



## SOUTH LANARKSHIRE INTEGRATION JOINT BOARD

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 10 September 2019

### Chair:

Councillor John Bradley

### Present:

#### Health and Social Care Partnership

V de Souza, Director, Health and Social Care and Chief Officer; M Moy, Chief Financial Officer

#### NHS Lanarkshire Board

Philip Campbell, Non Executive Director (Depute); Michael Fuller, Non Executive Director; Lesley Thomson, Non Executive Director

#### South Lanarkshire Council

Councillors Allan Falconer, Richard Lockhart and Jim McGuigan

### Attending:

#### NHS Lanarkshire

L Ace, Director of Finance; C Cunningham, Head of Commissioning and Performance; M Docherty, Nurse Director; L Findlay, Medical Director; M Hayward, Head of Health and Social Care (Rutherglen/Cambuslang and East Kilbride); B McGurn, Deputy Clinical Director; T Wilson, Health Service Trade Union Representative

#### Partners

G Bennie, VASLAN; H Biggins, Service User (Older People); V Johnstone, Carers' Representative; Dr K McIntyre, GP Representative; M Moncrieff, South Lanarkshire Health and Social Care Forum; N Patterson, Scottish Care (*substitute for R Ormshaw*)

#### South Lanarkshire Council

I Beattie, Head of Health and Social Care (Hamilton and Clydesdale); Y Douglas, Audit and Compliance Manager; M Kane, Health and Social Care Programme Manager; P Manning, Executive Director (Finance and Corporate Resources); G McCann, Head of Administration and Legal Services; J McDonald, Administration Adviser; J Taylor, Head of Finance (Strategy); L Purdie, Chief Social Work Officer

### Also Attending:

#### Audit Scotland

D Richardson, Senior Audit Manager; S Lawton, Senior Auditor

#### South Lanarkshire Council

A Burns, Development Worker; C McLean, Lead Officer, Child Protection Committee

### Apologies:

#### NHS Lanarkshire Board

Lilian Macer, Non Executive Director

#### NHS Lanarkshire

C Campbell, Chief Executive

#### Partners

R Ormshaw, Scottish Care

#### South Lanarkshire Council

L Freeland, Chief Executive; P Manning, Executive Director (Finance and Corporate Resources); S Smellie, Unison, Trade Union Representative

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**Order of Business**

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It was agreed that the items of business be dealt with in the order minuted below.

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**1 Declaration of Interests**

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No interests were declared.

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**2 Minutes of Previous Meeting**

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The minutes of the meeting of the South Lanarkshire Integration Joint Board held on 25 June 2019 were submitted for approval as a correct record.

**The Board decided:** that the minutes be approved as a correct record.

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**3 Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee**

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The minutes of the meeting of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee held on 21 May 2019 were submitted for noting.

**The Board decided:** that the minutes be noted.

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**4 Financial Overview 2018/2019**

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A report dated 12 August 2019 by the Director, Health and Social Care was submitted on the current performance of health and social care integration authorities from a financial and non-financial perspective.

The Public Bodies (Joint Working) Scotland Act 2014 established the Integration Joint Board (IJB) and placed a duty on the IJB to improve the quality and consistency of health and social care services. The main objective was to achieve patient-centred outcomes and provide services in a community setting whilst ensuring that resources were used effectively and efficiently to meet the increasing demand.

The Health and Social Care Integration – Spending and Performance Update and the NHS Scotland and Integration Authorities' Consolidated Financial Reporting for 2018/2019 had been published and provided an overview of the outturn position for the financial year 2018/2019 for the Health and Social Care Partnerships across Scotland.

Details of the key points from both publications were contained in the report.

**The Board decided:** that the report be noted.

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**5 Financial Monitoring 2019/2020**

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A report dated 30 August 2019 by the Director, Health and Social Care was submitted providing a summary of the financial position of the Health and Social Care Partnership (HSCP) for the period 1 April to 31 July 2019 in relation to Health Care Services and for the period 1 April to 19 July 2019 in relation to Social Work and Housing Services.

An underspend of £0.183 million had been reported by NHS Lanarkshire for the South Lanarkshire HSCP for the period 1 April to 31 July 2019 in relation to Health Care Services.

