

NHS Board: 29 May 2019

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SUBJECT: GOVERNANCE COMMITTEE ANNUAL REPORTS 2018/19

1. PURPOSE

This paper is coming to the Board:

For approval	<input type="checkbox"/>	For endorsement	<input checked="" type="checkbox"/>	For consideration	<input type="checkbox"/>
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2. ROUTE TO BOARD

This paper has been:

Prepared	<input checked="" type="checkbox"/>	Reviewed and considered	<input type="checkbox"/>	Endorsed	<input type="checkbox"/>
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with the individual Committee Annual Reports and Terms of Reference having previously been considered by the respective Governance Committees / Chairs.

3. SUMMARY OF KEY ISSUES

Attached are Annual Reports from the Board's Governance Committees, viz:

- a) Audit Committee
- b) Staff Governance Committee
- c) Remuneration Sub-Committee
- d) Healthcare Quality Assurance and Improvement Committee
- e) Population Health, Primary Care & Community Services Committee
- f) Planning, Performance & Resources Committee
- g) Acute Governance Committee
- h) Area Clinical Forum

These Annual Reports cover: Committee Membership and Attendees; Meetings held during the year; the key issues considered by the Committees; Improvements overseen by the Committees; Matters of concern to the Committees. They also, as appropriate, provide assurance statements about the adequacy and effectiveness of Governance arrangements.

The Annual Reports confirm that the Committees have reviewed their Workplans in line with their Terms of Reference, copies of which are also attached for endorsement.

4. STRATEGIC CONTEXT

This paper links to the following:

Corporate Objectives	<input checked="" type="checkbox"/>	LDP	<input type="checkbox"/>	Government Policy	<input type="checkbox"/>
Government Directive	<input type="checkbox"/>	Statutory Requirement	<input checked="" type="checkbox"/>	AHF/Local Policy	<input type="checkbox"/>
Urgent Operational Issue	<input type="checkbox"/>	Other	<input type="checkbox"/>		

5. CONTRIBUTION TO QUALITY

This paper aligns to the following elements of safety and quality improvement:

Three Quality Ambitions:

Safe	<input type="checkbox"/>	Effective	<input checked="" type="checkbox"/>	Person Centred	<input type="checkbox"/>
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Six Quality Outcomes:

Everyone has the best start in life and is able to live longer healthier lives; (Effective)	<input type="checkbox"/>
People are able to live well at home or in the community; (Person Centred)	<input type="checkbox"/>
Everyone has a positive experience of healthcare; (Person Centred)	<input type="checkbox"/>
Staff feel supported and engaged; (Effective)	<input checked="" type="checkbox"/>
Healthcare is safe for every person, every time; (Safe)	<input checked="" type="checkbox"/>
Best use is made of available resources. (Effective)	<input checked="" type="checkbox"/>

6. MEASURES FOR IMPROVEMENT

The key improvements overseen by the Board and its Governance Committees are summarised within each report.

7. FINANCIAL IMPLICATIONS

There are no specific financial implications.

8. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS

No further risk analysis required.

9. FIT WITH BEST VALUE CRITERIA

This paper aligns to the following best value criteria:

Vision and leadership	<input type="checkbox"/>	Effective partnerships	<input type="checkbox"/>	Governance and accountability	<input checked="" type="checkbox"/>
Use of resources	<input type="checkbox"/>	Performance management	<input type="checkbox"/>	Equality	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>				

10. EQUALITY AND DIVERSITY IMPACT ASSESSMENT

These are Annual Reports on business considered during the year, for which EDIAs would have been considered when the issues were first raised.

11. CONSULTATION AND ENGAGEMENT

Other than the consideration given to the Annual Reports by the respective Committees, consultation and engagement is not relevant to this item.

12. ACTIONS FOR THE BOARD

The Board is asked to:

Approve	<input type="checkbox"/>	Endorse	<input checked="" type="checkbox"/>	Identify further risks	<input type="checkbox"/>
Consider	<input type="checkbox"/>	Accept the risk identified	<input type="checkbox"/>		<input type="checkbox"/>

The NHS Board is asked to:

- a) Endorse the Annual Reports, and the Terms of Reference, which forms a key part of the evidence in support of the Annual Accounts Governance Statement;
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- b) Note that the Annual Reports will be considered by the Audit Committee on 4th June 2019;

13. FURTHER INFORMATION

For further information about any aspect of this paper, please contact Paul Cannon, Board Secretary, Telephone: 01698 858181 or email at paul.cannon@lanarkshire.scot.nhs.uk