v local impacts;
  - Funding opportunities with a focus on EU Funding; and
  - The delivery of outputs, outcomes and timescales.
- An overview of 2018-19 performance;
- Recognition and review of the South Lanarkshire Economic Strategy 'Promote' to create a new perspective: reflecting the past, building for the future;
- SEGB moving forward will include:-
  - Concluding the 'Promote' strategy review process and report to the SEGB in September 2019;
  - Increasing the private sector voice by engaging with businesses;
  - Delivery of the priority themes of Business; Place and People;
  - Ownership of 'Promote' actions to be led by a partner and not just South Lanarkshire Council;
  - Maximise the City Region Shared Prosperity Fund and partnership opportunities; and
  - Report performance and outcomes and demonstrate the differences which are being made.

A discussion took place regarding strengthening the links to South Lanarkshire Council's Food Strategy and the economic benefits to the food and drink sector.

A further discussion took place regarding how the local economic growth statistics compared to the national picture and it was agreed that these figures would be circulated to the Board Members for information.

The Chair thanked the Executive Director (Community and Enterprise Resources), South Lanarkshire Council and the Head of Partnerships, Scottish Enterprise for their presentation.

**Outcome(s):**

- (1) Presentation content noted; and
- (2) South Lanarkshire Economic Growth comparison figures to be circulated to the Board.

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**3 Safer South Lanarkshire Board Presentation**

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The Executive Director (Housing and Technical Resources), South Lanarkshire Council and Superintendent Hay, Police Scotland gave a presentation on the focus and activities of the Safer South Lanarkshire Board (SSLB).

The presentation illustrated:-

- An overview of the Partnership's governance arrangements;
- The future focus of the SSLB includes:-
  - Continuing to oversee the local Police Scotland, Fire and Rescue Service and Community Justice Plans;
  - The continued development of the Strategic Needs Assessment (SNA) to inform and direct the work of the CSP;
  - Monitoring progress and ensure effective delivery of the CSP theme within the Community Plan;
  - The effective use of a dedicated budget through commissioning of services to achieve the CSP priorities; and
  - Continuing to ensure a co-ordinated partnership approach to tackling antisocial behaviour, including the further development of the operation of the Community Safety Hubs.
- Challenges relating to violence in Lanarkshire; and
- Police Scotland will develop a Lanarkshire-wide 'Prevention Strategy' which will include chapters on violence, drugs, public protection and housebreaking and will advocate for a safe, healthy and peaceful Lanarkshire. This will be circulated to Community Planning partners for feedback.

A discussion took place on taking into account the current plans which are in place that can be integrated into the new 'Prevention Strategy', the scale of the impact of violence and the numbers of high level injuries, the impact on women of violence and the positive results coming from the Community Safety Hubs.

The Chair thanked the Executive Director (Housing and Technical Resources), South Lanarkshire Council and Superintendent Hay, Police Scotland for their presentation.

**Outcome(s):**

- (1) Presentation content noted; and
- (2) The Police Scotland 'Prevention Strategy for Lanarkshire' to be circulated to the Board for feedback.

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**4 South Lanarkshire Rapid Rehousing and Transition Plan Presentation**

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The Homelessness and Housing Support Manager and Strategy and Policy Advisor, South Lanarkshire Council gave a presentation on the South Lanarkshire Rapid Rehousing Transition Plan (RRTP).

The presentation illustrated:-

- An overview of how the RRTP was developed;
- At a national level, all 32 local authority areas have developed and submitted a RRTP and feedback was provided by the Scottish Government on the South Lanarkshire RRTP on 22 March 2019;
- The feedback from the Scottish Government highlighted:-
  - That the Plan is 'strong' with a clear partnership focus;
  - Further clarification was required to identify capital spend and to further highlight the preventative efforts and actions that exist within the plan.

- South Lanarkshire Council responded to the Scottish Government on the queries raised and the feedback will be considered throughout the year in the annual review of the plan and reported to the council's Housing and Technical Resources Committee in 2020.
- The RRTP vision and priority objectives include:-
  - Significantly reduce the overall level of homelessness;
  - Significantly reduce time spent by households in temporary accommodation and minimise moves before moving to settled homes;
  - Improve and increase the provision of housing support for households to live independently within communities;
  - Expand the scope and capacity of our Housing First approach to be the first response for households with multiple complex needs; and
  - Enhance integration and partnership working to embed the RRTP through a whole systems approach.
- A breakdown of statistics relating to homelessness in South Lanarkshire in 2017-18;
- A RRTP Co-ordinator will be appointed to deliver on year one actions in each of the priority objectives which includes:-
  - Increasing preventative efforts and promote the Housing Options approach with the aim of reducing the number of annual homelessness presentations;
  - Improving quality in the private sector by continuing to develop and promote the Landlord Accreditation Scheme and incentivise landlords to access accreditation and training;
  - Increasing the percentage of allocations to homeless households across all housing partners;
  - Converting long stay temporary accommodation tenants to secure tenancies;
  - Ensuring suitable properties are in place and streamline processes to rehouse homeless households quicker;
  - Tenants understanding the risks of the Tenancy Start approach;
  - Providing online self-service options;
  - Working with Blue Triangle Housing Association to deliver services to meet the individual needs of tenants; and
  - Promoting the Third Sector Locator Tool.

