

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD - 15 November 2016**

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**Civic Centre, Motherwell, 15 November 2016 at 1.30 pm.**

**Minute of Meeting of the NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD**

**PRESENT**

Councillors Goldie, Kelly and Logue (NLC).

Dr. A. Osborne (Vice-Chair); M. Fuller, Dr. H. Kohli, and M. Morris (NHSL).

A. Armstrong, Divisional Nurse Director, Dr. A. Cook, Medical Director; A. Gordon, Head of Children, Families and Justice Social Work Services (Chief Social Work Officer); J. Hewitt, Chief Accountable Officer; M. Moy, Finance Officer (S.95), and Dr. T. Smyth, GP.

E. Airns, GMB (NHSL), K. Moffat, Chief Executive, VANL; H. Robertson, North Lanarkshire Carers Together; L. Seaton, Partnership for Change and J. Watson, Unison (NLC).

**CHAIR**

In the absence of Councillor McGuigan, Dr. Osborne (Vice-Chair) presided.

**IN ATTENDANCE**

M. Shankland (Legal and Democratic Solutions) and E. McHugh, Head of Housing Solutions, North Lanarkshire Council; R. Miller, Head of Adult Social Work Services, O. Watters, Head of Health, R. McGuffie, Head of Planning and Performance, and C. Jack, Operational Manager, NHS Lanarkshire.

**ALSO IN ATTENDANCE**

M. Denby, Manager, Younger Adults; C. Cunningham, Head of Commissioning and Performance, and G. Docherty, Health Promotion Manager.

**APOLOGIES**

Councillor McGuigan and Dr. G. Ellis, Board Members; C Campbell, Chief Executive, NHSL, and P. Jukes, Chief Executive, North Lanarkshire Council.

**The Chair welcomed Owen Watters, recently appointed Head of Health to his first meeting of the Integration Joint Board and Clare Wilson from the Care Inspectorate who explained that the Care Inspectorate role was to regulate and inspect care services in Scotland to make sure that they meet the right standards and also jointly inspect, with other regulators, to check how well different organisations in the local areas work to support adults and children.**

**The Chair exercised her discretion to vary the Order of Business as hereinafter Minuted.**

**DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000**

1. No declarations were made.
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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD - 15 November 2016**

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**MINUTE OF MEETING OF NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION  
JOINT BOARD HELD ON 13 SEPTEMBER 2016**

2. There was submitted the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board held on 13 September 2016.

**Decided:** that the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board held on 13 September 2016 be approved and noted.

**MINUTE OF MEETING OF NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION  
JOINT BOARD (FINANCE AND AUDIT) SUB-COMMITTEE HELD ON 27 SEPTEMBER 2016**

3. There was submitted the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Finance and Audit) Sub-Committee held on 27 September 2016.

**Decided:** that the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Finance and Audit) Sub-Committee held on 27 September 2016 be approved and noted.

**MINUTE OF MEETING OF NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION  
JOINT BOARD (PERFORMANCE, SCRUTINY AND ASSURANCE) SUB-COMMITTEE HELD ON  
12 OCTOBER 2016**

4. There was submitted the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Scrutiny and Assurance) Sub-Committee held on 12 October 2016.

**Decided:** that the Minute of the Meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Scrutiny and Assurance) Sub-Committee held on 12 October 2016 be approved and noted.

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION  
LOG**

5. There was submitted the Action Log for North Lanarkshire Health and Social Care Integration Joint Board detailing actions to be undertaken within the prescribed timescales.

Arising thereon, Bobby Miller orally advised that no decision had been taken regarding a replacement building for intermediate care in Wishaw, following the closure of Belhaven House. Planning around the need for intermediate care provision for older adults would now become part of a review of all options and bed modelling work across the whole of Lanarkshire. Progress on the outcome of this work will be reported at a future meeting of the Integration Joint Board.

