

Lanarkshire NHS Board

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Minute of the Meeting of the Area Clinical Forum held on Thursday 20th September 2018 at 4.00pm in the Lecture Theatre, University Hospital Hairmyres

PRESENT

Mrs M Lees	Chair, Area Allied Health Professions Advisory Committee (Chair)
Mrs A Moore	Vice Chair, Area Dental Committee
Mr F Munro	Chair, Area Optometric Advisory Committee
Dr G McCurragh	Chair, Area Healthcare Sciences Advisory Committee
Dr K McIntyre	Chair, Area Medical Advisory Committee

IN ATTENDANCE

Mr P Cannon	Board Secretary
Dr I Wallace	Medical Director

APOLOGIES

Dr S Walton	Chair, Area Psychology Services Forum
Mrs G Richardson	Chair, Area Pharmaceutical Committee
Ms M Simpson	Chair, Area Nursing and Midwifery Advisory Committee

1. **WELCOME**

Mrs. Lees welcomed colleagues to the meeting, and referred to the MRRP presentation that had been arranged for 3pm. It was acknowledged that this was a very helpful insight into the consultation and would be useful in allowing the Forum to arrive at a view on the consultation.

2. **MINUTE**

The minute of the meeting held on 20th September 2018 was approved.

3. **MATTERS ARISING**

No additional items were discussed not already on the agenda.

4. **SBAR ON CLINICAL RECORDS**

Members were provided with an SBAR which advised that a Nursing, Midwifery and Allied Health Professionals (NMAHP) Clinical Records Policy has been in use for NMAHPs across NHS Lanarkshire since August 2012. The current version is due to be

updated in August 2018 and it has been suggested that the policy should now encompass all staff groups in NHS Lanarkshire.

It was recommended that

- That the Area Clinical Forum review this policy to determine suitability for all staff groups.
- That the previously named NMAHP Clinical Record Policy be renamed Clinical Record Policy and the steering group as the Clinical Record Steering Group.
- A Clinical Record Sub Group be created for medical staff, with representation on the steering group.

It was noted that Dental records were not included and that emailing patients and retention of records issues may need to be clarified within the draft Policy.

The Forum in general welcomed the development, and it was agreed to forward these comments to Margot Russell.

5. **CRITERIA FOR AWARDED HOSPITAL / DEPARTMENTAL UNIVERSITY STATUS**

Members received a paper from Dr Brankin which set out the criteria to be met for the use University Title on an operational structure such as a Health and Social Care Partnership (operational structure) or Clinical Department within NHS Lanarkshire. The use of the University title is the property of NHS Lanarkshire and can only be used with the agreement of the Board.

It is suggested that this document is taken in the context of guidance from the Association of UK University Hospitals, which has been used to help shape the development of the criteria, demonstrating an impact on services, research and education.

Comments were invited on the criteria which were largely welcomed as positive.

6. **REALISTIC MEDICINE**

Members received a copy of an update that had been provided to the August NHS Board meeting, to provide the Board with a report of progress with implementing Realistic Medicine. The paper was welcomed and it was agreed that the Forum would seek to receive regular updates from Realistic medicine Team as a co-opted member rather than a full member of the Forum.

It was agreed to invite Dr Mukhopadhyay, as Lead, or Dr Josephine Pravinkumar, Consultant in Public Health, to the next meeting to highlight the work being undertaken.

7. **GMS CONTRACT**

Dr McIntyre provided a verbal report highlighting the work of the Oversight Group and the pace of change being managed by the Executive Team, which meets on a weekly basis. Of particular attention was the issue of Practice premises and this was a key focus for the project at this stage.

8. **FINANCE**

Members were provided with a copy of the August NHS Board Finance Report which confirmed that at the end of July 2018 the Board was reporting a £1.678m over spend, £0.146m better than the LDP trajectory which had always recognised a gap between expenditure being incurred and savings schemes taking full effect.

The forecast to be delivered from the efficiency schemes was still £2.475m short of target but this represents an improvement on the £5.473m residual gap at the time of submitting the LDP. If this gap existed in isolation it would, in the context of the overall budget, be of a level which should be able to be closed, at least non-recurringly by additional expenditure controls or further savings. However there remained uncertainty about the net bottom line impact of the various pay deals so it is too early to reduce the risk level below a high rating.

