



SOUTH LANARKSHIRE INTEGRATION JOINT BOARD

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 4 December 2018

Chair:

Councillor John Bradley (Depute)

Present:

Health and Social Care Partnership

V de Souza, Director, Health and Social Care and Chief Officer; M Moy, Chief Financial Officer

NHS Lanarkshire Board

Michael Fuller, Non Executive Director; Maureen Lees, Non Executive Director (*substitute for Philip Campbell*); Brian Moore, Non Executive Director (*substitute for Lilian Macer*); Lesley Thomson

South Lanarkshire Council

Councillors Allan Falconer and Jim McGuigan

Attending:

NHS Lanarkshire

C Cunningham, Head of Commissioning and Performance; M Docherty, Nurse Director; E Duguid, Communication Manager; L Findlay, Medical Director; M Hayward, Head of Health and Social Care (Rutherglen/Cambuslang and East Kilbride)

Partners

G Bennie, VASLAN; H Biggins, Service User (Older People); V Johnstone, Carers' Representative; M Moncrieff, South Lanarkshire Health and Social Care Forum; R Ormshaw, Scottish Care; S Smellie, Unison, South Lanarkshire Council Trade Union Representative; T Wilson, Health Service Trade Union Representative

South Lanarkshire Council

I Beattie, Head of Health and Social Care (Hamilton and Clydesdale); M Kane, Health and Social Care Programme Manager; P Manning, Executive Director (Finance and Corporate Resources); J McDonald, Administration Adviser; L Purdie, Chief Social Work Officer; J Todd, Legal Services Adviser

Also Attending:

Audit Scotland

S Lawton, Senior Auditor

South Lanarkshire Council

B Perrie, Planning and Performance Manager

Apologies:

NHS Lanarkshire Board

Philip Campbell (Chair), Non Executive Director; Lilian Macer, Non Executive Director

NHS Lanarkshire

C Campbell, Chief Executive; L Ace, Director of Finance; B McGurn, Deputy Clinical Director

Partners

Dr K McIntyre, GP Representative

South Lanarkshire Council

Councillor Richard Lockhart; L Freeland, Chief Executive

Chair's Opening Remarks

The Chair, on behalf of the Board, welcomed Michael Fuller and Lelsey Thomson, Non Executive Directors, NHS Lanarkshire to their first meeting of the South Lanarkshire Integration Joint Board.

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the South Lanarkshire Integration Joint Board held on 11 September 2018 were submitted for approval as a correct record.

The Board decided: that the minutes be approved as a correct record.

3 Financial Monitoring 2018/2019

A report dated 22 November 2018 by the Director, Health and Social Care was submitted providing a summary of the financial position of the Health and Social Care Partnership (HSCP) for the period:-

- ◆ 1 April to 31 October 2018 in relation to Health Care Services
- ◆ 1 April to 12 October 2018 in relation to Social Work and Housing Services

An underspend of £0.568 million had been reported by NHS Lanarkshire for the South Lanarkshire HSCP for the period 1 April to 31 October 2018.

An overspend of £0.293 million had been reported by South Lanarkshire Council for the South Lanarkshire HSCP for the period 1 April to 12 October 2018.

A breakeven position had been identified on the primary care transformation fund which was ring fenced.

Details were provided on how the budget would be managed and a summary of the budget variance position was provided in Appendix 1 to the report.

Details were also provided on the hosted services which were led by South Lanarkshire HSCP and North Lanarkshire HSCP and a summary of the position in respect of each was provided in appendices 2 and 3 to the report.

Further details were provided on the Reserves and a summary of the position was provided in Appendix 4 to the report.

In addition, details were provided on the efficiency savings of £0.230 million which had been identified by South Lanarkshire Council for 2018/2019 and were detailed in the report. The reduction in the partner contribution would be monitored as part of the routine budgetary control process.

The Board decided: that the financial position of the South Lanarkshire Health and Social Care Partnership be noted.

4 Performance Monitoring Report

A report dated 5 November 2018 by the Director, Health and Social Care was submitted providing a summary of performance against the key performance measures assigned to the integration of Health and Social Care in South Lanarkshire.