**Decided:** that the position be noted.

**GP OUT OF HOURS**

6. There was submitted a report dated 18 October 2016 by the Chief Accountable Officer (1) advising (a) that NHS Lanarkshire commenced the review of its Out of Hours General Medical Services in 2014
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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD - 15 November 2016**

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which provides urgent Out of Hours GP appointments for people who are unable to wait until their own GP is open, 8 am to 6 pm Monday to Friday, and (b) that prior to the conclusion of that process the Scottish Government had announced a national review of Out of Hours services, led by Professor Sir Lewis Ritchie, who has now published his report "Pulling Together: Transforming Urgent Care for the People of Scotland"; (2) detailing the background relative thereto; (3) indicating (a) that in May 2015, NHS Lanarkshire Board, in recognition of patient safety issues which had arisen as a result of staffing difficulties in the Out of Hours service, had agreed to an interim move to a two site Primary Care Emergency Centre (PCEC) model within existing community centres based at Douglas Street, Hamilton and Airdrie Community Health Centre, Airdrie; (b) that these arrangements also supported the development of a new multi-disciplinary team based approach and improved innovative ways of working with increased skill mix opportunities provided to meet the growing Out of Hours demand against a diminishing medial workforce, and (c) that NHS Lanarkshire had requested an external peer review of the Out of Hours service, completed by members of the group who had conducted the national review, as contained within the Appendix to the report, which had concluded that the two centre model be adopted and developed further in pursuit of the wider aims of the national review.

Arising thereon, Councillor Goldie expressed concerns regarding the two centre model and requested that a further review of alternative services be undertaken.

**Decided:** that the contents of the report be approved and noted.

**The Chair being of the view that the following item of business was of a relevant nature, authorised its consideration to enable the Integration Joint Board to determine the implications thereon.**

**GENERAL MEDICAL SERVICES (GP) SUSTAINABILITY**

7. There was submitted a report dated 18 October 2016 by the Chief Accountable Officer (1) advising (a) that General Medical Practices were independent contractors that contract with the Health Boards to provide services to the population through the General Medical Services contract; (b) that there had been increasing difficulties with the recruitment of GPs that have led to concerns about the ability of some general practices in Lanarkshire to continue to fulfil contractual obligations, and (c) that as a result of those concerns having escalated in recent weeks, the Corporate Management Team of NHS Lanarkshire took the decision to raise the risk associated with practice sustainability to "very high"; (2) detailing the background relative thereto; (3) indicating that a pan Lanarkshire group would be set up to assess the risk across all practices and produce a sustainability plan for those practices at high and medium risk, and (4) concluding that the risks associated with any potential failures in General Medical Practice are high and the likelihood that there will be issues in coming months is increasing as difficulties in recruitment continue.

**Decided:**

- (1) that the risk register for the Integration Joint Board be updated to included General Medical Practices, and
- (2) that the contents of the report be otherwise noted.

**WINTER PLAN**

8. There was submitted a report dated 18 October 2016 by the Chief Accountable Officer (1) advising (a) that each year, the Health Board, in conjunction with the Health and Social Care Partnerships, and other planning partners, develop a Winter Plan in order to prepare for an increase in unscheduled demand across a range of services during the winter months, as detailed within the Appendix to the report, and (b) that the Scottish Government had provided a self-assessment checklist for Boards to
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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD - 15 November 2016**

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utilise to assess their readiness for winter which had been populated to provide assurance that the respective planning arrangements and actions were in place; (2) detailing the background relative thereto, and (3) indicating that the Plan required to be submitted to the Scottish Government following final approval by the Integration Joint Board.

**Decided:** that the contents of the report and the Winter Plan be approved and noted.

**The Chair being of the view that the following item of business was of a relevant nature, authorised its consideration to enable the Integration Joint Board to determine the implications thereon.**

**HEALTH AND SOCIAL CARE PARTNERSHIP - CREATION OF SIX SOCIAL WORKER (MENTAL HEALTH) SESSIONAL POSTS**

9. There was submitted a report dated 15 November 2016 by the Chief Accountable Officer (1) seeking authority to create six Social Worker (Mental Health) posts on a sessional basis in order to meet the continually increasing demand for mental health services; (2) advising that the provision of these posts would enable the Council to better meet its statutory obligations in relation to adults with mental health conditions, in addition to preventing delays in hospital discharges for adults who lack the capacity to make independent informed decisions about their treatment and care, and (3) providing details thereon.

