

Meeting of Lanarkshire  
NHS Board: 28 March 2018

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**SUBJECT: QUARTERLY LOCAL DELIVERY PLAN REPORT Quarter 3,  
2017/18**

### 1. PURPOSE

This paper is coming to the Board:

|              |                          |                 |                          |         |                                     |
|--------------|--------------------------|-----------------|--------------------------|---------|-------------------------------------|
| For approval | <input type="checkbox"/> | For endorsement | <input type="checkbox"/> | To note | <input checked="" type="checkbox"/> |
|--------------|--------------------------|-----------------|--------------------------|---------|-------------------------------------|

The NHS Board is asked to consider the attached Quarterly Local Delivery Plan Report for Quarter 3, which describes progress against the Local Delivery Plan Standards for 2017/18.

### 2. ROUTE TO THE BOARD

This paper has been:

|          |                          |          |                                     |          |                                     |
|----------|--------------------------|----------|-------------------------------------|----------|-------------------------------------|
| Prepared | <input type="checkbox"/> | Reviewed | <input checked="" type="checkbox"/> | Endorsed | <input checked="" type="checkbox"/> |
|----------|--------------------------|----------|-------------------------------------|----------|-------------------------------------|

by the Corporate Management Team.

### 3. SUMMARY OF KEY ISSUES

The attached Report on Local Delivery Plan Standards is drawn from the electronic Integrated Corporate Performance Report (ICPR), and is a PDF extract taken on 14<sup>th</sup> March 2018. Annex 1 comprises a note of assurance of governance for those Standards that are rated as 'red' or 'amber'. These ratings are as defined in the reports to the Planning, Performance and Resources Committee (28<sup>th</sup> September 2016 and 29<sup>th</sup> November 2017), and included in the ICPR dashboard. They have been repeated in Annex 1 for ease of reference.

The following general points should be noted:

- The Report presents quarterly data available at time of writing and as published in the ICPR. This is the ISD validated, published data and is thus in arrears. The Quarter 3 Report comprises data published up to 14<sup>th</sup> March 2018. Further updates can be provided verbally at the NHS Board meeting;
- The Planning, Performance and Resources Committee (PP&RC) has full access to the entire ICPR, including these LDP Standards, and also receives an

Exceptions Report comprising those KPIs rated ‘red’ or ‘amber’ with narrative against each provided by its lead Executive Director;

- This extract seeks to provide summary information on performance against LDP Standards, and assurance of the role of PP&RC and other Governance Committees in undertaking appropriate scrutiny of these as part of the wider ICPR and its associated Exceptions Report;
- For 2018/19, Scottish Government has replaced the Local Delivery Plan format with a more succinct Annual Operational Plan (AOP). At time of writing, our 2018/19 AOP is in draft stage. Once it is agreed with Scottish Government, consideration will be given as to how best to adapt this report format to provide assurance to the NHS Board on AOP targets.

#### 4. STRATEGIC CONTEXT

This paper links to the following:

|                          |                                     |                       |                                     |                   |                                     |
|--------------------------|-------------------------------------|-----------------------|-------------------------------------|-------------------|-------------------------------------|
| Corporate objectives     | <input checked="" type="checkbox"/> | LDP                   | <input checked="" type="checkbox"/> | Government policy | <input checked="" type="checkbox"/> |
| Government directive     | <input checked="" type="checkbox"/> | Statutory requirement | <input type="checkbox"/>            | AHF/local policy  | <input type="checkbox"/>            |
| Urgent operational issue | <input type="checkbox"/>            | Other                 | <input type="checkbox"/>            |                   |                                     |

The Local Delivery Plan (LDP) is the annual delivery contract between NHS Lanarkshire and Scottish Government. Its content is covered by Government directive and policies, and is agreed annually. It is a requirement that in-year LDP progress reports be provided to NHS Boards.

#### 5. CONTRIBUTION TO QUALITY

This paper aligns to the following elements of safety and quality improvement:

##### *Three Quality Ambitions:*

|      |                                     |           |                                     |                |                                     |
|------|-------------------------------------|-----------|-------------------------------------|----------------|-------------------------------------|
| Safe | <input checked="" type="checkbox"/> | Effective | <input checked="" type="checkbox"/> | Person Centred | <input checked="" type="checkbox"/> |
|------|-------------------------------------|-----------|-------------------------------------|----------------|-------------------------------------|

Standards and policy aims contained within the Local Delivery Plan each contribute to one or more of the above Ambitions.