The Public Bodies Joint Working (Scotland) Act 2014 placed a duty on Health and Social Care Partnerships to establish performance monitoring reports in line with the agreed suite of 23 performance measures and 6 measures which had been identified by the Ministerial Steering Group.

Progress against the key performance actions and measures for the 23 national integration indicators and the 6 Ministerial Steering Group measures were provided in the appendices to the report.

There were a number of areas of development which had been identified in relation to performance management, following a workshop on performance which had been facilitated by the Head of Commissioning and Performance, which would be included in future performance reports.

The Board decided: that the report be noted.

[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 27 November 2018 (Paragraph 5)]

5 Public Bodies Climate Change Duties

A report dated 16 October 2018 by the Director, Health and Social Care was submitted on the South Lanarkshire Health and Social Care Partnership's Statutory Climate Change Duties Report for 2017/2018.

The Climate Change (Scotland) Act placed a duty on public bodies to prepare reports on compliance with Climate Change Duties. To ensure the South Lanarkshire Integration Joint Board was compliant with the legislation, a Statutory Climate Change Duties Report for 2017/2018, attached as an appendix to the report, had been prepared for submission to the Scottish Government by 30 November 2018.

The Board decided: that the Statutory Climate Change Duties Report for 2017/2018, attached as an appendix to the report, be noted.

6 Records Management Plan

A report dated 23 October 2018 by the Director, Health and Social Care was submitted on the preparation of a Records Management Plan (RMP) for the South Lanarkshire Integration Joint Board.

The Public Records (Scotland) Act 2011 placed a duty on public bodies to prepare a Records Management Plan detailing the arrangements for the management of the South Lanarkshire Integration Joint Board's records.

The National Records of Scotland had issued guidance on the development of a RMP which required to be submitted by 19 January 2019. To ensure the South Lanarkshire Integration Joint Board was compliant with the legislation, a Records Management Plan had been prepared.

It was proposed that the South Lanarkshire Integration Joint Board's Records Management Plan, attached as an appendix to the report, be approved and submitted to the National Records of Scotland by 19 January 2019.

The Board decided: that the South Lanarkshire Integration Joint Board's Records Management Plan, attached as an appendix to the report, be approved and submitted to the National Records of Scotland by 19 January 2019.

[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 27 November 2018 (Paragraph 7)]

7 Performance and Audit Sub-Committee – Proposed Amendment to the Terms of Reference and Membership

A report dated 6 November 2018 by the Director, Health and Social Care was submitted on a proposed amendment to the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee's Terms of Reference and Membership.

The Public Bodies Joint Working (Scotland) Act 2014 placed a duty on Health and Social Care Partnerships to establish Integration Schemes detailing the governance arrangements within that Partnership area. The South Lanarkshire Integration Scheme made provision for the IJB to establish Sub-Committees for the purpose of undertaking its functions.

In order that the business of the Integration Joint Board (IJB) could be managed effectively, a Performance and Audit Sub-Committee had been established, with its powers and responsibilities detailed in the Terms of Reference, attached as an appendix to the report.

To deal with the increased level of business, it was proposed that the Sub-Committee's Terms of Reference be amended to include responsibility for the monitoring of the IJB's governance arrangements, including all relevant legislative, regulatory, national and local matters and to oversee the preparation of the IJB's governance statement.

In addition, it was further proposed that NHS Lanarkshire nominate a representative from its voting members on the IJB to fill the vacant position on the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee.

The Board decided:

- (1) that the extension of the Sub-Committee's Terms of Reference, as detailed above, be approved;
- (2) that the Chief Officer, in consultation with the Chair of the IJB, identify a NHS Lanarkshire voting member to fill the vacant position on the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee; and
- (3) that a report regarding the nomination of a NHS Lanarkshire voting member to fill the vacant position on the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee be submitted to a future meeting of the South Lanarkshire Integration Joint Board for approval.

[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 27 November 2018 (Paragraph 5)]

8 Development of Strategic Commissioning Plan 2019 to 2022

A report dated 30 October 2018 by the Director, Health and Social Care was submitted on the development of the Strategic Commissioning Plan (SCP) 2019 to 2022.

