



SOUTH LANARKSHIRE INTEGRATION JOINT BOARD

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 16 April 2019

Chair:

Councillor John Bradley

Present:

Health and Social Care Partnership

V de Souza, Director, Health and Social Care and Chief Officer; M Moy, Chief Financial Officer

NHS Lanarkshire Board

Philip Campbell, Non Executive Director (Depute); Michael Fuller, Non Executive Director; Neena Mahal, Non Executive Director (*substitute for Lilian Macer*); Lesley Thomson, Non Executive Director

South Lanarkshire Council

Councillors Allan Falconer, Richard Lockhart and Jim McGuigan

Attending:

NHS Lanarkshire

C Campbell, Chief Executive; C Cunningham, Head of Commissioning and Performance; M Docherty, Nurse Director; E Duguid, Communication Manager; L Findlay, Medical Director; M Hayward, Head of Health and Social Care (Rutherglen/Cambuslang and East Kilbride); B McGurn, Deputy Clinical Director

Partners

G Bennie, VASLAN; H Biggins, Service User (Older People); V Johnstone, Carers' Representative; Dr K McIntyre, GP Representative; M Moncrieff, South Lanarkshire Health and Social Care Forum; R Ormshaw, Scottish Care

South Lanarkshire Council

I Beattie, Head of Health and Social Care (Hamilton and Clydesdale); M Kane, Health and Social Care Programme Manager; G McCann, Head of Administration and Legal Services; J McDonald, Administration Adviser; L Purdie, Chief Social Work Officer

Also Attending:

Audit Scotland

S Lawton, Senior Auditor

NHS Lanarkshire

A Armstrong, Nurse Director, North Lanarkshire Health and Social Care Partnership; M Reid, Head of Health Improvement

South Lanarkshire Council

S Baxter, Independent Chair, Child and Adult Protection Committees; R Leith, Community Participation and Development Manager; C McLean, Lead Officer, Child Protection Committee; B Perrie, Planning and Performance Manager

University of the West of Scotland

Dr Julie Clark, Senior Lecturer; Dr Nick Jenkins, Senior Lecturer

Apologies:

NHS Lanarkshire Board

Lilian Macer, Non Executive Director

NHS Lanarkshire

L Ace, Director of Finance; T Wilson, Health Service Trade Union Representative

South Lanarkshire Council

L Freeland, Chief Executive; P Manning, Executive Director (Finance and Corporate Resources); S Smellie, Unison, South Lanarkshire Council Trade Union Representative

1 Declaration of Interests

No interests were declared.

2 Voting Membership and Rotation of Chair and Depute Chair - Integration Joint Board and Performance and Audit Sub-Committee

A report dated 11 March 2019 by the Director, Health and Social Care was submitted advising of the reappointment of 2 of the voting members from NHS Lanarkshire and a change to the Chair and Depute Chair of the South Lanarkshire Integration Joint Board (IJB) and the Performance and Audit Sub-Committee.

The approved IJB Standing Orders provided details of the term of appointment for voting members together with the arrangements for appointing the Chair and Depute Chair of the IJB. The Terms of Reference for the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee specified that the Sub-Committee would be chaired by the Depute Chair of the IJB and that responsibility for chairing the Sub-Committee would transfer in accordance with the appointment of the Chair and Depute Chair of the IJB.

The appointment of voting members to the IJB was for a period of 3 years and, consequently, the appointment of Mr Phil Campbell, Non Executive Director and Ms Lilian Macer, Non Executive Director, both NHS Lanarkshire expired on 31 March 2019. NHS Lanarkshire had confirmed the reappointment of both for a period of 3 years, with effect from 1 April 2019.

In terms of the approved IJB Standing Orders, responsibility for appointing the Chair and Depute Chair of the IJB transferred to the other party with effect from 1 April 2019 for a period of 3 years. South Lanarkshire Council had confirmed the appointment of Councillor John Bradley as Chair of the IJB and NHS Lanarkshire had confirmed the appointment of Mr Phil Campbell, Non Executive Director as Depute Chair of the IJB.

