

Lanarkshire NHS Board  
27 March 2019

Kirklands HQ  
Telephone 01698 858185  
Fax 01698 858288  
[www.nhslanarkshire.org.uk](http://www.nhslanarkshire.org.uk)



## NHS BOARD WORKPLAN 2019/20

This Workplan is derived from the role, responsibilities and functions of the NHS Board defined in the Code of Corporate Governance, and from the schedule of issues considered by the NHS Board during 2018/2019. Should these change as a result of issues arising during the year; the Workplan will be revisited and revised accordingly.

### **27<sup>th</sup> March 2019**

- Declaration of Interests
- Chair's Report
- Board Executive Team Report
- Approval of Minute of meeting on 30<sup>th</sup> January 2019
- Consideration of updated Action Log
- Quality Assurance and Improvement : Progress Report
- Healthcare Associated Infection Reporting Template
- Patient Experience Story
- Annual Review 2018 Outturn Letter
- Corporate Risk Register
- Draft Annual Operational Plan 2019/20
- Draft Financial Plan 2019/20
- Draft Corporate Objectives 2019/20
- Code of Corporate Governance
- Standing Financial Instructions and Finance Scheme of Delegation
- Annual Operational Plan Quarterly Report for Quarter 3 (October – December 2018)
- Report on Financial Performance to 28<sup>th</sup> February 2019
- Report on Access Targets
- Report on Implementation of 'Achieving Excellence'
- Report on Outline Business Case Planning for the Replacement/Refurbishment of Monklands District General Hospital
- Reports from Governance Committees, viz: Audit Committee; Staff Governance Committee; Healthcare Quality Assurance and Improvement Committee; Planning, Performance & Resources Committee; Acute Operating Management Committee; Area Clinical Forum – these will be based on when the Committees have met, and will be in the form of Minutes, Summary Reports or Verbal Reports
- Reports from the North Lanarkshire Integration Joint Board and the South Lanarkshire Integration Joint Board – these will be based on when the Integration Joint Boards have met, and will be in the form of Minutes, Summary Reports or Verbal Reports

**29<sup>th</sup> May 2019**

- Declaration on Interests
- Chair's Report
- Board Executive Team Report
- Approval of Minute of meeting on 27<sup>th</sup> March 2019
- Consideration of updated Action Log
- Quality Assurance and Improvement : Progress Report
- Healthcare Associated Infection Reporting Template
- Patient Experience Story
- Report on Implementation of 'Achieving Excellence'
- Health Promoting Health Service Annual Report 2017/18
- Medical Education and Training
- Duty of Candour Annual Report 2018/19
- Winter Plan Review 2018/19
- Child Poverty Annual Report
- Corporate Risk Register
- Risk Management Strategy & Annual Report 2018/19
- Integration Joint Board Strategic Commissioning Plans
- Annual Operational Plan Quarterly Report for Quarter 4 (January 2019 - March 2019)
- Report on Financial Performance to 31<sup>st</sup> March 2019
- Access Targets Report
- Reports from Governance Committees, viz: Audit Committee; Staff Governance Committee; Healthcare Quality Assurance and Improvement Committee; Planning, Performance & Resources Committee; Acute Governance Committee; Population Health, Primary Care & Community Services Governance Committee, Area Clinical Forum – these will be based on when the Committees have met, and will be in the form of Minutes, Summary Reports or Verbal Reports
- Reports from the North Lanarkshire Integration Joint Board and the South Lanarkshire Integration Joint Board – these will be based on when the Integration Joint Boards have met, and will be in the form of Minutes, Summary Reports or Verbal Reports

**26<sup>th</sup> June 2019**

- Declaration of Interests
- Approval of Annual Accounts 2018/19
- Approval of Updated NHS Board Workplan 2019/20

**28<sup>th</sup> August 2019**

- Declaration of Interests
- Chair's Report
- Board Executive Team Report
- Approval of Minutes of meetings held on 29<sup>th</sup> May 2019 and 26<sup>th</sup> June 2019
- Consideration of updated Action Log

