

NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD - 24 January 2017

Civic Centre, Motherwell, 24 January 2017 at 1.30 pm.

Minute of Meeting of the NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD

PRESENT

Councillors Goldie, Kelly and Logue (NLC).

Dr. A. Osborne (Vice-Chair); M. Fuller, and Dr. H. Kohli, (NHSL).

A. Armstrong, Divisional Nurse Director, Dr. A. Cook, Medical Director; A. Gordon, Head of Children, Families and Justice Social Work Services (Chief Social Work Officer); J. Hewitt, Chief Accountable Officer; M. Moy, Finance Officer (S.95), and Dr. T. Smyth, GP.

H. Robertson, North Lanarkshire Carers Together; L. Seaton, Partnership for Change and J. Watson, Unison (NLC).

ALSO PRESENT

N Mahal, NHSL proxy for M Morris and M Thomson, VANL proxy for K Moffat

CHAIR

In the absence of Councillor McGuigan, Dr. Osborne presided.

IN ATTENDANCE

P. Jukes, Chief Executive; E. McHugh, Head of Housing Solutions, North Lanarkshire Council; R. Miller, Head of Adult Social Work Services; O. Watters, Head of Health; R. McGuffie, Head of Planning and Performance; C. Jack, Operational Manager, NHSL, and M. Shankland, Legal and Democratic Solutions

ALSO IN ATTENDANCE

C. Brown, M. Brown and S. Simpson (NHSL)

APOLOGIES

Councillor McGuigan, M. Morris, Dr Ellis, E. Airns and K.Moffat, Board Members; C. Campbell, Chief Executive NHSL.

The Chair welcomed Mrs Neena Mahal, Chair of NHSL Board, Morag Thomson VANL and Susan McShane, Policy Officer, Chief Officers Group for Health and Social Care Scotland to the meeting.

DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000

1. No declarations were made.

MINUTE OF MEETING OF NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD HELD ON 15 NOVEMBER 2016

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2. There was submitted the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board held on 15 November 2016.

Decided: that the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board held on 15 November 2016 be approved and noted.

MINUTE OF MEETING OF NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (FINANCE AND AUDIT) SUB-COMMITTEE HELD ON 1 DECEMBER 2016

3. There was submitted the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Finance and Audit) Sub-Committee held on 1 December 2016.

Decided: that the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Finance and Audit) Sub-Committee held on 1 December 2016 be approved and noted.

MINUTE OF MEETING OF NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, SCRUTINY AND ASSURANCE) SUB-COMMITTEE HELD ON 12 DECEMBER 2016

4. There was submitted the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Scrutiny and Assurance) Sub-Committee held on 12 December 2016.

Decided: that the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Scrutiny and Assurance) Sub-Committee held on 12 December 2016 be approved and noted.

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5. There was submitted the Action Log for North Lanarkshire Health and Social Care Integration Joint Board detailing actions to be undertaken within the prescribed timescales.

Decided: that the position be noted.

CAMPAIGNS

6. The Acting Head of Communications, NHSL provided an oral update including details of the Health and Social Care North Lanarkshire Communication workshop held on 7 December 2016 at Edward Lawson Centre, Wishaw and attended by approximately 35 senior staff from Health and Social Care North Lanarkshire.

At this event the Head of Corporate Communications, NLC gave a presentation setting out

- what was a campaign
 - the OASIS model (Objective Audience Strategy Implementation Scoring)
 - best practice examples
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This presentation was followed by a facilitated session led by the Acting Head of Communications NHSL and participants being split into five groups with each asked to identify three key objectives for Health and Social Care where they thought a campaign would make a difference in 2017, thereafter each group then selected one priority objective and worked through the audience and strategy parts of the OASIS model. The next meeting was scheduled to be held on 6 February 2017 with priorities and resourcing to be agreed.

Decided: that the position be noted.

BUDGET 2016/17 UPDATE

7. There was submitted a report dated 24 January 2017 by the Chief Accountable Officer (1) outlining the budget for North Lanarkshire Health and Social Care Partnership for the financial year 2016/17, as contained within the Appendix to the report; (2) detailing the background relative thereto, and (3) setting out a summary of key issues.

Decided: that the contents of the report be approved and noted.

RESERVES POLICY

8. With reference to paragraph 5 of the Minute of the meeting of the Finance and Audit Sub-Committee held on 1 December 2016, when it was agreed that the reserve policy be remitted to this board with the recommendation that the proposed policy be approved, there was submitted a report dated 24 January 2017 by the Chief Accountable Officer setting out the proposed reserves policy together with the reserves strategy which outlined the purposes for which reserves may be held.

Arising thereon, discussion ensued as to setting a target of general reserve

Decided: that the reserves policy be approved and noted.

