

ACTION LOG FOR LANARKSHIRE NHS BOARD FROM JANUARY 2014

ACTIVE ITEMS LISTED

	<u>MINUTE REF YR/MONTH/ ITEM</u>	<u>SUBJECT</u>	<u>ACTION</u>	<u>LEAD PERSON</u>	<u>PROGRESS TO DATE</u>
1.	2017/05/71 2018/01/19	Redirection Policy	Clarify the implications of the Redirection Policy for patients, and the arrangements for the management of any associated risk Report to March 2018 Board	Heather Knox / Craig Cunningham	<u>Update May 2018</u> The review undertaken by the Group chaired by the Director of Acute Services has been completed and a report is being finalised to be discussed by the Group in May 2018. This will be brought to the PP&RC meeting in June 2018.
2.	2017/09/124	Suicide	Reschedule Patient Story for May 2018 Board Meeting	Janice Hewitt	<u>Update May 2018</u> This item has been deferred at the request of the family.
3.	2018/01/13	Palliative Care	<ul style="list-style-type: none"> • Bring clinical model to 8 March 2018 HQAIC for assurance • Provide update to March Board to assure 	Val de Souza	<u>Update May 2018</u> Special HQAIC meeting arranged for 12 June (2pm) to discuss.

Ongoing	3
Complete	6
Total	9

ITEM 4

COMPLETED ITEMS FROM THE ACTION LOG FOR LANARKSHIRE NHS BOARD FROM JANUARY 2014

4.	2017/05/71	National Health and Social Care Delivery Plan	<p>Bring back to the NHS Board the approved North and South Lanarkshire Integration Joint Board's plans for reporting on delivery of the 6 priority areas</p> <p>Arising from discussion at NHS Board on 30th August 2017, NHS Board to consider Driver Diagrams and a report on actions, progress and impact</p>	Janice Hewitt, Val de Souza, Heather Knox,	<p>Driver diagrams which set out the necessary actions across the 6 main indicators to support an overall reduction in Unscheduled Bed Days of 10% have been prepared and agreed across the 2 H&SCPs and Acute Services. Work is ongoing in agreeing associated performance measurement data such that this can be reported as part of the routine performance reports to the Health Board and respective IJBs</p> <p><u>Update May 2018</u></p> <p>Paper submitted to April PP&RC meeting.</p> <p><u>Complete</u></p>
5.	2017/05/72	Sickness Absence Management 'Summit'	Share with Board Members the Report and Action Plan from the Sickness Absence Management 'Summit'	John White / Paul Cannon	<p><u>Update May 2018</u></p> <p>Circulated to Board Members for information.</p> <p><u>Complete</u></p>
6.	2018/01/08	Complaints / HSMR	Discuss in greater detail at HQAIC and share report with all Board Members for info	Lesley- Anne Smith	<p><u>Update May 2018</u></p> <p>To be discussed at HQAIC (May 2018).</p> <p><u>Complete</u></p>

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7.	2018/01/15	Annual Report of the Director of Public Health	Circulate notes of discussion	Gabe Docherty / Paul Cannon	<u>Update</u> These will be circulated to Board members before the Board meeting for information <u>Complete</u>
8.	2018/03/40	The Fairer Scotland Duty	Circulate to Board Members	Paul Cannon	<u>Complete</u>
9.	2018/03/47	Access Targets Paper	Revise and upload to web site	Paul Cannon	<u>Complete</u>

Board Development Session Action Plan - Live issues

	Date	Outcome Sought	Actions Planned	Lead Responsible	Progress March 2018
1.	29 / 11/ 17	Service Development Palliative Care	Take forward the decision making process with IJBs and assurance to the NHS Board.	Chief Officer, South HSCP	<p><u>Ongoing</u> Paper to NHS Board (31 January 2018) on assurance issues. Financial and Staff Governance assurances accepted. Further assurance on clinical governance sought. Plan - to be discussed at HQAIC 8 March 2018, and reported to Board on 28 March 2018.</p> <p>Further assurances sought at March HQAIC, clinical governance model to be brought back to May HQAIC / report to May Board. No report to May HQIAC.</p> <p>Paper being presented to special meeting of HQIAC on 12 June 2018.</p>
2.	29 / 11/ 17	Governance Progress with implementation of Review	<p>Phase I - Provide final comments on the governance review.</p> <p>Phase II - Administrative arrangements and templates</p>	All	<p><u>Complete</u> Revised Terms of Reference to be included in the Code of Corporate Governance to go to the Board in March 2018. New Committee to meet on 21 March 2018.</p> <p><u>Ongoing</u> Outstanding actions around administrative arrangements / templates and standards to be taken forward in next phase. Progress to be reported at May Board.</p>