



**NHS BOARD : 25<sup>th</sup> JANUARY 2017**

**ACTION LOG FOR LANARKSHIRE NHS BOARD FROM JANUARY 2014**

	<u>REF : TO ITEM ON MINUTES</u>  <u>YR/MONTH/ITEM</u>	<u>SUBJECT</u>	<u>ACTION</u>	<u>LEAD PERSON</u>	<u>PROGRESS TO DATE</u>
1.	2016/07/64	Trauma and Orthopaedic Services Redesign.	Keep Board Members updated on progress with implementation of Phase 1, and provide periodic update reports on the impact.	Calum Campbell, Chief Executive	Board Members updated on implementation of Phase 1. The impact of the change will be monitored and shared with Board Members.
2.	2016/08/74(b)	Quality Assurance and Improvement	Hold a Board Seminar to explore further detail in relation to Quality Improvement.	Iain Wallace, Medical Director with Neil Agnew, Board Secretary	Discussions underway with the Board Chair with a view to holding a further Board session in March/April 2017.
3.	2016/08/74(d)	Patient Story	Healthcare Quality Assurance & Improvement Committee and the Staff Governance Committee to exercise oversight of progress on Food, Fluid and Nutritional Care	Michael Fuller, Chair of HQAIC and Lilian Macer, Chair of SGC	<b>Complete.</b> Internal audit report on Food, Fluid and Nutritional Care was considered by the HQAIC on 8 <sup>th</sup> December 2016

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4.	2016/08/76	Patient Notification Exercise	Update Board Members when feedback on the Lanarkshire Incident Management Team report is received from the UK Advisory Panel for Healthcare Workers Infected with Bloodborne Viruses.	Harpreet Kohli, Director of Public Health and Health Policy	The UK Advisory Panel met on 23 <sup>rd</sup> November 2016 to consider the Lanarkshire report. Formal feedback is awaited.
5.	2016/08/77	University Status for NHS Lanarkshire	Update Board Members on the response to the NHS Lanarkshire bid.	Iain Wallace, Medical Director	The Lanarkshire bid has been lodged, and a formal response is awaited.
6.	2016/08/80	Integration of Health and Social Care	Take to the Corporate Management Team a progress report on the development of Localities.	Janice Hewitt, Chief Accountable Officer, North Lanarkshire Health and Social Care Partnership, and Val de Souza, Director, South Lanarkshire Health and Social Care Partnership	Progress report will be presented to the CMT in February 2017.
7.	2016/10/94	Medical Locums	Update Board Members on progress with a West of Scotland Contract for a 'Neutral Vendor'.	Kenny Small, Director of Human Resources	An update is included in the contribution from the Director of Human Resources within the Board Executive Team report for 25 <sup>th</sup> January 2017.
8.	2016/10/95	Health and Safety Executive Investigation.	Update Board Members on progress.	Colin Sloey, Director of Strategic Planning and Performance	<b>Complete.</b> Board Members were kept updated on the progress of and the conclusion to this matter.

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9.	2016/11/100(a)	Board Development Day on 26 <sup>th</sup> October 2016.	Issue Draft Action Plan to Board Members for comment.	Neil Agnew, Board Secretary	<b><u>Complete.</u></b>
10.	2016/11/100(c)	British Transplant Games 2017	Issue a briefing on the Board's involvement to Board Members.	Harpreet Kohli, Director of Public Health and Health Policy	A briefing has been drafted for issuing in February 2017.
11.	2016/11/104	Patient Experience	Write to patient, expressing Board's regret and apology and to thank him for sharing his story with the Board.	Neena Mahal, NHS Board Chair	<b><u>Complete.</u></b>
12.	2016/11/105	Achieving Excellence – Healthcare Strategy	Issue finalised Strategy to Board Members.	Colin Sloey, Director of Strategic Planning and Performance	Finalised version will be available to Board Members for meeting of Planning, Performance and Resources Committee on 1 <sup>st</sup> March 2017
13.	2016/11/105	Achieving Excellence – Healthcare Strategy	Provide responses to issues and questions raised by respondents.	Calvin Brown, Acting Head of Communications	This is work in progress
14.	2016/11/106	Initial Agreement for Redevelopment of Monklands Hospital	Present final version to NHS Board on 25 <sup>th</sup> January 2017 for approval.	Colin Sloey, Director of Strategic Planning and Performance	<b><u>Complete.</u></b> Final version of Initial Agreement is on agenda for meeting of NHS Board on 25 <sup>th</sup> January 2017

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15.	2016/11/107	Director of Public Health Annual Report	Consider accessibility to the deaf community, including through the use of an active Facebook page.	Harpreet Kohli, Director of Public Health and Health Policy	<b>Complete.</b> This has been discussed and will be considered further in the planning for the publication of the next Annual Report.
16.	2016/11/109(b)	Quality Assurance and Improvement	Reflect on the arrangements and timing of Patient Safety Leadership Walkrounds through the Healthcare Quality Assurance and Improvement Committee.	Iain Wallace , Medical Director with Irene Barkby, Director for Nurses, Midwives and Allied Health Professionals	This is work in progress. The schedule of Patient Safety Leadership Walkrounds for 2017/18 is being drafted, and will be considered by the Healthcare Quality Assurance and Improvement Committee on 9 <sup>th</sup> February 2017.
17.	2016/11/109(b)	Quality Assurance and Improvement	Healthcare Quality Assurance and Improvement Committee to consider the breadth of Quality Improvement inputs and the measurement of their impact.	Iain Wallace, Medical Director	<b>Complete.</b> A paper on the Lanarkshire Quality Approach to Data and Measurement was considered by HQAIC on 8 <sup>th</sup> December 2016. The approach will be further developed as part of the 2017/18 Work Programme.
18.	2016/11/111	Corporate Risk Register – GP Capacity	Produce a briefing note for Board Members describing the key issues.	Craig Cunningham, Head of Commissioning and Performance, South Lanarkshire Health and Social Care Partnership	

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19.	2016/11/115	Integrated Corporate Performance Report	Confirm the timescale for bringing the Dashboard up to date.	Colin Sloey, Director of Strategic Planning and Performance	
20.	2016/11/115	Integrated Corporate Performance Report	Ensure that the issues highlighted in the Exceptions Report are considered in further detail by the designated Governance Committee as the assurance source for the Key Performance Indicators.	Governance Committee Chairs	<b><u>Complete.</u></b>
21.	2016/11/118	Code of Corporate Governance	Ensure that the Chair is routinely included in the distribution of agenda and papers for Integration Joint Board meetings, in order that, where necessary in the case of an apology, a substitute NHS Board Director might be identified to attend.	Val de Souza, Director, South Lanarkshire Health and Social Care Partnership, and Janice Hewitt, Chief Accountable Officer, North Lanarkshire Health and Social Care Partnership	<b><u>Complete.</u></b>