FINANCIAL MONITORING REPORT 2016/17

9. There was submitted a report dated 24 January 2017 by the Chief Accountable Officer (1) providing a summary of the financial position of North Lanarkshire Health and Social Care Partnership for the period from 1 April 2016 to 30 November 2016 for Health Care Services and 1 April 2016 to 9 December 2016 for Social Work Services; (2) detailing the background relative thereto, and (3) advising (a) that an overspend of £0.097m was reported by North Lanarkshire Council for North Lanarkshire Health and Social Care Partnership in respect of the period 1 April 2016 to 9 December 2016; (b) that an overspend of £0.143m was projected for March 2017, and (c) that the reported position had been adjusted to take into account the additional NLC contribution of £5.4m from the Change Management Fund and also assumed the proposal to allocate non recurring funding of £1.200m to Social Work Services, and (4) outlining, in the Appendix to the report, a breakdown per service category

Decided:

- (1) that the additional allocation of £5.4m from the Council's Change Management Fund be noted;
- (2) that the proposal to allocate non recurring partnership funding of £1.200m to Social Work Services be approved, and
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(3) that the contents of the report be otherwise noted.

BUDGET 2017/18 UPDATE

10. The Chief Financial Officer provided an oral update on the following key points (1) that work was ongoing with each partner to confirm the 2017/18 financial budget for the Integration Joint Board; (2) that £107m was to be transferred nationally from NHS Boards to Integration Authorities in 2017/18 to support the continued delivery of the living wage, sleepovers, sustainability in the Care Sector, disregarding the value of war pensions from financial assessments for social care and the pre-implementation work in respect of the new carers legislation; (3) that the share of £107m for North Lanarkshire Health and Social Care Partnership was an additional £6.970m; (4) that Local Authorities could adjust their allocations to Integration Authorities in 2017/18 by up to their share of £80m nationally below the level of 2016/17 budget; (5) that the share of the £80m for North Lanarkshire Health and Social Care Partnership which could be adjusted could reduce the budget by up to £5.210m, and (6) that discussions with each partner to agree the 2017/18 budget would continue to be progressed and an update would be presented to a future meeting of this Board

Decided: that the position be noted.

PARTICIPATION AND ENGAGEMENT STRATEGY 2017/2020

11. There was submitted a report dated 22 December 2016 by the Chief Accountable Officer (1) seeking endorsement of the Participation and Engagement Strategy 2017 to 2020 for the Working Group to move towards the development of an Implementation Plan by April 2017; (2) advising that the Participation and Engagement Strategy, as contained with the Appendix to the report, sets out the need for Health and Social Care North Lanarkshire to ensure that meaningful involvement with the communities it serves takes place in order that the right systems and supports were in place to enable effective engagement between stakeholders and Health and Social Care North Lanarkshire over the next 3 years

Decided: that the participation and engagement strategy 2017 to 2020 be approved and noted.

RISK MANAGEMENT

12. There was submitted a report dated 29 December 2016 by the Head of Planning, Performance and Quality Assurance (1) providing an update on the Risk Register for the Health and Social Care Partnership; (2) indicating that following (a) a development session with Board Members during November the Risk Register had been updated, with the operational risks now being held on the respective Health and Social Work Systems, leaving only the Integration Joint Board's specific risks on the register; (3) detailing the background relative thereto, and (4) outlining, in the Appendix to the Report, the 8 risks identified

Decided: (1) that the issue around the future of carers' funding be added to the risk register, and
(2) that otherwise the contents of the report be noted.

NORTH LANARKSHIRE ADULT PROTECTION BIENNIAL REPORT 2015/17

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13. There was submitted a report dated January 2017 by the Head of Adult Social Work Services (1) providing an update on the North Lanarkshire Adult Protection Biannual Report 2015/17; (2) detailing the background relative thereto, and (3) setting out the main issues detailed within the report

Decided: that the contents of the report be noted.

MAPPA ANNUAL REPORT 2015/16

14. There was submitted a report dated 23 December 2016 by the Chief Accountable Officer (1) providing an overview of the annual report on the Multi-Agency Public Protection arrangements (MAPPA) for 2015/16 within Lanarkshire Community Justice Authority, and (2) detailing the background relative thereto together with a summary of key issues

Decided: that the contents of the report be noted.

COMMUNITY PAYBACK ANNUAL REPORT 2015/16

15. There was submitted a report dated 23 December 2016 by the Chief Accountable Officer (1) providing details in respect of the Community Payback Annual Report 2015/16 and ongoing developments during 2016, as contained within the Appendix to the Report, and (2) detailing the background relative thereto together with a summary of key issues

Decided: that the contents of the report be noted.

NORTH LANARKSHIRE COMMUNITY JUSTICE PARTNERSHIP

16. There was submitted a report dated 24 January 2017 by the Chief Accountable Officer (1) advising of developments within North Lanarkshire Community Justice Partnership, and (2) detailing the background relative thereto together with a summary of key issues

Decided: that the contents of the report be noted.

ANNUAL CHIEF SOCIAL WORK OFFICER REPORT

17. There was submitted a report dated 4 January 2017 by the Chief Accountable Officer (1) seeking endorsement of the Chief Social Work Officer's Annual Report 2015/16, as contained within the Appendix to the Report, and (2) detailing the background relative thereto together with a summary of key issues

Decided: that the contents of the report be approved and noted.