**Decided:**

- (1) that the creation of six Social Worker (Mental Health) posts on a sessional basis be approved;
- (2) that the report be referred to the Policy and Resources (Human Resources) Sub-Committee, and
- (3) that further reports on the provision of mental health services be submitted to future meetings of the Integration Joint Board.

**MENTAL HEALTH PRESENTATION**

10. Dr. Alistair Cook provided a presentation on mental health and learning disability services which included an outline of the services, the impact of poor health and the future strategy including details of:-

- the service resources;
- community services;
- inpatient services;
- suicide rates;
- current national strategy, and
- future Lanarkshire strategy.

Thereon, Dr. Cook responded to Members' questions following which the Board thanked him for the presentation.

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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD - 15 November 2016**

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**DISABLED GO: PROMOTING ACCESS AND INCLUSION FOR DISABLED PEOPLE**

11. There was submitted a report dated 5 November 2016 by the Chief Accountable Officer (1) advising of DisabledGo.com, a website which provides reliable and wide ranging information around access to public and other community facilities; (2) indicating (a) that direct access to North Lanarkshire information was available at [www.northlanarkshire.gov.uk/disabledgo](http://www.northlanarkshire.gov.uk/disabledgo) and information about places in North Lanarkshire had been on the site since September 2015, and (b) that increasing the knowledge and use of this tool was part of the wider engagement process to assist individuals to use community assets to enhance inclusion and access for those, who may be marginalised due to a lack of awareness through regarding access to a range of community facilities, and (3) providing details thereon.

Morag Denby provided a presentation and further explanation of how to navigate the website, following which the Board thanked her for the presentation.

**Decided:** that the contents of the report be noted.

**PROGRESS ON LOCALITY MODELLING**

12. There was submitted a report dated 20 October 2016 by Chief Accountable Officer (1) setting out a broad overview of the Locality, the Services that would be directly managed within it and the principles that will govern locality working; (2) advising (a) that the Strategic Plan for the Integration Joint Board was based around services delivered in localities, and (b) that locality modelling had been a significant workstream during the planning for integration and would be central to the strategic commissioning plan for 2017, and (3) detailing, within the Appendix to the report, progress with the development of a North Lanarkshire Locality Model.

**Decided:**

- (1) that the Locality Model Plan, as detailed within the Appendix to the report, be approved, and
- (2) that otherwise the report be noted.

**SUCCESSION PLANNING FOR HEALTH VISITING POSTS**

13. There was submitted a report dated 17 October 2016 by the Chief Accountable Officer (1) providing an update on (a) the key issues in respect of the capacity of the health visiting workforce to implement the Children and Young People's (Scotland) Act 2014; (b) the proposal in respect of future succession planning including the acceleration of student Health Visitor training placements in February 2017, and (c) the associated funding implications; (2) detailing the background relative thereto; (3) referring to the additional Scottish Government funding received during 2014/15 for additional Health Visitors to support the implementation of the universal pathway, and (4) concluding with the position in relation to workforce projections.

**Decided:**

- (1) that Health Visitor posts be approved, to include accelerating the number of student Health Visitors by an additional eight whole time equivalent (WTE) in the February 2017 intake to utilise the available clinical practice teacher capacity, and
  - (2) that the requirement to identify a recurring funding solution to support the acceleration of the additional student Health Visitors at a cost of £0.296m per annum be noted.
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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD - 15 November 2016**

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**STRATEGIC PLAN ONE YEAR ACTIONS**

14. There was submitted a report dated 18 October 2016 by the Chief Accountable Officer (1) setting out progress against the actions identified in the Strategic Plan for delivery in 2016/17, as detailed within the Appendix to the report; (2) advising (a) that the Public Bodies Act requires the Integration Joint Board to produce a Strategic Plan for the health and social care functions delegated to it by Lanarkshire Health Board and North Lanarkshire Council; (b) that over the course of 2015 the Strategic Plan had been developed in partnership with the Strategic Planning Group and the localities, and (c) that the Strategic Plan contained a number of legislative and planning actions for completion in 2016/17, and (3) indicating that development of the Integration Joint Board's commissioning plan continues and a number of planning actions identified in the plan would be completed as part of the process prior to the plan being finalised for agreement at a future meeting of the Integration Joint Board.

