

Lanarkshire NHS Board  
 Fallside Road  
 Bothwell  
 G71 8BB  
 Telephone: 01698 855500  
[www.nhslanarkshire.org.uk](http://www.nhslanarkshire.org.uk)



**Meeting of Lanarkshire NHS Board  
 30<sup>th</sup> May 2018**

**SUBJECT: DRAFT ANNUAL OPERATIONAL PLAN 2018/19**

**1. PURPOSE**

The Draft Annual Operational Plan is coming to the Board:

For approval	<input type="checkbox"/>	For endorsement	<input type="checkbox"/>	To note	<input checked="" type="checkbox"/>
--------------	--------------------------	-----------------	--------------------------	---------	-------------------------------------

**2. ROUTE TO THE COMMITTEE**

The Draft Annual Operational Plan has been:

Prepared	<input type="checkbox"/>	Reviewed	<input checked="" type="checkbox"/>	Endorsed	<input checked="" type="checkbox"/>
----------	--------------------------	----------	-------------------------------------	----------	-------------------------------------

By the Corporate Management Team on 19<sup>th</sup> February 2018, and by the Planning, Performance and Resources Committee on 28<sup>th</sup> February 2018.

**3. SUMMARY OF KEY ISSUES**

In a departure from previous years' Local Delivery Plans (LDPs), Scottish Government advised during January 2018 that LDPs would be replaced with Annual Operational Plans (AOPs) for 2018/19. Scottish Government (SG) Guidance on the content of the 2018/19 AOP was received on 9<sup>th</sup> February 2018.

In line with SG Guidance and timescales, a draft AOP was prepared, with the following contents:

**3.1 *Achieving Excellence***

This section was included in order to set the broader context of work underway in Lanarkshire that would drive transformation and improvement in the longer term.

**3.2 *Access Performance and Finance Templates***

Two templates were issued by Scottish Government (SG) for completion and inclusion as part of AOPs.

The Access Performance Template was completed and returned to SG on 9<sup>th</sup> February and is provided as an integral part of this Draft AOP at Annex 1, with a brief explanatory narrative.

The Finance Template and associated information was not available as at 28<sup>th</sup> February and was being progressed separately by the Director of Finance.

### 3.3 Plans being developed with Integration Authorities to reduce delayed discharges, avoidable admissions and inappropriate long stays in hospital with focus to reduce unscheduled bed days in hospital care by up to 10%

The Guidance asked us to provide a brief description of actions underpinning this aim, and details were provided by H&SCPs.

### 3.4 Improving the health of the public

The Guidance asked us to provide a brief description of actions underpinning this aim, and details were provided by the Director of Public Health in consultation with H&SCPs.

### 3.5 Financial Plans

In addition to the Finance template, the Guidance asked for assurances around a number of areas that were set out in the Draft Budget Letter to NHS Boards of 14<sup>th</sup> December 2018. This section was created to allow inclusion of appropriate narrative associated with these, linked to the Finance Template referred to above.

A copy of the Draft AOP as submitted to SG on 28<sup>th</sup> February 2018, is attached. Feedback is awaited from SG in order to agree and sign-off a final AOP for 2018/19.

## 4. STRATEGIC CONTEXT

This paper links to the following:

Corporate objectives	<input checked="" type="checkbox"/>	AOP	<input checked="" type="checkbox"/>	Government policy	<input checked="" type="checkbox"/>
Government directive	<input checked="" type="checkbox"/>	Statutory requirement	<input type="checkbox"/>	AHF/local policy	<input type="checkbox"/>
Urgent operational issue	<input type="checkbox"/>	Other	<input type="checkbox"/>		

## 5. CONTRIBUTION TO QUALITY

This paper aligns to the following elements of safety and quality improvement:

### Three Quality Ambitions:

Safe	<input checked="" type="checkbox"/>	Effective	<input checked="" type="checkbox"/>	Person Centred	<input checked="" type="checkbox"/>
------	-------------------------------------	-----------	-------------------------------------	----------------	-------------------------------------

### Six Quality Outcomes:

Everyone has the best start in life and is able to live longer healthier lives; (Effective)	<input checked="" type="checkbox"/>
---	-------------------------------------

People are able to live well at home or in the community; (Person Centred)	<input checked="" type="checkbox"/>
Everyone has a positive experience of healthcare; (Person Centred)	<input checked="" type="checkbox"/>
Staff feel supported and engaged; (Effective)	<input checked="" type="checkbox"/>
Healthcare is safe for every person, every time; (Safe)	<input checked="" type="checkbox"/>
Best use is made of available resources. (Effective)	<input checked="" type="checkbox"/>

## 6. MEASURES FOR IMPROVEMENT

Measures for improvement are contained within the two Templates that are an integral part of the Draft AOP.

## 7. FINANCIAL IMPLICATIONS

The annual Financial Plan is submitted separately to Scottish Government and confirms the Board's commitment to deliver financial balance for the year, including the delivery of a challenging Efficiency Savings Programme. Cross reference will be made to this in the Finance Template and any associated financial narratives in the final agreed AOP.

## 8. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS

The risk in relation to the delivery of the Access Performance and Finance targets in a resource-constrained environment will be managed and mitigated through the maintenance of robust systems of performance management and reporting at operational, corporate, Governance Committee and NHS Board level.

The risk around delivering financial balance is included in the Corporate Risk Register, and will be maintained under regular review as the business year progresses. Individual efficiency savings schemes are subject to Service Impact Risk Assessment, with a particular focus on those assessed as High risk.

## 9. FIT WITH BEST VALUE CRITERIA

This paper aligns to the following best value criteria:

Vision and leadership	<input checked="" type="checkbox"/>	Effective partnerships	<input checked="" type="checkbox"/>	Governance and accountability	<input checked="" type="checkbox"/>
Use of resources	<input checked="" type="checkbox"/>	Performance management	<input checked="" type="checkbox"/>	Equality	<input checked="" type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>				

## 10. EQUALITY AND DIVERSITY IMPACT ASSESSMENT

An Equality and Diversity Impact Assessment has not, thus far, been undertaken for the Draft AOP, because it applies to the whole population within the Board's area and reflects the Board's policy of equality of access.

## 11. CONSULTATION AND ENGAGEMENT

This draft AOP was produced on behalf of the Corporate Management Team during week commencing 12<sup>th</sup> February 2018, with the final draft submitted to PP&RC on 28<sup>th</sup> February 2018. Feedback is awaited from SG towards agreeing a final sign-off of the

2018/19 AOP, and this feedback may lead to further consultation and engagement as appropriate.

## 12. ACTIONS FOR THE BOARD

The Board is asked to:

Approve	<input checked="" type="checkbox"/>	Endorse	<input type="checkbox"/>	Identify further actions	<input type="checkbox"/>
Note	<input type="checkbox"/>	Accept the risk identified	<input type="checkbox"/>	Ask for a further report	<input checked="" type="checkbox"/>

Specifically the Board is asked to :

1. Note that the Draft Annual Operational Plan as attached was submitted to Scottish Government on 28<sup>th</sup> February 2018, and that feedback and final sign-off is awaited;
2. Remit to the Corporate Management Team the further development of this Draft in line with SG feedback when received, and its subsequent submission to PP&R Committee;
3. Receive, at a future meeting, a copy of the final agreed version.

## 13. FURTHER INFORMATION

For further information about any aspect of this paper, please contact:

**Colin Sloey**, Director of Strategic Planning & Performance

01698 858201

11<sup>th</sup> May 2018