COMMISSIONING PLAN

18. There was submitted a report dated 21 December 2016 by the Chief Accountable Officer (1) seeking approval of the next steps in the Commissioning Cycle for North Lanarkshire; (2) detailing the background relative thereto, (3) setting out (a) the commissioning intentions, as contained within Appendix 1 of the Report, which was fundamentally the North Strategic Commissioning Plan entitled
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Achieving Integration, and (b) the refined intentions and represented as an Integrated Locality Delivery Plan (ILDLP) covering the current delivery of business in 2017/18 and from 2018/19 onwards; (4) indicating (a) that a service review sounding board be established to consider all integrated service provision, identify where integrated efficiencies can be made and identify areas for investment which would add to the intentions for 2018/19, (b) that a financial plan be developed in line with the integrated locality delivery plan once greater transparency is known on the 2017/18 settlement, (c) that a range of underpinning documents and frameworks be developed to strengthen the approach to commissioning, and (d) that a public facing document be produced to ensure the intentions of the strategic commissioning plan were known to the public and stakeholders, and (5) containing, in the Appendix to the Report, the draft commissioning plan

Decided: that the contents of the report be approved and noted.

LOCALITY MODELLING IMPLEMENTATION PLAN

19. With reference to paragraph 12 of the Minute of the meeting of this Board held on 15 November 2016, when the locality model plan was approved, there was submitted a report dated 4 January 2017 by the Chief Accountable Officer (1) setting out a proposed plan for the implementation of changes during 2017/18 with some initial preparations commencing in the remainder of the year, as contained within the Appendix to the Report; (2) detailing the background relative thereto, and (3) advising that the implementation of the locality model was a key component of the strategic commissioning plan and an important step towards delivering the benefits of integration

Decided: that the Locality Modelling Implementation Plan be approved and noted.

HEALTH AND SOCIAL CARE DELIVERY PLAN

20. There was submitted a report dated 12 January 2017 by the Chief Accountable Officer (1) advising of the publication by the Scottish Government of the National Health and Social Care Delivery Plan, which sets out a programme to further enhance Health and Social Care Services to ensure that people in Scotland can live longer, healthier lives at home or in a homely setting, as contained within the Appendix to the Report, and (2) detailing the background relative thereto together with a summary of key issues

Decided: (1) that the publication of the National Health and Social Care Delivery Plan be noted, and

(2) that an update be submitted to a future meeting of this Board on the implications and impacts on the strategic commissioning plan for North Lanarkshire

THE DELAYED IMPLEMENTATION OF THE CARERS (SCOTLAND) ACT 2016 AND THE REQUIREMENT TO MAINTAIN CARER SUPPORT ORGANISATIONS IN 2017/18

21. There was submitted a report dated 4 January 2017 by the Integration Joint Board's Carer Representative (1) highlighting work ongoing in preparation of the implementation of the Carer (Scotland) Act 2016; (2) detailing the background relative thereto; (3) seeking that consideration be given in relation to adequately resourcing and sustaining carer supports in North Lanarkshire in 2017/18 until the implementation of the Act and the accompanying financial resources; (4) indicating that key considerations of the Act included (a) adult carer support plans and young carer's statements, (b) information and advice, (c) eligibility criteria, (d) short break statement, (e) waiving of charges, (f) Carer's Rights Charter, (g) carer involvement, and (h) monitoring and evaluation, and (5)
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outlining, within the Appendix to the Report, the National Programme 2016/18 together with the implementation timetable

Decided: that the report on the timescales for implementation of the Carer (Scotland) Act 2016 be noted.

CODE OF CONDUCT FOR MEMBERS OF NORTH LANARKSHIRE INTEGRATION JOINT BOARD

22. There was submitted a report dated 19 December 2017 by the Chief Accountable Officer (1) advising that the Board duly adopted the model Code of Conduct for members of devolved public bodies at its meeting held in November 2015 with all members signing copies at that time; (2) indicating (a) that the Scottish Government had recently advised that they had worked in partnership with the Commission for Ethical Standards and the Standards Commission and had now drafted a revised Code of Conduct specifically for Integration Joint Boards, as contained within the Appendix to the Report, and (b) that furthermore, the Scottish Government had advised that they must be informed and sent a copy of the agreed Code of Conduct so that it could be approved by Scottish Ministers

Decided: that the revised Code of Conduct for Members of Devolved Public Bodies be approved and noted.

EQUALITY ACT 2010

23. There was submitted a report dated 30 December 2016 by the Chief Accountable Officer (1) setting out the Integration Joint Board's requirements against the Equality Act 2010, and (2) seeking endorsement of the draft Mainstreaming Report on Equality Outcomes stipulated by the Act, as contained within the Appendix to the Report

Decided: that the contents of the Report be approved and noted.

OPERATIONAL UPDATE

24. There was submitted a report dated January 2017 by the Chief Accountable Officer (1) providing an operational update on the Integration of Localities; (2) detailing the background relative thereto; (3) setting out a summary of key issues, and (4) outlining significant changes to some of the operational management arrangements

Decided: that the report be noted.

CHAIRS AND VICE CHAIRS NETWORK - SUMMARY REPORT

25. There was submitted a paper summarising the Chairs and Vice Chairs of the Integration Joint Board Network Development and Engagement Day held on 9 November 2016

Decided: that the paper be noted.