**Decided:**

- (1) that the progress with the Strategic Plan be noted, and
- (2) that an update be submitted to a future meeting of the Integration Joint Board.

**AUDIT SCOTLAND - SOCIAL WORK**

15. There was submitted a report dated 25 October 2016 by the Chief Accountable Officer (1) informing the Integration Joint Board of key issues arising from Audit Scotland's report on Social Work in Scotland, which was published in September 2016, as contained within Appendix 1 of the report; (2) providing information on the current position in North Lanarkshire with regard to recommendations made by Audit Scotland; (3) detailing the background relative thereto; (4) setting out a summary of key issues, and (5) attached, in Appendix 2 of the report, a self-assessment checklist for Council Members.

**Decided:** that the contents of the report be approved and noted.

**COMMENCEMENT DATE FOR THE CARERS (SCOTLAND) ACT 2016**

16. There was submitted a report dated 15 November 2016 by the Chief Accountable Officer (1) advising of the implementation of the Carers (Scotland) Act 2016 and the new duties this may place on the Integration Joint Board; (2) detailing the background relative thereto; (3) setting out a summary of the key issues, and (4) indicating that the new Act, which received royal assent in March 2016, and comes into force on 1 April 2018, will have an effect on how partnership working moves forward as a partnership to support carers in North Lanarkshire.

**Decided:**

- (1) that a report by Carers Together on the outcome of carer consultation be submitted to a future meeting of this Integration Joint Board, and
  - (2) that otherwise the report be noted.
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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD - 15 November 2016**

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**PHYSICAL ACTIVITY**

17. There was submitted a report dated 15 November 2016 by the Chief Accountable Officer (1) seeking agreement of the Integration Joint Board to a short term extension of current Physical Activity Programmes to 30 September 2017, pending the agreement of the Strategic Commissioning Plan; (2) detailing the background relative thereto; (3) setting out a summary of key issues, and (4) highlighting the achievements of targeted interventions that had been delivered through the Physical Activity Programme, as contained within the Appendix to the report.

**Decided:**

- (1) that a short term extension to the current Physical Activity Programme to 30 September 2017, pending the agreement of the Strategic Commissioning Plan be approved, and
- (2) that otherwise the contents of the report be noted.

**EQUALITY ACT 2010**

18. There was submitted a report dated 18 October 2016 by the Chief Accountable Officer (1) setting out the Integration Joint Board's requirements against the Equality Act 2010; (2) advising that the Equality Act 2010 stipulates that all public bodies across Scotland were required to produce and deliver a set of equality outcomes to further one or more of the three needs of the Public Sector Equality Duty ((PSED) also known as General Duty); (3) outlining the areas the public body must have regard to, and (4) containing, in the Appendix to the report, the equalities outcomes required by the Act.

**Decided:**

- (1) that a consultation on equalities outcomes be undertaken, and
- (2) that otherwise the contents of the report be noted.

**TERMS OF REFERENCE**

19. With reference to paragraph 8 of the Minute of the meeting of this Integration Joint Board held on 13 September 2016, when the Committee arrangements had been approved, there was submitted a report dated 15 November 2016 by the Chief Accountable Officer (1) seeking approval of further amendments to the Terms of Reference for the Integration Joint Board and its two Sub-Committees, and (2) providing details thereon.

**Decided:** that the amendments to the Terms of Reference of the Integration Joint Board and its two Sub-Committees be approved and noted.

**NOMINATIONS FOR MEMBERSHIP OF THE INTEGRATION JOINT BOARD**

20. There was submitted a report dated 15 November 2016 by the Chief Accountable Officer seeking approval of Dr. Tyra Smyth as the GP representative and Mr. John Watson, as staff representative from NLC on the Integration Joint Board.