An underspend of £0.023 million had been reported by South Lanarkshire Council for the South Lanarkshire HSCP for the period 1 April to 19 July 2019 in relation to Social Work and Housing Services.

An underspend of £0.221 million had been identified on the primary care improvement fund which was ring fenced.

An overspend of £0.018 million had been identified on the Housing Revenue Account which would be offset by an additional contribution from South Lanarkshire Council.

Details were provided on how the budget would be managed and a summary of the budget variance position, together with supporting information, was provided in Appendices 1 to 5 to the report.

A summary of the budget adjustments since 1 April 2019 was provided in Appendix 6 to the report.

Officers responded to members' questions in relation to various aspects of the report.

**The Board decided:** that the report be noted.

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## 6 Performance Monitoring Report

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A report dated 23 July 2019 by the Director, Health and Social Care was submitted providing a summary of performance against the key performance measures assigned to the integration of Health and Social Care in South Lanarkshire.

The Health and Social Care Delivery Plan and the work of the Ministerial Steering Group (MSG) in Health and Social Care had identified 6 key areas through which trends over time would be monitored with a view to supporting improvement and learning within Partnerships in Scotland. In addition, a number of performance measures, which related to the functions managed by the Health and Care Partnership, were reported on a regular basis.

Progress against the key performance actions and measures for the 31 national integration indicators and the 6 Ministerial Steering Group measures were provided in the appendices to the report.

There were a number of areas of development which had been identified in relation to performance management that would be included in future performance reports.

Officers responded to members' questions in relation to various aspects of the report.

**The Board decided:** that the report be noted.

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## 7 Gender Based Violence Partnership

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A report dated 30 July 2019 by the Director, Health and Social Care was submitted on the Gender Based Violence Partnership and the implications for South Lanarkshire.

The South Lanarkshire Gender-Based Violence Partnership was a multi-agency partnership whose focus was on tackling gender-based violence within South Lanarkshire.

Details were provided on the:-

- ◆ strategies which had been developed to tackle gender-based violence
- ◆ action plan which had been developed to take forward the 30 quality indicators which were monitored and reviewed through quarterly meetings to ensure the Partnership's priorities were being met

There followed a discussion during which officers responded to members' questions on various aspects of the report.

**The Board decided:** that the report be noted.

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## 8 Parental Neglect/Child Neglect

A report dated 16 August 2019 by the Director, Health and Social Care was submitted on Parental/Child Neglect and the implications for South Lanarkshire.

Following a national independent review of the National Child Protection Improvement Programme (CPIP), a suite of recommendations and actions had been implemented to strengthen the Child Protection system in Scotland.

Details were provided on the work undertaken by the National Neglect Sub-Group to implement those recommendations and develop proposals for policy and practice improvement to improve outcomes for children and young people.

**The Board decided:** that the report be noted.

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## 9 Lanarkshire Mental Health and Wellbeing Strategy

A report dated 5 August 2019 by the Director, Health and Social Care was submitted on the:-

- ◆ development of the Lanarkshire Mental Health and Wellbeing Strategy for the 5 year period 2019 to 2024
- ◆ final draft Strategy and associated communication and engagement reports

The Strategy had been developed to provide a comprehensive document which reflected the needs and aspirations in Lanarkshire aligned with the current and emerging evidence base.

The timetable for the approval of the Strategy was detailed in the report, with the formal launch scheduled to take place at an event on 24 October 2019.

A link to the draft Strategy had been provided to members and a hard copy was made available at the meeting.

**The Board decided:**

- (1) that the Lanarkshire Mental Health and Wellbeing Strategy 2019 to 2024 be approved; and
- (2) that the intended launch date of 24 October 2019 for the Strategy be noted.

*[Reference: Minutes of 16 April 2019 (Paragraph 11)]*

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**10 Internal Audit Annual Assurance Report 2018/2019**

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A report dated 30 August 2019 by the Director, Health and Social Care was submitted on the South Lanarkshire Integration Joint Board's (IJB) Annual Assurance Report for 2018/2019.