The Public Bodies (Joint Working) (Scotland) Act 2014 placed a duty on Health and Social Care Partnerships to develop and have in place an approved 3 year SCP detailing the strategic objectives of the South Lanarkshire Health and Social Care Partnership.

The South Lanarkshire Integration Joint Board (IJB) had approved the Strategic Commissioning Plan for 2016 to 2019. However, the landscape for Health and Social Care had changed since the SCP had been approved and the SCP had subsequently been updated to reflect the changing agenda.

The updated SCP would be used as the basis for the development of the SCP for 2019 to 2022 and would include feedback from the consultation events that had taken place in relation to the development of the SCP.

The Board decided: that the report be noted.

[Reference: Minutes of the South Lanarkshire Integration Joint Board (Performance and Audit) Sub-Committee of 27 November 2018 (Paragraph 4)]

9 IT and Digital Update

A report dated 1 November 2018 by the Director, Health and Social Care was submitted providing an update on the Digital Vision for 2018 to 2020 for the South Lanarkshire Health and Social Care Partnership (HSCP).

Work had been undertaken on the development of a Digital Vision for the South Lanarkshire HSCP which would provide an integrated approach to digital and information communications technology (ICT) beyond 2022.

In order to progress the implementation of the Digital Vision across the HSCP, a Digital/IT Health and Care Steering Group had been established with responsibility for delivering the Digital Vision across the HSCP.

Marianne Hayward, Head of Health and Social Care (Rutherglen/Cambuslang and East Kilbride) gave a presentation on the Digital Vision for 2018 to 2020 for the South Lanarkshire Health and Social Care Partnership (HSCP).

The Board decided: that the report and presentation be noted.

[Reference: Minutes of 17 April 2018 (Paragraph 10)]

10 Re-designation of Lockhart Hospital

A report dated 6 November 2018 by the Director, Health and Social Care was submitted on the re-designation of Lockhart Hospital, Lanark from an inpatient facility to a Community Health and Social Care Services base.

Lockhart Community Hospital was a 30 bed General Practice (GP) unit and medical cover was previously provided by the Lanark Doctors' GP practice under the terms of a Local Enhanced Medical Service. In the absence of safe and sustainable medical cover, admissions to the hospital had ceased and alternative models of care had been sought.

Following a series of consultation events, it had been identified that it would not be appropriate to re-open the beds at Lockhart Hospital and it was proposed that Lockhart Hospital be re-designated as a Community Health and Social Care Services base facility.

Discussion then took place in relation to:-

- ◆ the services at Lockhart Hospital being continuously reviewed
- ◆ Lockhart Hospital being considered as a potential locality for the main 'hub' for a facility which offered 24 hour care with supported beds

An assurance was provided that the services at Lockhart Hospital would be continually reviewed and a report specifying the actual configuration of future health and care services in Clydesdale, following consultation, would be submitted to a future meeting of South Lanarkshire Council's Social Work Resources Committee for consideration.

The Board decided:

- (1) that the re-designation of Lockhart Hospital from an inpatient facility to a Community Health and Social Care Services base be approved;
- (2) that the consultation to date and continued consultation with the local community in designing future models of care provision within the Clydesdale area be noted; and
- (3) that a 'Direction' to formally note the change in designation of Lockhart Hospital be issued to NHS Lanarkshire.

[Reference: Minutes of 28 June 2016 (Paragraph 10)]

11 Palliative Care Strategy Implementation Update

A report dated 30 October 2018 by the Director, Health and Social Care was submitted on the implementation of the Lanarkshire Palliative Care Strategy.

The Palliative Care Strategy had been implemented in 2013 and had been reviewed as part of the implementation of Achieving Excellence in 2015 which reflected the wider national strategic context of managing more people at home or in homely settings as locally as possible.

The 2013 Palliative Care Strategy sought to ensure a consistent Lanarkshire wide clinical and care model to meet the palliative care needs of all patients. A small element of the Strategy related to optimum number of hospice beds to meet the needs of the Lanarkshire population. To address this, a short life working group had been established to assess how best to allocate hospice beds in Lanarkshire.