Mr. Cannon reported that the Board was still forecasting a break-even revenue and capital position, subject to audit, and this would be confirmed in the form of the sign off of the Annual Accounts at the June NHS Board meeting next week.

9. **ACCESS REPORT**

Mr. Cannon referred to the circulated paper which was being presented to the Planning, Performance and Resources Committee on 26 September 2018, which showed the Waiting Times & Access positions across the Acute Division, and the two Health & Social Care Partnerships.

Forum members were able to review the Access targets paper and it was suggested that the Forum engaged with the HSCPs to discuss discharge to assess initiatives (North) and the AWI model in the South.

Members noted the Access Report.

10. **ACHIEVING EXCELLENCE / INITIAL AGREEMENT FOR THE REPLACEMENT / REFURBISHMENT OF MONKLANDS GENERAL HOSPITAL**

Mr. Cannon referred to the circulated paper which had been presented to the August NHS Board meeting which set out an update on the Healthcare Strategy “Achieving Excellence”.

Forum Members were also reminded of the process being undertaken in respect of the MRRP consultation and had the opportunity to hear from members of the Project Team about the proposals at a meeting. Forum members were grateful to members of the team for attending and taking the Forum through the detailed presentation.

The arguments advanced for the relocation of the Hospital on a new site were well articulated and the replacement or refurbishment of the Hospital on the current site was not supported by the Forum. Therefore the Forum accepted the need to build a state of art Hospital on a new site.

The benefits and disadvantages of both sites presented, at Gartcosh and Glenmavis, were clearly outlined and the view of the Forum was that the highest scoring option, Gartcosh, still represented the best option in moving forward, and the building of a new Hospital on the Gartcosh site was supported.

This is the view of Forum members. In view of the fact that the Forum Chair, Mrs Lees, is a Non Executive Board Member, she did not participate in the debate, although she was present when the presentation was made and thanked the Project Team for attending.

11. **CORPORATE RISK REGISTER**

Members received a copy of the Corporate Risk Register report which was to be submitted to the NHS Board on 29 August 2018, which was noted.

12. **FORUM REMIT & WORKPLAN 2018/19**

An updated Forum remit was agreed, and the Workplan was noted.

13. **REPORTS FROM ADVISORY COMMITTEES**

Psychology Services Committee - Dr Walton was unable to attend.

Pharmaceutical Committee - Mrs Richardson was unable to attend but the key areas of consideration were passed on to Mrs Lees who highlighted that the Committee has been focussing on expanding membership to Technicians / other qualified Pharmacists working in NHS Lanarkshire in order to spread the representation based of the Committee, and had looked recently at Model Hours of Service and a number of applications for changes by Contractors.

Optometric Committee - Mr Munro reported on the review of the LENS (Lanarkshire Eye-Health Network Service) programme and the new guidelines produced. He also referred to the Realistic Medicine paper and stated that the efforts being taken forward in the community was very much in keeping with this agenda or avoiding duplication and waste.

Nursing & Midwifery Committee – a representative from the Committee (Ann) referred to the discussions around education being taken forward by the Committee.

Medical Committee - Dr McIntyre had provided a comprehensive update on the GMS contract and the importance attached by the Committee of discussing primary care / secondary care interface issues in a collegiate manner

Healthcare Sciences Committee - Dr McCurragh highlighted the Healthcare Sciences National Delivery Plan and the specific issues around shared services, in particular around Laboratory Services.

Dental Committee – Mrs Moore referred to the Oral Health Plan, and the impacts of those aspirations, particularly on Domiciliary Care and the associated issues of accreditation.

Allied Health Professionals Committee - Mrs Lees reported that the Committee had discussed OT services as a test of change in GP Practices, and conformation of death certification issues.

Mrs Lees thanked colleagues for provide highlights from recent meetings.

14. **ANY OTHER COMPETENT BUSINESS**

Chair's report - Mrs Lees highlighted that this was the last meeting to be attended by Dr Wallace, as Medical Director, and on behalf of the Forum thanked him for his support, and wished him all good fortune and health in his retirement.

15. **DATE OF NEXT MEETING**

20 November 2018

DRAFT