In addition, responsibility for chairing the Performance and Audit Sub-Committee would transfer in accordance with the appointment of the Chair and Depute Chair of the IJB.

Councillor Falconer raised concerns in relation to the process for the appointment of the Chair and Depute Chair of the IJB and the governance arrangements for the IJB. The Head of Administration and Legal Services confirmed that the process for the appointment of the Chair and Depute Chair of the IJB was governed by The Public Bodies Joint Working (Scotland) Act 2014 and that the process which had been followed in relation to those appointments, as well as the governance arrangements, complied with the relevant legislation.

The Board decided:

- (1) that confirmation of the reappointment of Mr Phil Campbell, Non Executive Director and Ms Lilian Macer, Non Executive Director by NHS Lanarkshire as 2 of its voting members on the IJB be noted;
- (2) that confirmation by South Lanarkshire Council of the appointment of Councillor John Bradley as Chair of the IJB be noted;
- (3) that confirmation by NHS Lanarkshire of the appointment of Mr Phil Campbell, Non-Executive Director, NHS Lanarkshire as Depute Chair of the IJB be noted;

- (4) that it be noted that responsibility for chairing the Performance and Audit Sub-Committee would transfer in accordance with the appointment of the Chair and Depute Chair of the IJB; and
- (5) that it be noted that the reappointments and the appointments of Chair and Depute Chair of the IJB and the Performance and Audit Sub-Committee be for a period of 3 years with effect from 1 April 2019.

3 Minutes of Previous Meeting

The minutes of the meeting of the South Lanarkshire Integration Joint Board held on 12 February 2019 were submitted for approval as a correct record.

The Board decided: that the minutes be approved as a correct record.

4 Minutes of Special Meeting

The minutes of the special meeting of the South Lanarkshire Integration Joint Board held on 25 March 2019 were submitted for approval as a correct record.

The Board decided: that the minutes be approved as a correct record.

5 Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee

The minutes of the meeting of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee held on 27 November 2018 were submitted for noting.

The Board decided: that the minutes be noted.

6 Financial Monitoring 2018/2019

A report dated 5 April 2019 by the Director, Health and Social Care was submitted providing a summary of the financial position of the Health and Social Care Partnership (HSCP) for the period:-

- ◆ 1 April 2018 to 28 February 2019 in relation to Health Care Services
- ◆ 1 April 2018 to 1 February 2019 in relation to Social Work and Housing Services

An underspend of £2.409 million had been reported by NHS Lanarkshire for the South Lanarkshire HSCP for the period 1 April 2018 to 28 February 2019.

An overspend of £0.815 million had been reported by South Lanarkshire Council for the South Lanarkshire HSCP for the period 1 April 2018 to 1 February 2019.

An underspend of £0.300 million had been identified on the primary care transformation fund which was ring fenced.

Work had been undertaken to further develop the reconciliation of in-year budget adjustments and a summary of the budget adjustments since 1 April 2018 was provided in Appendix 1 to the report.

Details were provided on how the budget would be managed and a summary of the budget variance position was provided in Appendix 2 to the report.

Details were also provided on the hosted services which were led by South Lanarkshire HSCP and North Lanarkshire HSCP and a summary of the position in respect of each was provided in appendices 3 and 4 to the report.

Further details were provided on the Reserves and a summary of the position was provided in Appendix 5 to the report.

The Integrated Resources Advisory Group Finance Guidance placed a responsibility on the lead partner for a hosted service to manage overspends and, with the exception of ring-fenced funding, offset overspends with any retained underspends. This arrangement had been in place since 1 April 2016 and it was proposed that this principle be endorsed in respect of 2018/2019.

Officers responded to members' questions in relation to various aspects of the report.

The Board decided:

- (1) that the financial position of the South Lanarkshire Health and Social Care Partnership be noted; and
- (2) that the hosted service agreement, as detailed above, be endorsed.

7 Performance Monitoring Report

A report dated 22 March 2019 by the Director, Health and Social Care was submitted providing a summary of performance against the key performance measures assigned to the integration of Health and Social Care in South Lanarkshire.