- Quality Assurance and Improvement : Progress Report
- Healthcare Associated Infection Annual Report 2018/19
- Patient Experience Story
- Regional Planning Update
- Workforce Plan 2019/20
- Corporate Risk Register
- Quarterly Annual Operational Plan for Quarter 1 (April – June 2019)
- Report on Financial Performance to 31<sup>st</sup> July 2019
- Access Targets Report
- Report on the Implementation of ‘Achieving Excellence’
- Report on Planning for the Replacement/Refurbishment of Monklands District General Hospital
- Health Inequalities Statement
- Reports from Governance Committees, viz: Audit Committee; Staff Governance Committee; Healthcare Quality Assurance and Improvement Committee; Planning, Performance & Resources Committee; Acute Governance Committee; Population Health, Primary Care & Community Services Governance Committee, Area Clinical Forum – these will be based on when the Committees have met, and will be in the form of Minutes, Summary Reports or Verbal Reports
- Mid-Year Reviews from Governance Committees
- Reports from the North Lanarkshire Integration Joint Board and the South Lanarkshire Integration Joint Board – these will be based on when the Integration Joint Boards have met, and will be in the form of Minutes, Summary Reports or Verbal Reports

### **30<sup>th</sup> October 2019**

- Declaration of Interests
- Chair’s Report
- Board Executive Team Report
- Approval of Minute of meeting held on 28<sup>th</sup> August 2019
- Consideration of updated Action Log
- Summary Report on Key Issues Considered by the Healthcare Quality Assurance and Improvement Committee
- Quality Assurance and Improvement : Progress Report
- Healthcare Associated Infection Reporting Template
- Patient Experience Story
- Corporate Risk Register
- Winter Plan 2019/20
- Report on Financial Performance to 30<sup>th</sup> September 2019
- Access Targets Report
- Report on the Implementation of ‘Achieving Excellence’
- Report on Outline Business Case Planning for the Replacement/Refurbishment of Monklands District General Hospital
- Reports from Governance Committees, viz: Audit Committee; Staff Governance Committee; Healthcare Quality Assurance and Improvement Committee; Planning, Performance & Resources Committee; Acute Governance Committee; Population

Health, Primary Care & Community Services Governance Committee, Area Clinical Forum – these will be based on when the Committees have met, and will be in the form of Minutes, Summary Reports or Verbal Reports

- Reports from the North Lanarkshire Integration Joint Board and the South Lanarkshire Integration Joint Board – these will be based on when the Integration Joint Boards have met, and will be in the form of Minutes, Summary Reports or Verbal Reports

### **30<sup>th</sup> January 2020**

- Declaration of Interests
- Chair's Report
- Board Executive Team Report
- Approval of Minute of meeting held on 30 October 2019
- Consideration of updated Action Log
- Quality Assurance and Improvement : Progress Report
- Healthcare Associated Infection Reporting Template
- Patient Experience Story
- Corporate Risk Register
- Annual Operational Plan Quarter 2 (July - September 2019)
- Report on Financial Performance to 31st December 2019
- Report on Access Targets Report
- Report on the Implementation of 'Achieving Excellence'
- Annual Report from the Director of Public Health 2018/19
- Report on Outline Business Case for the Replacement/Refurbishment of Monklands District General Hospital
- Reports from Governance Committees, viz : Audit Committee; Staff Governance Committee; Healthcare Quality Assurance and Improvement Committee; Planning Performance & Resources Committee; Acute Operating Management Committee; Area Clinical Forum – these will be based on when the Committees have met, and will be in the form of Minutes, Summary Reports or Verbal Reports
- Reports from the North Lanarkshire Integration Joint Board and the South Lanarkshire Integration Joint Board – these will be based on when the Integration Joint Boards have met, and will be in the form of Minutes, Summary Reports or Verbal Reports