

Minute of the Meeting of the Area Clinical Forum held on Thursday 18 April 2019 at 2.00pm in the Conference Room, Kirklands Hospital, Bothwell

PRESENT

Mrs M Lees	Chair, Area Allied Health Professions Advisory Committee (Chair)
Ms D Bramley	Vice Chair, Area Medical Committee
Dr D Graham	Chair, Area Psychology Services Committee
Ms C James	Member, Area Allied Health Professions Advisory Committee
Dr K McIntyre	Chair, Area Medical Advisory Committee
Dr J McGuire	Member, Area Healthcare Sciences Advisory Committee
Dr G McCurragh	Chair, Area Healthcare Sciences Advisory Committee
Mrs L Milby	Member, Area Dental Committee
Mrs G Richardson	Member, Area Pharmaceutical Committee
Ms J Savage	Vice Chair, Area Psychology Services Committee

IN ATTENDANCE

Mr P Cannon	Board Secretary
Dr J Pravinkumar	Consultant in Public Health

APOLOGIES

Dr J Burns	Medical Director
Mr F Munro	Chair, Area Optometric Advisory Committee
Ms M Simpson	Chair, Area Nursing and Midwifery Advisory Committee

1. **WELCOME**

Mrs. Lees welcomed colleagues to the meeting, and in particular Dr Pravinkumar who was at the meeting for item 5 (Realistic Medicine).

2. **MINUTE**

The minute of the meeting held on 21 February 2019 was approved.

3. **MATTERS ARISING**

It was noted that the HEPMA roll out for University Hospital Hairmyres would now take place in September / October 2019, not August 2019 as previously reported.

4. **CRES 2019/20**

Members were provided with a paper which set out the range of schemes being proposed for the 2019/20 CRES round, which had been submitted to the Planning, Performance and Resources Committee on 11 April 2019.

Mrs Lees encouraged members of the Forum, and colleagues on parent Advisory Committees, to attend the CRES session being held jointly with the Area Partnership Forum, on 25 April 2019, to provide feedback to the Chief Executive and Director of Finance on the schemes put forward for 2019/20.

5. **REALISTIC MEDICINE**

Members received an update from Dr Pravinkumar, Consultant in Public Health, which was intended to update members on the work being taken forward under the banner of Realistic Medicine.

Dr Pravinkumar referred to the three staff training events being held on 26 April, 22 May and 14 June, and the public events already held on 5 and 12 March 2019. It was noted that a report summarising the input of professionals and the public at the sessions would be presented to the Realistic Medicine Group in due course.

Mrs Lees thanked Dr Pravinkumar for attending and updating Members on the events being held in the coming months.

Dr McGuire also provided an update in relation to the Biochemistry Network pilot being taken forward looking at Laboratory variation.

6. **BREXIT**

Members were provided with a copy of the paper which had been presented to the Board at their meeting on 27 March 2019 which provided an update on the preparedness of the Board.

7. **PROMOTING THE WORK OF THE COMMITTEE**

Mrs Lees updated colleagues on efforts being taken forward to promote the role of the Forum, including an article in the Pulse, and work to improve the availability of information about the Forum and the Advisory Committees on the public web site, and indicated that this was being provided by way of an update to the Planning, Performance and Resources Committee on 24 April 2019.

Mrs Lees also reminded colleagues that Mrs Mahal, the Board Chair, had indicated a willingness to attend Advisory Committee meetings, and had attended some already, and Dr McCurragh confirmed that Mrs Mahal had attended the most recent a recent meeting of the Healthcare Scientists Advisory Committee.

8. **INTEGRATION REVIEW**

Members received a copy of a letter from Scottish Government/COSLA which attached the self-evaluation template which was to be used to assist local partners in fulfilling the expectation outlined in the Ministerial Steering Group Report and in developing collective insights from across local systems to deliver integration.

It was noted that the self-evaluations were to be submitted to Scottish Government by 15 May 2019. Mrs Lees encouraged colleagues to feed in comments to respective Health & Social Care Partnerships, who were taking a lead in completing the surveys.

9. **NHS LANARKSHIRE STAFF GOVERNANCE ISSUES RELATING TO NMAHP WORKFORCE AND WORKLOAD PLANNING**

Members received and noted a series of diagrams setting out the Nursing, Midwifery and Allied Health Professionals organisational arrangements for workforce and workload planning.

10. **WORKFORCE PLAN 2019-20**

Members were provided with a copy of the report that had been presented to the March NHS Board meeting for information. It was acknowledged that the Board faced a number of challenges in being able to recruit and retain highly skilled professionals in the future, and emphasised the need to retain individuals and develop their skills in Lanarkshire. It was also acknowledged that the links forged with the Universities (Strathclyde, Caledonian and West of Scotland) would help.

