

ACTION LOG FOR LANARKSHIRE NHS BOARD FROM JANUARY 2014

ACTIVE ITEMS LISTED

	<u>MINUTE REF YR/MONTH/ ITEM</u>	<u>SUBJECT</u>	<u>ACTION</u>	<u>LEAD PERSON</u>	<u>PROGRESS TO DATE</u>
1.	2019/01/006	Atlas of Variation	Highlight the Atlas at a Board Seminar.	Jane Burns	<u>Update – March 2019</u> To be arranged
2.	2019/01/006	NHS Lanarkshire web site	Provide a presentation of the main features and improvements at a future PPRC meeting.	Calvin Brown	<u>Update – March 2019</u> Demonstration to be arranged
3.	2019/01/006	Community IT Business Case	Provide further detail about the system (Cambric Morse) in due course.	Donald Wilson	<u>Update – March 2019</u> To be provided in April 2019
4.	2019/01/007	Duty of Candour Annual Report	It was noted that the first Duty of Candour Annual Report would be presented to the Healthcare Quality Assurance and Improvement Committee in May 2019, for onward submission to the NHS Board in May 2019.	Karon Cormack	<u>Update – March 2019</u> Report to be provided to May 2019 NHS Board meeting / added to Workplan.
5.	2019/01/007	Psychological Safety Tool	Tool being used by PSSD / Domestic staff - update to be provided to Staff Governance Committee in due course.	Colin Lauder	<u>Update – March 2019</u> Date to be agreed with Committee Chair

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6.	2019/01/009	Model Hours of Service Scheme	Agreed to defer consideration of the Scheme until issues raised had been resolved and a revised Scheme submitted to the Board for approval.	Paul Cannon	<u>Update – March 2019</u> Clarification sought and discussion ongoing. The aim is to bring the Scheme back to the Board in May 2019
7.	2019/01/018	Performance Management	Noted that the refreshed system of reporting will be shared with the PP&RC at the Development Seminar in April 2019.	Colin Lauder	<u>Update – March 2019</u> Scheduled for 24 April 2019
8.	2019/01/019	Public Health Annual Report 2017/18	Discuss the Director of Public Health Annual Report (2017/18) at the Development Session on 27 February 2019.	Gabe Docherty	<u>Complete</u>
9.	2018/11/168	Annual Review 2018	Public Session to be arranged	Paul Cannon	<u>Update – March 2019</u> Arrangements are being made to hold the Public Session of the Annual Review on Wednesday 3 April 2019 from 11.00am - 12.30pm, in the Medical Education & Training Centre, Kirklands Hospital.

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10.	2008/11/171 2008/11/171	Bereavement Care Bereavement Care	Consider spreading more widely the excellent work delivered by the Bereavement Care Steering Group. It was also suggested that the topic might be included in the list of potential Patient Story items at a future Board meeting.	Jane Burns Irene Barkby	<u>Update – March 2019</u> This feedback was discussed at the last Bereavement Care Group and it is planned to produce a digital story to be shared with the Board at the May 2018 Board meeting.
11.	2018/08/132	MRRP	Agreed to receive a report on the outcome of the Consultation Exercise at the November 2018 NHS Board meeting.	Colin Lauder	<u>Update – March 2019</u> This has been put on hold pending the output of the Independent Review Team which has been established.
12.	2018/08/135	Workforce Plan	Agreed it would be helpful to receive a more detailed report on workforce issues and actions being taken initially through the Staff Governance Committee, on 25 February 2019, and to come to the March 2019 Board for assurance.	John White / Lilian Macer	<u>Update – March 2019</u> A workforce report is currently being developed for presentation to the Staff Governance Committee on 25 February 2019. A supplementary workforce report will also be included as part of the next iteration of the organisational Workforce Plan and presented for discussion at the 24 April 2019 PPRC meeting.