**Decided:** that the nominations of Dr. Tyra Smith as the GP representative and Mr. John Watson as the staff representative on the Integration Joint Board be approved.

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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD - 15 November 2016**

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**GENERAL MEDICAL PRACTICE CLUSTER ARRANGEMENTS**

21. There was submitted a report dated 19 October 2016 by the Chief Accountable Officer (1) advising (a) that as part of the preparation for the introduction of a revised contract, General Medical Practices had been asked to group together in clusters for the purpose of improving the quality of service they offer to their patients, and (b) that as a result of work led by the Primary Care Administration Team and outcomes of a series of meetings led by Medical Directors and Clinical Directors across Lanarkshire to encourage practices to agree cluster formation; (2) detailing the background relative thereto, and (3) outlining, in the Appendix to the report, the configuration of the cluster grouping which had been agreed in partnership with the British Medical Association (BMA) and had been endorsed by the Strategic Leadership Team in Health and Social Care North Lanarkshire.

**Decided:** that the cluster arrangements for General Medical Practices across North Lanarkshire be noted.

**RISK REGISTER**

22. There was submitted a report dated 18 October 2016 by the Chief Accountable Officer (1) providing an update on the Risk Register for the Health and Social Care Partnership; (2) indicating that following a development session with Board Members during November, the Risk Register had been updated, with the operational risks now held on the respective Health and Social Work Systems, leaving only the Integration Joint Board's specific risks on the Register; (3) detailing the background relative thereto, and (4) outlining, in the Appendix to the report the eight risks identified.

**Decided:**

- (1) that the strategic issue around GPs be added to the Risk Register, and
- (2) that otherwise the contents of the report be noted.

**FINANCIAL MONITORING REPORT 2016/2017**

23. There was submitted a report dated 15 November 2016 by the Chief Accountable Officer (1) providing a summary of the financial position of the North Lanarkshire Health and Social Care Partnership for the period from 1 April to 30 September 2016 for Health Care Services and 1 April to 16 September 2016 for Social Work Services; (2) detailing the background relative thereto; (3) setting out a summary of key issues, and (4) outlining (a) in Appendix A of the report, a summary of the financial monitoring report; (b) in Appendix B of the report, health care services, and (c) in Appendix C of the report, Social Work and in-scope Housing Services.

**Decided:** that the contents of the report be noted.

**OPERATIONAL UPDATE**

24. There was submitted a report dated November 2016 by the Chief Accountable Officer (1) providing an operational update on the integration of the localities; (2) detailing the background relative thereto; (3) setting out a summary of key issues, and (4) outlining significant changes to some of the operational management arrangements.

**Decided:** that the report be noted.

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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD - 15 November 2016**

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**REFERRALS FROM NORTH LANARKSHIRE COUNCIL**

**(1) FROM THE POLICY AND RESOURCES COMMITTEE HELD ON 15 SEPTEMBER 2016 –  
REVIEW OF INFORMATION AND ADVICE SERVICES – UPDATE**

25. With reference to paragraph 14 of the Minute of the meeting of the Policy and Resources Committee held on 15 September 2016, when that Committee considered a report dated 6 September 2016 by the Head of Revenue and E-Government Solutions and agreed (1) that the progress on the Review of Information and Advice Services be noted, and (2) that the report be referred to this Integration Board for its interest, there was submitted said report.

**Decided:** that the position be noted.

**(2) FROM HOUSING AND SOCIAL WORK SERVICES COMMITTEE HELD ON 3 NOVEMBER  
2016 – HOUSING STRATEGY FOR OLDER PEOPLE/SMARTER HOMES**

26. With reference to paragraph 5 of the Minute of the meeting of the Housing and Social Work Services Committee held on 3 November 2016, when that Committee considered a report dated 3 November 2016 by the Assistant Chief Executive (Enterprise and Housing Resources) and agreed (1) that the update on a number of developments, including Smarter Homes and Sheltered Housing Services, and proposed interim arrangements in relation to Community Alarm Services for such facilities be noted, and (2) that the report be referred to this Integration Board for its interest, there was submitted said report.

**Decided:** that the position be noted.

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