NHS Lanarkshire   **ITEM 4**

<u>**NHS BOARD: 28 August 2019**</u>

<u>ACTION LOG FOR LANARKSHIRE NHS BOARD FROM JANUARY 2014</u>

<u>ACTIVE ITEMS LISTED</u>

	<u>MINUTE REF YR/MONTH/ ITEM</u>	**<u>SUBJECT</u>**	**<u>ACTION</u>**	**<u>LEAD PERSON</u>**	**<u>PROGRESS TO DATE</u>**
1.	2109/05/074	Hospital At Home	Arrange for presentation to NHS Board in August 2019	Paul Cannon	**<u>Complete</u>** On agenda (August 2019)
2.	2019/05/075	Safe Staffing Legislation	Arrange for briefing on implications for Board	Irene Barkby	**<u>Complete</u>** Brief circulated on 8 August 2019
3.	2019/05/075	Public Health Reform	Discuss as part of Development Session	Gabe Docherty	**<u>Complete</u>** Discussed in June 2019
4.	2019/05/075	ISS potential industrial action	Share letter sent to Prospect Healthcare	Calum Campbell	**<u>Complete</u>** Letter was shared.
5.	2019/05/076	Autism Friendly videos	Share videos on Boards web site	Calvin Brown	**<u>Ongoing</u>**
6.	2019/05/084b	Trauma & Orthopaedics Phase 1a	Revised plan to be discussed at Acute Governance Committee and PPRC in September 2019	Heather Knox	**<u>Complete</u>** Added to PPRC workplan
7.	2019/05/084c	Mental Health & Wellbeing Strategy	Comments invited to Mrs Armstrong	All	**<u>Complete</u>** On agenda (August 2019)

8.	2019/05/084c	Digital Strategy 2019 - 2026	Provide Progress Reports to PPRC in April of each year.	Donald Wilson	**Complete** Added to PPRC workplan
9.	2019/07/108	MRP - additional actions	Map out key decision milestones and incorporate into Communications and Engagement Plan	Colin Lauder / Calvin Brown / Paul Cannon	**Ongoing**
10.	2019/07/108	MRP - additional actions	Engage with Scottish Health Council on role and input and report back	Colin Lauder	**Ongoing**
11.	2019/07/108	MRP - additional actions	Provide regular updates on infrastructure risks being managed, focussing on the impact on patient care.	Colin Lauder	**Complete** Added to Board workplan
12.	2019/03/040	Best Start	Briefing Note to be provided	Irene Barkby / Heather Knox	**Ongoing**
13.	2019/03/043	Corporate Governance	Write to Scottish Government to clarify the post of the Director of Public Health & Health Policy being an Executive Board Member.	Paul Cannon	**Complete** Mr Docherty was appointed as an Executive Board Member from 1 June 2019
14.	2019/03/057	Annual Review Outturn Letter	Response to be collated and submitted to Scottish Government by 28 June 2019.	Paul Cannon	**Complete**
15.	2019/03/068	Family Experience	Agreed to reflect on the family's experience and through the Healthcare Quality Assurance and Improvement Committee seek to identify any further improvements that could be taken forward.	Jane Burns / Irene Barkby	**Ongoing**
16.	2019/01/006	Atlas of Variation	Highlight the Atlas at a Board Seminar.	Jane Burns	**Complete** Presentation at June PPRC meeting

17.	2019/01/006	Community IT Business Case	Provide further detail about the system (Cambric Morse) in due course.	Donald Wilson	**Update – May 2019** To be provided.
18.	2019/01/007	Duty of Candour Annual Report	It was noted that the first Duty of Candour Annual Report would be presented to the Healthcare Quality Assurance and Improvement Committee in May 2019, for onward submission to the NHS Board in May 2019.	Karon Cormack	**Complete** Report provided to HQAIC in July 2019, and on August 2019 Board agenda for information.
19.	2019/01/007	Psychological Safety Tool	Tool being used by PSSD / Domestic staff - update to be provided to Staff Governance Committee in due course.	Colin Lauder	**Update – May 2019** Date to be agreed with Committee Chair
20.	2019/01/009	Model Hours of Service Scheme	Agreed to defer consideration of the Scheme until issues raised had been resolved and a revised Scheme submitted to the Board for approval.	Paul Cannon	**Complete** On agenda (August 2019).
21.	2008/11/171	Bereavement Care	It was also suggested that the topic might be included in the list of potential Patient Story items at a future Board meeting.	Irene Barkby	**Complete** Digital Story on August NHS Board agenda.
22.	2018/08/132	MRRP	Agreed to receive a report on the outcome of the Consultation Exercise at the November 2018 NHS Board meeting.	Colin Lauder	**Complete** Independent Review Team report received, and recommendations being taken forward

Items	Complete	Carried Forward
22	15	7