The Annual Assurance Report 2018/2019, which was attached as an appendix to the report, provided an assessment of the adequacy and effectiveness of the IJB's framework of governance, risk management and control arrangements for the year ended 31 March 2019.

The Internal Audit opinion would be included in the IJB's 2018/2019 Annual Governance Statement.

**The Board decided:**

- (1) that the content of the 2018/2019 Internal Audit Annual Assurance report, as detailed in the appendix to the report, be noted; and
- (2) that the inclusion of the Internal Audit opinion in the Integration Joint Board's 2018/2019 Annual Governance Statement be noted.

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**11 External Audit Annual Audit Report 2018/2019**

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A report dated 12 August 2019 by the Director, Health and Social Care was submitted on the outcome of Audit Scotland's audit of the South Lanarkshire Integration Joint Board's (IJB) Annual Accounts.

In line with the statutory timescale of 30 September 2019, Audit Scotland was required to supply an audit certificate outlining the findings of the audit process undertaken in relation to the IJB's Annual Accounts 2018/2019.

The outcome of the audit concluded that the financial statements of the South Lanarkshire IJB for 2018/2019 provided a true and fair view of its affairs and net expenditure for the year and had issued an unqualified independent auditor's report, a copy of which was attached as an appendix to the report.

Following the audit process, an action plan had been established to take forward those areas identified for improvement, details of which were contained in the appendix to the report.

Officers responded to members' questions in relation to various aspects of the report and action plan.

**The Board decided:**

- (1) that the receipt of a clean audit certificate for the South Lanarkshire Integration Joint Board's Annual Accounts 2018/2019 be noted; and
- (2) that the action plan, which had been established to take forward those areas which had been identified for improvement as a result of the audit, as detailed in the appendix to the report, be approved.

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**12 Audited Annual Accounts 2018/2019**

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A report dated 12 August 2019 by the Director, Health and Social Care was submitted on the audited annual accounts for the Integration Joint Board for 2018/2019. The accounts, which

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required to be approved for signature, had been audited by the Board's External Auditor, Audit Scotland, and had received a clear audit certificate.

A copy of the unsigned Audited Annual Accounts for 2018/2019 was attached as an appendix to the report.

The accounts would be available for inspection in the offices of the Health and Social Care Partnership, Floor 8, Council Offices, Almada Street, Hamilton and on the Integration Joint Board's website.

The Chief Financial Officer advised that, following discussion with External Audit, it was proposed that the audited Annual Accounts for 2018/2019 be approved, subject to minor amendments.

**The Board decided:**

- (1) that, subject to minor amendments, the audited Annual Accounts for 2018/2019 be approved for signature; and
- (2) that the signed audited Annual Accounts for 2018/2019 be made available for inspection.

*[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 27 August 2019 (Paragraph 16)]*

### **13 Internal Audit Plan 2019/2020**

A report dated 30 August 2019 by the Director, Health and Social Care was submitted on the Internal Audit Plan 2019/2020 which had been prepared for the South Lanarkshire Integration Joint Board (IJB).

As a public body responsible for the delivery of services and accountable for public resources, the IJB was required to establish effective internal audit arrangements in line with good governance principles, relevant accounting guidance and the Public Sector Internal Audit Standards.

The Chief Officer had been authorised to establish effective internal audit arrangements. In consultation with the Internal Audit Managers of both NHS Lanarkshire and South Lanarkshire Council, the Internal Audit Plan 2019/2020 had been prepared, taking account of the appropriate internal audit protocols to manage the key strategic priorities and risks which might impact on the achievement of the IJB's objectives.

It was proposed that the joint working arrangements that had been established between NHS Lanarkshire and South Lanarkshire Council to deliver the Internal Audit Plan be continued in 2019/2020. On that basis, the Internal Audit Plan 2019/2020, attached as an appendix to the report, had been prepared.

**The Board decided:** that the Internal Audit Plan 2019/2020, attached as an appendix to the report, be approved.

*Y Douglas left the meeting following this item of business*

### **14 Thematic Review of Self-Directed Support**

A report dated 18 July 2019 by the Director, Health and Social Care was submitted on the outcome of the Thematic Review of Self-directed Support (SDS) in South Lanarkshire.