The contracts with St Andrew's Hospice, Kilbryde Hospice and Strathcarron Hospice would be reviewed on an ongoing basis to ensure equity of access for patients and that the contracts reflected the Scottish Government Guidance 'Strategic Commissioning of Palliative and End of Life Care by Integration Authorities'.

The Board decided: that the report be noted.

[Reference: Minutes of 12 September 2017 (Paragraph 14)]

12 Programme for Government 2018/2019 – Additional Investment in Services to Reduce Problem Alcohol and Drug Use

A report dated 9 November 2018 by the Director, Health and Social Care was submitted on the additional investment in services to reduce problem alcohol and drug use.

Funding of £20 million had been committed through the Programme for Government to support new initiatives to tackle problem alcohol and drug use. In 2018/2019, £17 million was allocated to the Local Improvement Fund for distribution to Integration Authorities and Alcohol and Drug Partnerships to deliver initiatives associated with problem alcohol and drug use. The remaining £3 million would support the Challenge Fund and the National Development Projects Fund.

The funding allocation for the South Lanarkshire Integration Authority of £1,006,826 would be used to support the following:-

- ◆ increased involvement of those with lived experience of addiction and recovery in the evaluation, design and delivery of services
- ◆ reduced waiting times for treatment and support
- ◆ improved retention in treatment
- ◆ development of advocacy services
- ◆ improved access to drug/alcohol treatment services
- ◆ whole family approaches to support those affected by problem drug/alcohol use
- ◆ continued development of recovery communities

In addition, funding of £2,128,692 had been made available to the South Lanarkshire Alcohol and Drug Partnership for the commissioning and delivery of current services. The Scottish Government and COSLA had published a new set of public health priorities with the focus on prevention to reduce health inequality and increase healthy life expectancy.

The final allocation of funding to the South Lanarkshire Alcohol and Drugs Partnership would be approved in consultation with South Lanarkshire Council and NHS Lanarkshire.

The Board decided:

- (1) that the framework for the future delivery of alcohol and drug services in South Lanarkshire, as detailed in the report, be approved; and
- (2) that the Chief Officer, in consultation with the Chair and Depute Chair of the South Lanarkshire Integration Joint Board, the Chair of the Alcohol and Drug Partnership and the Chief Executives of South Lanarkshire Council and NHS Lanarkshire, be authorised to approve the final allocation of the additional Alcohol and Drug Partnership investment.

13 Carers (Scotland) Act 2016 - Update

A report dated 24 October 2018 by the Director, Health and Social Care was submitted on progress with the implementation of the duties of the Carers (Scotland) Act 2016.

The Carers (Scotland) Act 2016 was implemented on 1 April 2018 and placed a duty on Integration Joint Boards to support the implementation of the Act. As a result, the following services had been commissioned:-

- ◆ ongoing provision of the Care Information Strategy which had been delivered by NHS Lanarkshire at a cost of £0.212 million
- ◆ ongoing provision of support which had been delivered by voluntary organisations at a cost of £0.132 million
- ◆ ongoing provision of financial advice to support carers which had been delivered by South Lanarkshire Council at a cost of £0.120 million
- ◆ provision of residential respite for carers by South Lanarkshire Council at a cost of £0.150 million

In order to ensure that continued support to carers was being provided in line with the requirements of the Carers (Scotland) Act, the current contractual/service level agreements with South Lanarkshire Carers Network and Lanarkshire Carers Centre would be reviewed.

The grant settlement from the Scottish Government to South Lanarkshire Council included funding of £3.931 million to support the implementation of the Carers (Scotland) Act 2016. It was proposed that £25,000 on a recurring basis from the Scottish Government funding be made available to support the implementation of the Carers (Scotland) Act in relation to capacity building and increased carers' support and training.

Discussion took place in relation to the implementation of the Carers (Scotland) Act and the implications for the current contractual/service level agreements with South Lanarkshire Carers Network and Lanarkshire Carers Centre.

The Board decided:

- (1) that the allocation of £25,000 on a recurring basis from the Scottish Government grant settlement to support the implementation of the Carers (Scotland) Act 2016 be approved;
- (2) that the current contractual/service level agreements with South Lanarkshire Carers Network and Lanarkshire Carers Centre be reviewed; and
- (3) that a progress report be submitted to a future meeting of the South Lanarkshire Integration Joint Board.