The Chair thanked the Homelessness and Housing Support Manager and Strategy and Policy Advisor, South Lanarkshire Council for their presentation.

**Outcome(s):**

- (1) Presentation content noted.

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**5 Community Planning Budget and Expenditure**

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The Central Research Unit Manager, South Lanarkshire Council provided an overview of the current Partnership Budget spend as at Period 2 to 24 May 2019 and a proposed spending plan for the 2019-20 budget.

It was proposed that a payment of £30,000 be given to Healthy n Happy, a community organisation that supports the delivery of Neighbourhood Planning.

A draft Lived Experience Fund application form, guidance for applicants and process were also provided to the Board following approval at the Partnership Board on 17 April 2019. Partners and organisations can apply for a yearly grant payment of between £250 and £500 with the Board having the final decision on successful applicants.

A discussion on the application form followed and it was agreed that the Board would keep this process under review.

**Outcome(s):**

- (1) Partnership Budget spend as at Period 2 2019-20 was noted;  
 (2) The proposed spending plan for 2019-20 was approved; and  
 (3) The draft 'Lived Experience Fund' application form, guidance for applicants and process was approved.

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## 6 Local Child Poverty Action Report

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The Tackling Poverty Team Manager, South Lanarkshire Council provided an update on the draft South Lanarkshire Child Poverty Action Report and the further consultation and approvals process.

The Child Poverty (Scotland) Act 2017 introduced a new requirement for all local authorities and relevant Health Boards to jointly prepare a Local Child Poverty Action Report (LCPAR) at the end of each reporting year with the first report to be published by 30 June 2019.

At the CPP Board of 6 June 2018, it was agreed that South Lanarkshire Council, NHS Lanarkshire and other Community Planning Partners would jointly produce the report.

The report should describe any measures taken in South Lanarkshire during the reporting year, planned measures for the year ahead and contributions to the Scottish Government's four statutory income based child poverty reduction targets to be achieved by 2030.

The proportion of children in South Lanarkshire in relative poverty is currently 22%.

The new Poverty and Inequality Commission has been tasked by the Scottish Government to provide feedback on all the local action reports.

A Local Child Poverty Leads Group was established to produce the plan which includes representatives from the partnership and third sector organisations.

The three main drivers of child poverty identified by the Scottish Government are:

- Income from social security and benefits in kind;
- Income from employment; and
- Costs of living.

The Scottish Government's National Co-ordinator provided positive feedback to an early draft of the plan which provided a good basis going forward.

Following approval, the plan will be published on 24 June 2019.

Following discussion, the Board agreed this is an item for the forthcoming self-assessment. It was also agreed that update reports on the LCPAR will be provided to the Board.

### **Outcome(s):**

- (1) The content of the report was approved;
- (2) Child Poverty to be discussed by the Board at the forthcoming self-assessment session; and
- (3) Annual LCPAR updates to be submitted to the Board.

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## 7 Welfare Reform

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The Head of Finance (Transactions), South Lanarkshire Council provided the Partnership Board with more in-depth feedback from the Welfare Reform Event and recommendations for taking forward future activity.

A report was provided to the Partnership Board on 28 February 2019 regarding the Welfare Reform Event which took place on 23 November 2018 and provided key messages from the event, an update on the data survey completed with partners and an action plan for progressing further activity.

Feedback from the workshop event covering a significant amount of information on the views of attendees was also gathered during and after the event and work has taken place to process this and identify key messages and areas for future activity.

Attendees agreed what they considered to be the top 5 suggestions for moving forward which were:-

- Co-location of services;
- Joint training, raising awareness of all services;
- Better and more accessible advice and support via community hubs where public and voluntary sectors deliver in partnership;
- Feedback the challenges to the UK and Scottish Governments; and
- A directory of all services throughout South Lanarkshire which includes flowcharts of services and provisions available.