A formal inspection of SDS had been undertaken by the Care Inspectorate, as part of its national programme of activity, in autumn 2018. The main purpose of the review was to improve the Care Inspectorate's understanding of the implementation of SDS in Scotland and to support improvement in the implementation of SDS.

Details of the key strengths and areas for improvement, that had been identified as a result of the Care Inspectorate's inspection, were provided in the report. An action plan, attached as an appendix to the report, had been developed to take forward those areas that had been identified for improvement.

Officers responded to members' questions in relation to various aspects of the report.

**The Board decided:** that the report be noted.

*[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 27 August 2019 (Paragraph 7)]*

## **15 Health and Social Care Integration – Ministerial Strategic Group Report – Action Plan Update**

A report dated 6 August 2019 by the Director, Health and Social Care was submitted on the draft action plan which had been prepared following the self-assessment of progress by Health and Social Care Partnerships.

The Ministerial Strategic Group (MSG) had requested that all of the Health and Social Care Partnerships across Scotland complete and submit a self-assessment of progress by 15 May 2019. The completed self-assessment for the South Lanarkshire Health and Social Care Partnership had been submitted to the MSG by the deadline date of 15 May 2019.

Following the self-assessment, an action plan had been developed to take forward the areas that had been identified for improvement. The draft action plan, which monitored progress against the key performance actions and measures for the 25 Ministerial Steering Group measures across the 6 identified themes, were detailed in the appendix to the report.

Officers responded to members' questions in relation to various aspects of the action plan.

**The Board decided:** that the draft action plan, as detailed in the appendix to the report, be approved.

*[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 27 August 2019 (Paragraph 5)]*

## **16 Primary Care Improvement Plan**

A report dated 16 August 2019 by the Director, Health and Social Care was submitted providing an update on the Primary Care Improvement Plan (PCIP).

The General Medical Services contract had been approved in January 2018 for implementation in April 2018. As part of the implementation process, there was a requirement to develop, within both North and South Lanarkshire Health and Social Care Partnerships, a PCIP which would detail the implementation of the new services.

The South Lanarkshire Integration Joint Board (IJB), at its meeting on 26 June 2018, had approved the PCIP and agreed that it be reviewed at 6 monthly intervals. The 6 monthly progress document, attached as an appendix to the report, provided an update on the work which had been undertaken to support the implementation of the PCIP.

The Primary Care Improvement Plan would be submitted to NHS Lanarkshire's GP Sub-Committee for review.

Officers responded to members' questions in relation to various aspects of the report.

**The Board decided:** that, subject to minor amendments following review by NHS Lanarkshire's GP Sub-Committee, the second update on the Primary Care Improvement Plan be approved.

*[Reference: Minutes of 12 February 2019 (Paragraph 11)]*

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## **17 Community Plan 2018/2019 and Partnership Improvement Plan – Quarter 4 Progress Report**

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A report dated 12 August 2019 by the Director, Health and Social Care was submitted on the Community Plan 2018/2019 and Partnership Improvement Plan for the South Lanarkshire Integration Joint Board (IJB).

The Community Plan was underpinned by Partnership Improvement Plans which detailed the action plans and performance measures for each of the South Lanarkshire Health and Social Care Partnership's key thematic areas.

The Community Plan was focused on tackling poverty, deprivation and inequality and provided an update on the progress made by the South Lanarkshire Health and Social Care Partnership in relation to the delivery of the Community Plan.

Details were provided on:-

- ◆ progress made at the end of quarter 4, covering the period April 2018 to March 2019, in implementing the priority projects identified in the 2018/2019 Community Plan
- ◆ those measures which had red/amber/green status, during the period from April 2018 to March 2019, as detailed in the report

**The Board decided:** that the Quarter 4 Progress Report for the period April 2018 to March 2019, together with achievements made by the South Lanarkshire Health and Social Care Partnership during 2018/2019, as detailed in the report, be noted.

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## **18 Drug Related Deaths in South Lanarkshire**

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A report dated 30 July 2019 by the Director, Health and Social Care was submitted on drug related deaths in South Lanarkshire.