##### *Six Quality Outcomes:*

|   |                                     |
|---|-------------------------------------|
| Everyone has the best start in life and is able to live longer healthier lives; (Effective) | <input checked="" type="checkbox"/> |
| People are able to live well at home or in the community; (Person Centred)                  | <input checked="" type="checkbox"/> |
| Everyone has a positive experience of healthcare; (Person Centred)                          | <input checked="" type="checkbox"/> |
| Staff feel supported and engaged; (Effective)   | <input checked="" type="checkbox"/> |
| Healthcare is safe for every person, every time; (Safe)                                     | <input checked="" type="checkbox"/> |
| Best use is made of available resources. (Effective)  | <input checked="" type="checkbox"/> |

Standards and policy aims contained within the Local Delivery Plan each contribute to one or more of the above Outcomes.

## 6. MEASURES FOR IMPROVEMENT

Operational work towards achieving the Standards and policy aims will use various improvement measures to secure delivery.

## 7. FINANCIAL IMPLICATIONS

The Local Delivery Plan includes an associated Financial Plan. This is reported separately to each Board and PP&RC meeting.

## 8. RISK ASSESSMENT/MANAGEMENT IMPLICATIONS

Development and agreement of the Local Delivery Plan each year includes an assessment of risk and management implications for each Standard and policy aim.

## 9. FIT WITH BEST VALUE CRITERIA

This paper aligns to the following best value criteria:

|                       |                          |                        |                                     |                               |                                     |
|-----------------------|--------------------------|------------------------|-------------------------------------|-------------------------------|-------------------------------------|
| Vision and leadership | <input type="checkbox"/> | Effective partnerships | <input type="checkbox"/>            | Governance and accountability | <input checked="" type="checkbox"/> |
| Use of resources      | <input type="checkbox"/> | Performance management | <input checked="" type="checkbox"/> | Equality                      | <input type="checkbox"/>            |
| Sustainability        | <input type="checkbox"/> |                        |                                     |                               |                                     |

The Local Delivery Plan (LDP) is the agreed annual contract with Scottish Government, for delivery by NHS Lanarkshire. Our Corporate Objectives flow from this each year.

This Quarterly LDP Report (QLDPR) is the sole means of reporting against all LDP Standards in a single report to the Board. It has been developed over the years to take account of annual LDP changes, and in response both to local feedback and to Audit recommendations. Following the introduction of a Planning, Performance and Resources Committee in 2015/16, a new online dashboard (ICPR) replaced the QLDPR. Further review and an Internal Audit Report during 2015/16 resulted in re-instatement of this QLDPR as a quarterly Board report from March 2016.

For LDP Standards, it highlights variation by means of a traffic light system with agreed parameters for triggering levels for each KPI, and provides a rolling view of current plus 4 previous quarters' performance.

## 10. EQUALITY AND DIVERSITY IMPACT ASSESSMENT

An E&D Impact Assessment has been completed

Yes   
No

This is a business performance report, not a proposal for change or development.

## 11. CONSULTATION AND ENGAGEMENT

This is a business performance report, not a proposal for change or development.

## 12. ACTIONS FOR THE BOARD

The Board is asked to:

|         |                                     |                            |                          |                          |                                     |
|---------|-------------------------------------|----------------------------|--------------------------|--------------------------|-------------------------------------|
| Approve | <input type="checkbox"/>            | Endorse                    | <input type="checkbox"/> | Identify further actions | <input checked="" type="checkbox"/> |
| Note    | <input checked="" type="checkbox"/> | Accept the risk identified | <input type="checkbox"/> | Ask for a further report | X                                   |

The Board is asked to note the Quarterly Local Delivery Plan Report and to confirm whether it provides sufficient assurance about progress in the delivery of key actions.

A further report will be provided in May 2018, for Quarter 4, 2017/18.

Accompanying the Quarter 4 report will be proposals to adapt this reporting format to reflect the new Annual Operational Plan, which is replacing the Local Delivery Plan from 2018/19.

## 13. FURTHER INFORMATION

For further information about any aspect of this paper, please contact Colin Sloey, Director of Strategic Planning and Performance, telephone: 01698 858201.