Positive feedback from the attendees suggests the event allowed for good discussion and a sharing of ideas, challenges and opportunities.

Data is currently reported to the Board on a six monthly basis providing an update on issues relating to Welfare Reform based on information held by South Lanarkshire Council and the NHS.

A list of additional data sources was provided to the Board for consideration.

It was proposed that the information would be provided to the Board on a six monthly basis with the first report including details of the equivalent data, where available since 2015-16, to coincide with the roll out of Universal Credit in South Lanarkshire.

The types of data will require to be kept under review as more information becomes available on the roll out of Universal Credit in South Lanarkshire.

The Chair advised that the gathering and processing of the evidence had been a significant area of work but will enable the Board to learn from the outcomes from this year. Consideration will also be given to the actions within the Local Child Poverty Action Report and working to support the impact of Welfare Reform on staff.

The Chair also raised an issue that she noted had ran through the day of how to improve wellbeing amongst frontline workers, including volunteers, around Welfare Reform.

**Outcome(s):**

- (1) The feedback from the Welfare Reform Event was noted; and
- (2) The provision of the additional data for inclusion in future Welfare Reform updates was approved.

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## **8 Community Planning Partnership Communications Plan 2019-20**

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The Head of Communications and Strategy, South Lanarkshire Council provided an update on the draft Communications Plan for 2019-20.

Following a review of the Community Planning Partnership Risk Register an action was identified to develop a Partnership Communications Plan.

The plan has been developed by South Lanarkshire Council's Communications Strategy Team and the Community Planning Progress Group and it is proposed that the delivery of the Plan is co-ordinated by the council's Communications and Strategy Team with the support of Community Planning Partners communications representatives.

Partners were asked to provide the contact details for their organisation's communications representatives to the Community Planning Team to help facilitate information gathering and sharing and assist with individual actions where relevant.

A report will be submitted to the Board at the end of the financial year giving details of the communications activity which has taken place and will include a communications calendar for 2020-21.

**Outcome(s):**

- (1) The content of the report was noted;
- (2) That partners provide contact information for their communications representatives was approved; and
- (3) A further report on the Communications Plan be submitted to a future meeting of the Board.

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**9 Community Planning Partnership Board Self-Assessment 2019 Update**

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The Executive Director, Finance and Corporate Resources, South Lanarkshire Council provided an update on the Community Planning Partnership Board Self-Assessment 2019.

The Board undertook a self-assessment which was facilitated by the Improvement Service during January/February 2019 which included a survey and a Consensus and Improvement Planning Session prior to the Board meeting on 28 February 2019.

Fifteen areas for improvement were identified through the survey, and following group discussions, the Board agreed three priority areas for improvement to take forward which were:-

- Increase the clarity of the role and remit of the CPP and structures and processes to deliver the identified priorities;
- Develop a consistent and co-ordinated approach across partners to engaging with communities, particularly those harder to reach; and
- Consider how communities can be supported to enhance engagement and community capacity building through dedicated resources.

A Best Value Assurance Review Report of South Lanarkshire Council was published by Audit Scotland in March 2019 which made a number of observations and the following recommendations:-

- Locality plans should be prepared without further delay; and
- The CPP Board should take a more active role in driving partnership working, monitoring outcomes and feeding back to thematic subgroups.

It is proposed that a further extended CPP session be convened to consider the output of the facilitated self-assessment session together with the outcomes of the Best Value Assurance Report. A facilitated discussion will be undertaken to consider:-

- Roles and responsibilities;
- Links to thematic groups;
- Monitoring and governance arrangements;
- Community engagement; and
- The structures required to support community-based activity.

A discussion took place on the Best Value Assurance Report, relationships with partners and establishing and setting priorities.

It was agreed that the facilitated session should take place prior to the next Partnership Board in September 2019.

**Outcome(s):**

- (1) The content of the report was noted; and
- (2) A further dedicated meeting to be held to determine the way forward on the three priority areas in the context of the Best Value Assurance Report by Audit Scotland was approved.

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**10 South Lanarkshire Register for Information**

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The Executive Director, Finance and Corporate Resources, South Lanarkshire Council, submitted a report on the South Lanarkshire Register for Information which provided an update on the information circulated to Community Planning Partners from 16 March to 15 May 2019.

**Outcome(s):**

(1) The content of the report was noted.

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**11 AOCB**

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The Chair advised the Board that copies of the Blantyre Community Action Plan 2019-2024 were available for information.

**Outcome(s):**

(1) Noted.

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**12 Date of Next Meeting**

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The next meeting of the Board will be held on 11 September 2019 in Committee Room 1, Almada Street, Hamilton, ML3 0AA.