

NHS Lanarkshire Board  
28 November 2018

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**SUBJECT: Winter Planning Arrangements 2018/19**

**1. PURPOSE**

This paper is coming to NHS Board:

For approval	<input checked="" type="checkbox"/>	For endorsement	<input type="checkbox"/>	To note	<input type="checkbox"/>
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To provide an update of, and seek approval for, the planning arrangements being put in place to ensure services are prepared for the coming winter months.

**2. ROUTE TO THE HEALTH BOARD**

This paper has been:

Prepared	X	Reviewed	X	Endorsed	X
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Prepared following discussion and agreement within the winter planning group as well as the NHS Corporate Management Team and the Senior Management Teams of North and South H&SCPs. Earlier drafts have also been shared with PPRC. Summary versions have also been shared with the Population and Primary Care Sub Committee and will also be shared with the North and South Lanarkshire IJBs. This version and an earlier draft have also been shared with Scottish Government, and the response from Scottish Government of 22 November 2018 which states that “*The Cabinet Secretary is now content for you to publish your winter plan. This should now be published as a standalone document on your Boards website and should include the preface you provided which has been replicated in the annex*” is attached.

**3. SUMMARY OF KEY ISSUES**

As contained within the attached report and appendices.

**4. STRATEGIC CONTEXT**

This paper links to the following:

Corporate Objectives	<input checked="" type="checkbox"/>	LDP	<input checked="" type="checkbox"/>	Government Policy	<input type="checkbox"/>
Government Directive	<input checked="" type="checkbox"/>	Statutory Requirement	<input type="checkbox"/>	AHF/Local Policy	<input type="checkbox"/>
Urgent Operational Issue	<input type="checkbox"/>	Other	<input type="checkbox"/>		

Mitigating against the pressures associated with additional demand and activity in winter is key to maintaining year round performance against all the respective strategic goals of both the Health Board and H&SCPs.

## 5. CONTRIBUTION TO QUALITY

This paper aligns to the following elements of safety and quality improvement:

### *Three Quality Ambitions:*

Safe	<input checked="" type="checkbox"/>	Effective	<input checked="" type="checkbox"/>	Person Centred	<input checked="" type="checkbox"/>
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Maintaining effective services at a time of high need.

### *Six Quality Outcomes:*

Everyone has the best start in life and is able to live longer healthier lives; (Effective)	<input type="checkbox"/>
People are able to live well at home or in the community; (Person Centred)	<input checked="" type="checkbox"/>
Everyone has a positive experience of healthcare; (Person Centred)	<input checked="" type="checkbox"/>
Staff feel supported and engaged; (Effective)	<input checked="" type="checkbox"/>
Healthcare is safe for every person, every time; (Safe)	<input checked="" type="checkbox"/>
Best use is made of available resources. (Effective)	<input checked="" type="checkbox"/>

## 6. MEASURES FOR IMPROVEMENT

Monitoring of performance against the plans in place will provide valuable information to inform future planning cycles.

## 7. FINANCIAL IMPLICATIONS

Financial implications are as contained within the report.

## 8. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS

Filling of staffing rotas over the peak winter period has been identified as a risk however work is ongoing in filling the respective rotas.

Risk assessments have also been undertaken across each of the main areas as per the attached matrix.

## 9. FIT WITH BEST VALUE CRITERIA

This paper aligns to the following best value criteria:

Vision and leadership	<input checked="" type="checkbox"/>	Effective partnerships	<input type="checkbox"/>	Governance and accountability	<input checked="" type="checkbox"/>
Use of resources	<input checked="" type="checkbox"/>	Performance management	<input checked="" type="checkbox"/>	Equality	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>				

## 10. EQUALITY AND DIVERSITY IMPACT ASSESSMENT

Yes.

No

**11. CONSULTATION AND ENGAGEMENT**

A range of partners have been involved in the development of the arrangements.

**12. ACTIONS FOR THE BOARD**

The Board is asked to:

Approval	<input checked="" type="checkbox"/>	Endorsement	<input type="checkbox"/>	Identify further actions	<input type="checkbox"/>
Note	<input checked="" type="checkbox"/>	Accept the risk identified	<input type="checkbox"/>	Ask for a further report	<input type="checkbox"/>

- a) approve the planning arrangements being put in place to ensure services are prepared for the coming winter months;
- b) note that the first draft of the plan was submitted to Scottish Government by 30 September 2018;
- c) note that the finalised Winter Plan was submitted to Scottish Government on 31 October 2018; and
- d) note the response of 22 November 2018, which is also attached.

**13. FURTHER INFORMATION**

For further information about any aspect of this paper, please contact

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