[Reference: Minutes of 26 June 2018 (Paragraph 8)]

14 Prioritisation Framework

A report dated 6 November 2018 by the Director, Health and Social Care was submitted on the requirement to update the Prioritisation Framework for Social Care Services.

In 2009, the Scottish Government and the Convention of Scottish Local Authorities (COSLA) issued guidance under Section 5(1) of the Social Work (Scotland) Act 1968 which required local authorities to adopt a common standard eligibility framework for older people. The Guidance was intended to 'focus first on supporting those people who were in most urgent need' and target finite resources at ensuring that the most urgent needs were met in a timely manner. Although the guidance focused on older people, there was scope to apply the guidance to all adults.

Information was provided on demographic changes, constrained resources and the introduction of legislation to extend free personal care to under 65s, which required consideration to be given to how future demand would be met.

A self-evaluation, as part of the Care Inspectorate's inspection of Self-directed Support arrangements, had raised questions about the practical application of the South Lanarkshire Health and Social Care Partnership's eligibility criteria. The Partnership had endeavoured to support people at all levels of the National Eligibility Criteria where there were resources to do so. This resulted in people with low/moderate needs being provided with budgets similar to those with substantial/critical needs, which was not sustainable. Therefore, there was a need for greater clarity on the threshold point at which a personal budget would be generated.

The Carers (Scotland) Act 2016 also placed a duty on Health and Social Care Partnerships to set local eligibility criteria and an eligibility threshold where they must provide services to carers.

The Scottish Government had issued guidance to support Partnerships and Integration Joint Boards in setting local eligibility criteria, as detailed in the report. The Carers Act also directed local authorities to consult with carers to determine the eligibility framework and threshold parameters. The results of the consultation were outlined in the report.

It was, therefore, proposed that the amended version of the Scottish Government's Eligibility Framework be adopted and set the threshold where services must be delivered at the 'substantial' impact level. It was further proposed that similar criteria be applied to the provision of equipment and adaptations.

It was highlighted that service users with low/moderate needs would continue to benefit from support from the Health and Social Care Partnership and its partners. It was also recognised that these proposals could impact on existing service users who received services for low/moderate needs and, to take account of this, any revised arrangements would be applicable to new assessments and future care reviews to phase in the changes and dovetail the changed priorities with the Self-directed Support process.

The Board decided:

- (1) that the threshold point at which services must be delivered for all adults be set at the National Guidance's "Substantial" level of need;
- (2) that a modified version of the Scottish Government's Eligibility Framework for Carers be adopted and the threshold point at which services must be delivered be set at the "Substantial" level of need;
- (3) that the provision of aids, equipment and adaptations be prioritised to those people assessed as being at medium to high risk;
- (4) that the upper benchmark value of a personal Self-directed Support budget be the equivalent of the cost of a residential placement for that cohort of service user, taking account of the exceptions noted in the report; and
- (5) that a report in relation to the above be submitted to South Lanarkshire Council's Executive Committee for noting.

15 Winter Plan 2018/2019

A report dated 6 November 2018 by the Director, Health and Social Care was submitted on the planning arrangements to ensure the relevant services were prepared for the winter months.

Each year, NHS Lanarkshire in partnership with Integration Joint Boards, was required to produce a winter plan which was informed by past experience and national guidance. The plan was produced in consultation with key stakeholders and was prepared in order to ensure readiness to meet an increase in unscheduled demand across a range of services.

In line with the national guidance, the winter plan, which was attached as an appendix to the report, had been approved by NHS Lanarkshire Board prior to it being submitted to the Scottish Government by 31 October 2018.

The Board decided: that the winter plan, as detailed in the appendix to the report, be noted.

16 Any Other Competent Business

There were no other items of competent business.

Chief Officer's Closing Remarks

The Director, Health and Social Care referred to the achievements of the South Lanarkshire Health and Social Care Partnership in 2018 and thanked members of the South Lanarkshire Integration Joint Board (IJB) for their support and contribution to the work of the IJB.