The Public Bodies Joint Working (Scotland) Act 2014 placed a duty on Health and Social Care Partnerships to establish performance monitoring reports in line with the agreed suite of 23 performance measures and 6 measures which had been identified by the Ministerial Steering Group.

Progress against the key performance actions and measures for the 23 national integration indicators and the 6 Ministerial Steering Group measures were provided in the appendices to the report.

There were a number of areas of development which had been identified in relation to performance management, following a workshop on performance which had been facilitated by the Head of Commissioning and Performance, which would be included in future performance reports.

Officers responded to members' questions in relation to various aspects of the report.

The Board decided: that the report be noted.

[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 26 February 2019 (Paragraph 4)]

8 Risk Management Update

A report dated 22 March 2019 by the Director, Health and Social Care was submitted providing an update on the current Risk Management arrangements for the South Lanarkshire Integration Joint Board (IJB).

As part of the arrangements to support the integration of Health and Social Care, a Risk Register for the IJB had been prepared to capture strategic risks relating to the delivery of services likely to affect the IJB's delivery of the Strategic Commissioning Plan.

The Risk Register, attached as an appendix to the report, had been prepared in consultation with partners and had been reviewed against the existing risk registers of NHS Lanarkshire and South Lanarkshire Council.

Following approval of the Strategic Commissioning Plan (SCP) for 2019 to 2022, the Risk Register required to be reviewed to ensure its compliance with the SCP and a number of legislative changes.

It was proposed that a workshop for members of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee be organised to review and update the current Risk Register which would be submitted to a future meeting of the IJB for approval.

Officers responded to members' questions in relation to various aspects of the report.

The Board decided: that the Risk Register be reviewed and submitted to a future meeting of the South Lanarkshire Integration Joint Board for approval.

[Reference: Minutes of 4 December 2018 (Paragraph 7)]

9 Child Sexual Exploitation

A report dated 18 March 2019 by the Director, Health and Social Care was submitted on Child Sexual Exploitation (CSE) and the implications for South Lanarkshire.

Following a review of the national Child Protection Improvement Programme (CPIP), 2 reports were published which contained various recommendations and actions to strengthen the child protection system in Scotland. Details of the recommendations were contained in the report.

South Lanarkshire was represented on the national Child Sexual Exploitation group which was responsible for the implementation of the national CSE action plan and development of proposals for policy and practice improvement within the wider context of child sexual abuse. An annual update report had been published by the national group which highlighted that South Lanarkshire had met its local action plan targets.

A Child Sexual Exploitation and On Line Safety Sub-Group had been established with responsibility for ensuring the recommendations and actions from the review were implemented within South Lanarkshire. Details of the work undertaken by the Sub-Group were also contained in the report.

Awareness raising campaigns had been undertaken and, in consultation with young people directly affected by CSE, an awareness raising poster had been produced which would be displayed in various prominent locations throughout South Lanarkshire.

The Board decided: that the report be noted.

10 Carers (Scotland) Act 2016 - Update

A report dated 22 March 2019 by the Director, Health and Social Care was submitted on the progress with the implementation of the duties of the Carers (Scotland) Act 2016.

The Carers (Scotland) Act 2016 was implemented on 1 April 2018 and placed a duty on Integration Joint Boards to support the implementation of the Act which aimed to support carers' health and wellbeing and make caring more sustainable.

To support the implementation of the Act the following work had been undertaken:-

- ◆ continued implementation of the statutory functions outlined in the Carers (Scotland) Act 2016
- ◆ development of a service specification to facilitate a procurement exercise for the delivery of carer support services, information and advice, short breaks, consultation and engagement, training, practical support and assistance for adult and young carers
- ◆ development of online information resources for carers and partner agencies
- ◆ publication of the Local Eligibility Criteria, Short Breaks Service Statement and the Carers Strategy 2019/2020
- ◆ contribution to the development of an information platform in relation to Self-Directed Support and carers

In order to ensure that continued support to carers was being provided in line with the requirements of the Carers (Scotland) Act, the current contractual/service level agreements with South Lanarkshire Carers Network and Lanarkshire Carers Centre had been reviewed.