It was agreed to add this to the standing items for the Forum.

11. **ANNUAL REVIEW 3 APRIL – FEEDBACK**

Mrs Lees provided members with an overview of the Annual Review Public Session on 3 April 2019 which had involved the Minister for Mental Health, who stood in for the Cabinet Secretary at short notice.

12. **GMS CONTRACT**

Dr McIntyre provided a verbal update on the progress being made around the implementation of the new GMS contract, and he highlighted changes being made to vaccination services, particularly travel vaccinations, the recruitment of pharmacy support staff (20), Unscheduled Care, premises (where 2 leases were now in place), and shared records. He added that changes in relation to Physiotherapy services had not yet taken effect.

13. **UPDATE FROM MARCH 2019 BOARD MEETING**

Members were provided with a copy of the agenda of the NHS Board meeting held in March 2019, and a link to the papers on the web site.

It was noted that in relation to Cash Releasing Efficiency Savings (CRES), it was intended to hold a joint meeting with the Area Partnership Forum, to discuss the CRES schemes being put forward for 2019/20, so that views can be provided to the Board before any decisions are made on the schemes to be put in place.

14. **NATIONAL MEETING UPDATE**

Mrs Lees reported that the Cabinet Secretary had attended the last meeting of the National ACF Chairs meeting and had emphasised the importance that she attached to clinical engagement and the role of the Forum in providing clinical advice to the NHS Board.

15. **REVIEW OF TERMS OF REFERENCE & ANNUAL REPORT**

Members were provided with an updated Annual Report 2018/19 and updated Terms of Reference, both of which had been discussed at the previous meeting.

Mr. Cannon reported that these would be part of a suite of papers going to the May 2019 NHS Board meeting.

16. **WORKPLAN 2018/19**

An updated Workplan was reviewed and a number of items were raised as potential topics for future discussion including clinical governance, realistic medicine, workforce planning, modernising out patients, changes to clinical pathways, clinical training, and LIMS.

17. **DATES OF MEETINGS 2019**

The dates of meetings for 2019 were noted.

18 April	Conference Room, Kirklands (Easter Friday is 19 April)
20 June	Meeting Room 4, Kirklands
19 September	Conference Room, Kirklands
21 November	Conference Room, Kirklands

All at 2.00pm

18. **UPDATES FROM ADVISORY COMMITTEES**

Psychology Services Committee - Dr Graham provided a general update and indicated that following a review of the membership of the Committee, a number of changes in how the Committee operates were being taken forward.

Pharmaceutical Committee - Mrs Richardson reported that Members of the Committee had discussed the HEPMA roll out, with particular reference to contingency plans should the electronic system be unavailable, and the risk this posed. It was noted that the Monklands Hospital roll out should be complete by the end of June 2019, and will move on to Hairmyres and Wishaw, with a completion date of March 2020. Mrs Richardson also added that the new Pharmacy Aseptic Suite at Monklands Hospital

was nearing completion, and should be operational at the end of May 2019. Members were also updated on the General Pharmaceutical Council Report on training and recruitment which suggested a 5 year integrated training regime.

Optometric Committee - there was no report as Mr Munro had to provide his apologies for the meeting.

Nursing & Midwifery Committee - there was no report.

Medical Committee - Dr McIntyre had provided a comprehensive update on the new GMS Contract, but added that work was also ongoing in relation to Premises.

Healthcare Sciences Committee - Dr McCurragh highlighted that Mrs Mahal had attended the last meeting of the Committee, and that the discussion had been very useful and encouraging. One issue that arose was why each of the parent Committees did not provide an Annual Report, it was agreed that this should be taken up for 2019/20 and parent Committees encouraged to provide a short Annual Report, for which a template could be provided. **ACTION: PAUL CANNON**

Dental Committee - Mrs Milby reported that the Committee had been unable to meet in February as planned due to the unavailability of the Chair, Vice Chair and many of the members who had given their apologies, however the Annual General Meeting had been held on 18 March 2019 which was well attended.

Allied Health Professionals Committee – Ms James referred to the meeting held on 27 March 2019 and the agenda included SLT web site developments, Winter Planning, the NES supervision statement, discussions around Spiritual Care, and the Terms of Reference which had been updated.

Mrs Lees thanked colleagues for provide highlights from recent meetings.

19. **ANY OTHER COMPETENT BUSINESS**

Mrs Lees indicated that there had been discussion about the support provided to the Area Pharmaceutical Committee and the Area Dental Committee, and that this was being taken forward.

20. **DATE OF NEXT MEETING**

20 June 2019, 2pm, Meeting Room 4, Kirklands Hospital