Since 2009, there had been an increase in the number of drug related deaths in Scotland which had also been reflected in South Lanarkshire. In 2009, there were 13 drug related deaths in South Lanarkshire which had risen to 60 in 2018, as detailed in the appendix to the report.

A Lanarkshire multi agency drug death prevention group had been established to:-

- ◆ enhance multi agency collaboration and working in relation to drug related deaths
- ◆ monitor local drug related deaths and near-fatal overdoses to identify prevention opportunities
- ◆ develop action plans focused on prevention
- ◆ ensure local policy was consistent with other Scottish drug related deaths' aims and objectives

**The Board decided:** that the report be noted.

## **19 Out of Hours Workforce Update**

A report dated 15 August 2019 by the Director, Health and Social Care was submitted on the Urgent Care Out of Hours Workforce.

Following a national independent review of Urgent Care Out of Hours, commissioned by the Scottish Government in 2015, a new model of delivery for Lanarkshire comprising an Urgent Care Resource Hub in Hamilton, supported by an Urgent Care Centre in Airdrie Health Centre, had been established. Challenges were currently being experienced in maintaining this Service in view of recruitment issues in relation to both the GP and nursing workforce.

Details were given on the challenges faced which had resulted, at times, in the requirement for the Service to consolidate at the Hamilton site. A workforce planning group had been established to ensure that staff and clinical governance were maintained at both sites and the actions which had been taken to address the workforce issues were contained in the report.

**The Board decided:** that the report be noted.

*[Reference: Minutes of 25 June 2019 (Paragraph 9)]*

## **20 Palliative Care Update**

A report dated 19 August 2019 by the Director, Health and Social Care was submitted on the implementation of the Lanarkshire Palliative Care Strategy.

The Palliative Care Strategy had been implemented in 2013 and had been reviewed as part of the implementation of Achieving Excellence in 2015 which reflected the wider national strategic context of managing more people at home or in homely settings as locally as possible.

The 2013 Palliative Care Strategy sought to ensure a consistent Lanarkshire wide clinical and care model to meet the palliative care needs of all patients. A small element of the Strategy related to optimum number of hospice beds to meet the needs of the Lanarkshire population. To address this, a short life working group had been established to assess how best to allocate hospice beds in Lanarkshire.

The implementation of the Palliative Care Strategy would be monitored, in consultation with St Andrew's and Kilbryde Hospices, Specialist Palliative Care Services and Community Teams, to ensure equity of access for patients.

**The Board decided:** that the report be noted.

*[Reference: Minutes of 4 December 2018 (Paragraph 11)]*

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**21 Integration Joint Board - Programme of Meetings 2020 to 2022**

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A report dated 1 August 2019 by the Director, Health and Social Care was submitted on the future programme of meetings for the Integration Joint Board for the period 1 January 2020 to 31 March 2022.

It was proposed that, for the period 1 January 2020 to 31 March 2022, meetings of the Integration Joint Board be held at 2.00pm in the Council Offices, Almada Street, Hamilton as follows:-

- ◆ Tuesday 18 February 2020
- ◆ Tuesday 5 May 2020
- ◆ Tuesday 30 June 2020
- ◆ Tuesday 29 September 2020
- ◆ Tuesday 8 December 2020
- ◆ Tuesday 2 March 2021
- ◆ Tuesday 18 May 2021
- ◆ Tuesday 17 August 2021
- ◆ Tuesday 26 October 2021
- ◆ Tuesday 25 January 2022

In terms of the Standing Orders for the South Lanarkshire Integration Joint Board, responsibility for appointing the Chair would transfer to NHS Lanarkshire and responsibility for appointing the Depute Chair would transfer to South Lanarkshire Council on 1 April 2022.

**The Board decided:** that, for the period 1 January 2020 to 31 March 2022, meetings of the Integration Joint Board be held on the dates detailed above.

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**22 Any Other Competent Business**

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There were no other items of competent business.

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**Chief Officer's Closing Remarks**

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The Director, Health and Social Care advised the Board that this was the last meeting Margaret Moncrieff, South Lanarkshire Health and Social Care Forum was attending and, on behalf of the Board, the Chief Officer thanked Margaret for her contribution to the work of the Integration Joint Board and wished her every success in the future.