In consultation with NHS Lanarkshire and South Lanarkshire Council, a service specification for the future delivery of carer supports and services in South Lanarkshire had been developed. It was proposed that a Direction be issued to NHS Lanarkshire and South Lanarkshire Council to procure services which met the requirements of the Carers (Scotland) Act 2016.

Discussion took place in relation to the implementation of the Carers (Scotland) Act and the implications for service users.

The Board decided:

- (1) that the progress which had been made in relation to the implementation of the Carers (Scotland) Act 2016, as detailed in the report, be noted; and
- (2) that a Direction be issued to South Lanarkshire Council and NHS Lanarkshire to procure carers' services which met the requirements of the Carers (Scotland) Act 2016.

[Reference: Minutes of 4 December 2018 (Paragraph 13)]

11 Lanarkshire Mental Health and Wellbeing Strategy

A report dated 22 March 2019 by the Director, Health and Social Care was submitted on the development of the Lanarkshire Mental Health and Wellbeing Strategy.

The Scottish Government's Mental Health Strategy 2017 to 2027 detailed a range of commitments in relation to mental health improvement, including services and recovery to ensure delivery of effective, quality care and treatment for people with a mental illness, their carers and families.

The main themes of the Strategy were:-

- ◆ prevention and early intervention
- ◆ access to treatment and joined up accessible services
- ◆ the physical wellbeing of people with mental health problems
- ◆ rights, information use and planning

A Mental Health and Wellbeing Strategy for Lanarkshire, attached as an appendix to the report, that took account of the national ambitions and local aims, was being developed and would include 6 main chapters, as detailed in the report. To support the development of the Strategy, a series of consultation events would be undertaken with stakeholders to ensure the final strategy reflected the needs of service users, carers and the wider Lanarkshire population.

The Mental Health and Wellbeing Strategy for Lanarkshire would be submitted to a future meeting of the South Lanarkshire Integration Joint Board for approval.

The Board decided: that the report be noted.

[Reference: Minutes of 11 September 2018 (Paragraph 12)]

12 Early Intervention, Prevention and Health Improvement – Building and Celebrating Communities

A report dated 25 March 2019 by the Director, Health and Social Care was submitted providing an update on the Building and Celebrating Communities programme of work.

The Health and Social Care Partnership had undertaken work in relation to Building and Celebrating Communities which was specifically aimed at working with communities to identify what it was that communities:-

- ◆ were best placed to do when it came to health and social care
- ◆ were best placed to do with some help from outside agencies
- ◆ needed outside agencies to do for them when it came to health and social care

This work would use the philosophy of a strengths based approach to build capacity and resilience in communities, particularly with regards to early intervention, prevention and health improvement. The Partnership was, therefore, keen to develop this approach as the method through which communities were engaged and facilitated to develop their own solutions to local issues.

To support the above, events were held across South Lanarkshire, following which a report was prepared by the external facilitators summarising the key findings and recommendations. As a result, a programme of work, known as Building and Celebrating Communities, had been established which would link with the 6 public health priorities, as detailed in the report.

A self-assessment of how Health and Social Care Services could respond to the 6 public health priorities would be undertaken and the results shared with the wider Community Planning Partnership.

In addition, the University of the West of Scotland had undertaken a scoping study of the Building and Celebrating Communities programme of work, which was detailed in the appendix to the report.

Dr Julie Clark and Dr Nick Jenkins, Senior Lecturers, University of the West of Scotland then gave a joint presentation on the Building and Celebrating Communities programme of work.

The Chair thanked the Senior Lecturers for their presentation.

The Board decided: that the report be noted.

[Reference: Minutes of 5 December 2017 (Paragraph 10)]

13 Any Other Competent Business

There were no other items of competent business.

Chief Officer's Closing Remarks

The Director, Health and Social Care referred to the achievements of the South Lanarkshire Health and Social Care Partnership and thanked members of the South Lanarkshire Integration Joint Board (IJB) for their support and contribution to the work of the IJB.